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1/15/09

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, January 15, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. FISCAL YEAR 2009/10 LIBRARY BUDGET **DISCUSSION**
(Presentation and discussion of the Fiscal Year 2009/10 Library Budget)
Explanatory documents: FY 09/10 Budget Proposal; FY 09/10 Budget Change Proposals; FY 09/10 Budget Change Proposals summary document.

3. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: trends in library use, and highlights on exhibitions and programs.

4. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)
This report will consist of an *informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none.
Explanatory documents: Current Budget Report; Library Commission Schedule Report.

5. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of November 20, 2008.
Explanatory document: draft minutes.

6. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of December 4, 2008.
Explanatory document: draft minutes.

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

7. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 1/12/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2007agendas.htm.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

San Francisco Public Library Commission
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Phone 415.557.4233, Fax 415.557.4240

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Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of January 15, 2009

(As amended and approved at the Regular Meeting of February 19, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, January 15, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:36 pm.

Commissioners present: Del Portillo, Harris, Lee and Munson

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Commissioners excused: Gomez and Chin.

Commissioner Kane arrived at 4:39 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said the Commission makes up lies and laughs at people while they are speaking. He said if anyone speaking says something reasonable that is even funnier because of the ridiculous implication that reason might carry some weight. He said it is a wall of secrecy that insulates the Commission from the truth. He said it creates barriers of ridicule and contempt to prevent participation. He said there have been a number of books and studies on how these cheap tricks work. He said in a public society the Commission would want to put institutions and processes in place in order to empower people and create something that might be called a democracy. He said knowledge should be power and the reason it should be power is to prohibit the lies and the contempt. He said it should be made illegal to give money to a public library because that might benefit a small class of citizens only. He said the lies cost more than the money.

Sue Cauthen, Chair of the Library Citizens Advisory Committee (LCAC) said the LCAC passed a Resolution at its last meeting regarding the SFPL Revenue Bonds. She said she had distributed a copy of the resolution and asked that a summary be included in the minutes. She said the LCAC is concerned about when the Revenue Bonds are sold because other major cities have been cancelling their bond sales until they get a more favorable interest rate. She said LCAC urges the library and the controller to carefully monitor the bond market and consider

postponing the bond sales. She said she understands that the earliest the bonds will be sold is in February.

Wynship Hillier, said he has been a patron of the library since 1990 and he said it has been a very enjoyable experience until the last year and a half during which he started to experience problems coming to the main branch and also several of the branches. He said he has turned in 29 complaint forms in the last month and has received one response. He said there is something wrong with the air. He said he believes it is some sort of psychiatric medication distributed through the library's ventilation system. He said the reply card says anti-psychotic or other drugs are not in use at the library. He said he is not necessarily accusing the library of doing this but it shows a lack of responsiveness of the administration. He said the administration needs to be more aware and more in control.

Peter Warfield said the sequence of today's agenda has the approval of the minutes at the end of the agenda and he said previous practice and Roberts' Rules provide that minutes should be heard at the top of the agenda. He said a previous speaker mentioned that the LCAC passed a resolution regarding the revenue bonds and he supported that as a member of the LCAC. He said the preceding speaker had multiple complaint forms and received only one response. He said responsiveness is one of the things that is sadly lacking in this library. He said it is dismaying to hear that there is so little response. He said there is an interesting book entitled "Library" by Steven Akey and he read a portion from page 97 of that book.

AGENDA ITEM NO. 2, FISCAL YEAR 2009/10 LIBRARY BUDGET

Luis Herrera, City Librarian, said last December the first budget discussion was brought to the Commission. He said they talked about the budget shortfall, the budget climate and budget priorities. He said staff has responded to the Commission's priorities and today he would like to present the FY 09-10 Budget Proposal.

Maureen Singleton, Budget Manager, gave some background on the FY 09-10 budget climate. She said the Mayor's office has projected a shortfall of $460.4 million. She introduced the new budget analyst from the Mayor's Office, Manish Goyal. She said the Mayor's office develops instructions every year, which tells the Departments how to build their budgets. She said the Library is a Non-General Fund Department and it was asked to absorb all cost increases in the FY 09-10 budget and to consider one time efficiency investments that result in future savings.

Luis Herrera, City Librarian, said it is a pretty bleak budget climate. He said it is good that we are protected by the set-aside. He said we are taking a very prudent budget approach. He said there are nine budget change proposals. He and Jill Bourne, Deputy City Librarian explained the changes including: 1) enhancement to library collections and access at $1,176,298; 2) public service hours at $110,422; 3) public safety and emergency preparedness at $675,082; 4) enhanced access through use

of technology at $59,529; 5) library outreach and programming at $25,000; 6) services to 50+ active adults and seniors at $49,604. 7) environmental library initiative at $65,000; 8) main library reference desk re-design and replacement at $115,000; and 9) lease revenue bond debt service payment at $2,669,749. He said the budget change proposal grand total is $4,945,684.

Maureen Singleton, Budget Manager, gave more detail on the items presented by Luis Herrera and Jill Bourne. She gave an overview of the proposed expenditures for next year and said the total estimated expenditures are estimated at $84.75 million. She said what is still unknown are additional labor cost adjustments and work order adjustments. She said the total revenue estimate is $86,128,940. She said comparing estimated budget expenditures to estimated budget revenues leaves a balance of $1,393,466. She said the next steps include solidifying revenue numbers with the Controller's Office; determining other work order changes; updating labor cost figures; budget data entry; Commission approval of final budget proposal on February 5, 2009; submitting the budget to the Controller's Office on February 20, 2009; and analysis with the Mayor's Office on the Library proposed budget. She said the revenue bond sale has been pushed back to February 24, 2009.

Public Comment

An anonymous citizen said the item on budget priorities estimates on the upcoming fiscal year shortfall is a little over twice what it was when this was presented to the Commission in December. He said that should give the Commission serious pause. He said the point is that some real serious long range planning needs to take place. He said because of the way the property tax set aside is structured in the Library Preservation Fund and the way it operates under Prop 13, it has always been assumed that in normal economic times that would protect the library from reductions. He said assessed valuations fluctuate dramatically. He said if the City's budget goes down and the set aside goes down with it he has called it the cold day in Hell.

Peter Warfield asked why there aren't more books in the budget. He said he doesn't just mean glitzy new things at the new branches, but what is the budget for the basic fundamental collections including filling holes in the collection. He said there doesn't seem to be a serious increase for books and materials in the budget. He said the previous speaker made some excellent points. He said he wondered how the assumptions at the end of the presentation were made. He said he has read about San Francisco property values being in a decline. He said there is a huge proportion of this expenditure going to the bond repayment that the Library Citizens Advisory Committee and others are concerned about. He said you have not worked it out if the so called revenue bonds have to be paid at 12%.

Commission Discussion

Commissioner Del Portillo asked about maintenance to the buildings and Luis Herrera, City Librarian responded that the Library goes through the Department of Public Works (DPW) for building repairs. She asked about the additions to the collection and the issue of equitability.

Luis Herrera said the collection has been increased over 56% over the last few years. He said the proposed amount for the collection is $11 million and that is an amazing amount for an urban library. He said it represents almost an 11% increase and it is 13.6% of our overall budget. He said the Library is very aware of equity. He said every year we look at languages and the targeted communities that we serve.

Maureen Singleton said sometimes maintenance of the libraries is done by DPW staff and sometimes it is contracted out. She said if DPW determines that the work cannot be done in-house then it is bid out.

Commissioner Lee complimented staff on the Budget Proposal report. He asked about unknown costs on work order adjustments and additional labor cost adjustments. He said he would like to see a figure put on those items if possible.

Maureen Singleton said that the Mayor's office is working with the labor unions to see what concessions could happen so labor cost adjustments are hard to determine.

Commissioner Kane said without the set aside we would not be having this conversation. He said on the revenue stream he would like staff to double check those numbers based on this year's financial status. He said the book budget has gone way up and he would like to see more hours and more access to the branches. He said there is a lot of money proposed for the power generator and the power supply.

Jill Bourne, Deputy City Librarian, said that 190 9th is the back up operations center and that is why the generator is important. She explained the power supply to the data center.

Commissioner Kane said it is important to know what the bond payment will be and making sure there is a reserve.

Luis Herrera, City Librarian, said they will go back and revisit some of the big ticket items in light of the fiscal climate. He said he is aware that there may be a reduction in State funds and that has been factored into the budget. He said the Department is looking at deficiencies. He said Department's have been told to not increase staff so they are looking at the impacts of increasing hours on staff needs. He said the opening day collections are not built into the budget. He said regarding the revenue bond they would never issue bonds at 12% and they are looking at approximately 6.3%. He said anything over that amount would impact our debt service.

Vice-President Munson asked about the projections and how current the numbers are. He said he would like to see the most updated information. He asked about the Homeless Outreach Team enhancement of service with no extra personnel costs. He also asked about the closed circuit televisions and was told there would be three and they would be located in branch libraries to allow patrons to access documents that are too small for them to read.

Luis Herrera, City Librarian, said the amount listed goes to Department of Public Health for a social service worker, the Homeless Outreach Teams and monitors.

Vice-President Munson said the budget is still a significant increase and he would like to see further cuts that would not unduly harm the library's capabilities.

AGENDA ITEM NO. 3 CITY LIBRARIAN'S REPORT

Jill Bourne, Deputy City Librarian, said they will be presenting to the Commission several segments on Trends in Library Use and this report is the first segment. She said the current economic climate has shown increases in areas such as the Jobs & Careers Center, the Small Business Center, the Government Information Center and recreational use. She said the Library's capital improvements including the Main Library's first floor renovation and the 8 new or renovated branch libraries. She said circulation, registration and visits are used to measure the increases in library use. She listed the top circulating titles for FY 2008 by fiction books, non-fiction books, DVDs, cds, spoken word sound recordings, and cd music recordings. She said upcoming trends topics include: programs and outreach; service enhancements; information/digital resources and services to target audiences.

Luis Herrera, City Librarian, said that staff also reports that people are asking about resume writing, classes on "how to", financial aid, and other financial issues. He said the Library is providing a key role in these economic times.

Marcia Schneider, Chief of Communications, Collections and Adult Services, said there are some exceptional exhibitions and programs coming up in the next couple of months. She said upcoming exhibitions include Celebrating Our Urban Wildness: Coyotes to Quail; Visual Aid Presents Hedgehog Boy: A Graphic Novel; Abraham Lincoln: A Man of His Time, A Man for All Times; Dishing it Out: Career Waitresses Across the U.S.A. and the San Francisco Black Panther Party. She said upcoming programs include: Presidential Inauguration, January 20; Alzheimer's Care with Dignity January 20 -22; Dreams from the Monster Factory with Sunny Schwartz, January 22; and Chinese New Year Celebration, January 24. She said additional programs include Writers Remembered, January 31; Book talk by Yiyun Li, author of the Vagrants, February 7; and San Francisco Black Independent Film Festival on

February 15. She said the Library's website now has a link to NextReads which links to exhibitions and Adult Programming and San Francisco Interest.

Public Comment

An anonymous citizen said he wished the presentation had been a little longer on the library trends in the current economic climate because it is an important subject. He said we are just at the beginning of a coming storm. He said there are other factors that library usage goes up during bad economic times including increased leisure leads to greater chances for creativity and allows people to explore new areas of economic interest so they need the full resources of the library. He said this is a chance for the library to rise to the occasion of serving the citizens when they need it most.

Peter Warfield said it is generally understood that almost any attention that is paid to things like materials will result in an increased usage of those particular materials or facilities. He said a new facility is always, regardless of the merits, going to get hoopla and attention and curiosity and more visits. He said featuring certain books or putting orange stickers on those books usually cause a rise in their circulation. He said he would have liked a longer report including branches that have not had any capital improvements. He said he would like more information on the various statistics and an explanation on the reasons for some of the differences in increases in visits for the various branches.

Commission Discussion

Commissioner Del Portillo said if you build it they do come. She said the neighborhoods are changing so usage changes as well.

Commissioner Kane asked how visits are counted. He also asked for a future report on how the library responds to complaints.

Jill Bourne, Deputy City Librarian, said they are installing counters in the new branches.

Commissioner Kane left the meeting.

AGENDA ITEM NO. 4. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational or special reports this month. She said as of 10/16/08 the approved budget was $153,110,196. She said the schedule report shows the schedule for all active projects approved by the Commission in September. She said there is no change to the schedule this month for the 16 active projects. She said the schedule format has been modified slightly to make it more readable. She gave the status of the program and said that 6 property acquisitions are complete and 1 is pending for the Bayview Branch; 8 projects are complete and open; 6 projects are in construction and 9

branches are in planning and design and 1 branch, Parkside was awarded to LC General Engineering & Construction, Inc.; and currently awaiting the Notice to Proceed. She showed photographs and gave reports on projects in construction including Richmond at 97% completion which will open two months ahead of schedule in May, 2009; Portola, is in the final stages of construction and the opening is scheduled for February 28, 2009; Ingleside; Bernal Heights, Eureka Valley, and Potrero. She said Parkside is waiting for its Notice to Proceed. She gave an update on projects in design including Visitacion Valley; Anza; Ortega; Merced; Bayview; Park; Presidio; Golden Gate Valley and North Beach. She gave the summary of public outreach and said upcoming community meetings include: Presidio on January 21; and Park on January 22 and 27. She said the Parkside Closing Party will be February 7 and the Portola Opening Celebration will be February 28.

Public Comment

An anonymous citizen said he was happy to see that the bar charts are now in color and the handouts are printed two to a page. He said it concerned him that in the upcoming months 9 branches will be closed at the same time. He said when the Branch Library Improvement Program was initiated the public was told that only 3 or at most 4 branches would be closed at any one time.

Peter Warfield said he was happy to see that the presentation is now more legible. He said he is also concerned about the number of branches being closed at one time. He said the cost of the Park branch has gone from $1.3 million to $1.6 million and that is a great concern. He said the branch should not be closed for a year for basic renovations.

Commission Discussion

Commissioner Lee asked about the renovation of the Park Branch and said that a year is too long for the Park Branch to be closed.

Luis Herrera, City Librarian said there is significant work to be done and it includes the mechanical system and electrical wiring. He said in addition you have to move the collection out of the library and move it back in addition to the actual renovation time.

Lena Chen, Bond Program Manager, said the total budget for the Park Branch is $1.6 million and they are hoping to keep the branch closed no longer than a year. She responded to Commissioner Lee and said they would look again at the amount of time the branch will be closed.

Luis Herrera said there was some very good news in the report, because we are always concerned about schedule and budget. He said the Richmond branch is a couple of months ahead of schedule and the bids for the Parkside branch came in under budget.

AGENDA ITEM NO. 5. APPROVAL OF THE MINUTES OF NOVEMBER 20, 2008

Public Comment

An anonymous citizen said these minutes have a few flaws. He said the minutes that were mailed out did not have all of the pages and he said he understood that was a mistake and he did have the minutes mailed previously. He said under public comment Item No 1 the person he was referring to was Richard Rothman not "Richard Watham". He said it is important to spell his name correctly. He said his point he was making about Commissioner Chin was that she was an educational professional and not used to the business ruthlessness of this institutional ethos. He said the virtues of a democracy come from public funding and none of that is mentioned. He said the point that Peter Warfield was making in his comments was that the Library did not follow through with expanding hours and it was necessary to go back to the Board of Supervisors to increase the hours. He said it has always been the practice to bold items that require follow up as is the case under Item No. 2 when Commissioner Kane asked to have a report once a year on the audit.

Peter Warfield asked the Commission not to approve the minutes because they were mailed out with odd pages only. He said he appreciated the inclusion of Commissioner Lee's comments about the Park Branch and the amount spent on soft costs and that it seemed to be exceedingly high. He agreed with the anonymous citizen about his comments on page 2. He said the minutes did not reflect that he said it was his efforts and other citizen efforts and supervisorial efforts that overcame the Librarian's objection to the Board of Supervisors for the additional hours that finally led to allocation a second time for the funding of an increase in hours. He said that should be included in the Minutes.

Motion: By Commissioner Harris, seconded by Commissioner Lee to approve the minutes of the regular meeting of November 20, 2008 with a correction to the spelling of Mr. Rotham's name from "Richard Watham" to "Richard Rotham" on page 2.

Action: AYES 4-0: (Del Portillo, Harris, Lee and Munson).

Vice-President Munson said Item No. 6 approval of the minutes of December 4, 2008 would be trailed to the next meeting.

The meeting adjourned at 6:38 pm because the Commission lost a quorum.

Sue Blackman
Commission Secretary

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library

Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

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San Francisco Public Library

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SAN FRANCISCO PUBLIC LIBRARY

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, February 5, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. PEER REVIEW OF PROPOSED DESIGN FOR THE PRESIDIO BRANCH LIBRARY **DISCUSSION**
(Presentation and discussion of peer review of proposed design for the Presidio Branch Library).
Explanatory documents: Peer reviewer bios; Proposed Presidio Branch design handout; and Presidio Branch Library Frequently Asked Questions.

3. PEER REVIEW OF PROPOSED DESIGN FOR THE PARK BRANCH LIBRARY **DISCUSSION**
(Presentation and discussion of peer review of proposed design for the Park Branch Library).
Explanatory documents: Proposed Park Branch design handout; and Park Branch Frequently Asked Questions.

4. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.)

5. FISCAL YEAR 2009/10 LIBRARY BUDGET **ACTION**
(Presentation, discussion and possible action to approve the proposed FY 09/10 Library Budget)
Explanatory documents: FY 09-10 Budget Overview, Proposed FY 09/10 Budget Proposal and FY 09-10 Budget Change Proposals

6. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

7. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular

meeting of December 4, 2008.
Explanatory document: draft minutes.

8. ADJOURNMENT (requires motion and public comment) **ACTION**

Sue Blackman, Library Commission Secretary, 2/2/09

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The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

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Sue Blackman, Commission Secretary 03/29/07

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of February 5, 2009

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

The San Francisco Public Library Commission held a regular meeting on Thursday, February 5, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:30 pm.

Commissioners present: Del Portillo, Gomez, Harris, Lee and Munson.

Commissioner excused: Kane

Commissioner Chin arrived at 4:41 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said that Wynship Hillyer spoke at the last Commission meeting. He said Mr. Hillyer was very articulate and that Mr. Hillyer speculated that there might be some drugs of a psychiatric nature in the air system at the Library. He said it seems unlikely that this is so but he said Mr. Hillyer had made 29 complaints and all he received was one response from the Library saying there were no anti-psychotic drugs used in the library. He said the Library should have looked into what happened a year and a half ago. He asked if it was possible that Mr. Hillyer has noticed some change in the venting since the remodel of the first floor.

Sue Cauthen, Chair of the Board of Supervisors Library Citizens Advisory Committee (LCAC), said the LCAC passed a resolution asking the City Librarian and the Branch Library Improvement Program (BLIP) to schedule future BLIP meetings in our neighborhoods at times that do not conflict with the LCAC monthly meetings. She said that on a couple of occasions community meetings had been scheduled on the same night as the LCAC meeting and in one instance the LCAC changed its meeting night to allow members to attend the BLIP meeting.

Peter Warfield, Library Users Association, said it would be appropriate if the Library would try to schedule its BLIP meetings at times other than when the LCAC has its regular meeting. He said the process of the Park Branch planning was insulting to the public and gave little evidence that

the public was listened to when previously consulted. He said at the meeting on January 22 there was no response to the issues brought up at the previous meeting in July. He said there was no mention of a survey that had been taken. He said the meeting was held during a lapsit and it felt like an intrusion on a library activity. He said there were kids making so much noise it was often difficult to understand what was being said. He said the public was told the historic chairs would be kept. He said they were told that the chairs from the 1960s were not historic chairs and would not be kept. He said they were told the branch was going to be closed for contractor convenience and to keep costs down as well as to cut overall construction time. He said the library and architect need to consider the public's needs. He said they were told the bond does not allow for an alternate full service site and asked why other branches have had them.

Trish Ann Robinson said the public especially the black homeless public are glad they still have a library to use.

Barry Toronto said he has not had a sufficient response to his complaints about the branch manager at Noe Valley and requested that she be transferred to another branch. He said he has been accused of misconduct in the library. He said he would like to see copies of complaints and anything written about him. He said he can't use is laptop because the wireless is occasionally down at that branch.

A person who identified herself as a citizen born and raised in Cole Valley said she has gone to the Park Branch for many years. She said it is appalling to her that in these tough economic times they are thinking of doing renovations or redecorations on any public building at this time. She said budget wise cities are collapsing. She said please wash the floors and the walls, clean the furniture, bathrooms, bookcases, make it more presentable but please do not sink us fiscally any further than we are already sinking.

Ron Clark said the San Francisco Library has a fantastic service. He said when you reserve items you can actually walk up and see the items reserved by other patrons with their name visible. He said he has complained about this numerous times both in person and over the phone. He said he has been told by librarians that they are aware of this problem and they are not going to do anything about it. He said the slips are thrown in a public waste basket for anyone to see. He said this is a huge lapse of privacy. He said his library account has been frozen and when trying to fix the problem, librarians have been quite rude to him. He said there is no way to discern the difference between the wide screen and full screen DVDs.

A citizen said he wanted to thank the library and Everett Erlandson and Karen Sundheim for allowing him to work with them to put on the Edward Carpenter exhibit over the last month on the third floor. He said it got a lot of local and national coverage.

AGENDA ITEM NO. 2. PEER REVIEW OF PROPOSED DESIGN FOR THE PRESIDIO BRANCH LIBRARY

Lena Chen, Bond Program Manager Branch Library Improvement Program, said a response to the comments received today will be presented to the Commission at a future meeting. She said the peer reviewers at today's meeting are Gita Dev, FAIA, Founder Dev Architects and Lisa Rosenblum, Director of Library and Neighborhood Services, City of Hayward. She said the architects for both the Presidio and Park Branch libraries are Field Paoli / Joseph Chow.

Mark Schatz representing the joint venture of Field Paoli/Joseph Chow Associates said Joyce Chow is present today along with Kim Fisher who is managing both of the projects to be presented today. He gave a slide show on the Presidio Branch and explained the project goals. He said the building will have a goal of LEED Silver. He said they are working within a tight budget to achieve the goals. He showed the existing and proposed floor plans. He said improvements for the upper level will include more seating and computers, a defined teen area, expanded capacity for collections, featured new books and media collections, a combined information/circulation desk, relocated staff workroom, repair of the sagging ceiling beams, enhanced children's area with more color and clear access, wireless data access, new electrical service, enhanced historic character, renovated elevator for improved function and accessibility, natural lighting and ventilation, all new lighting to replace existing fluorescent down lights and improved self-sufficiency for patrons and self check out and holds shelving. He said improvements for the lower level include all new accessible patron restroom facilities, upgraded lobby area with display cases and drinking fountains, fully renovated community room (International collections moved offsite), new outdoor book drop, new AV systems and furnishings, portable computer lab with laptop cart, expanded stroller storage, improved staff workroom, restroom, and lounge areas, all new lighting and systems and new server and storage rooms.

Brian Bannon, Chief of Branches, said staff has been very active in reviewing this project. He said having a designated teen space is very important and he said they are adding some shelving, seating and computer space to the project even though no square footage is being added. He said the meeting room will have increased functuality. He said they are looking at landscaping and ways to beautify the exterior of the library.

Lisa Rosenblum, Director of Library and Neighborhood Services, City of Hayward, said that San Francisco is the envy of the Bay area and known nationwide for its new libraries. She said this is a beautiful classic

Carnegie building. She said it will be old fashioned looking but modern. She said she likes the break between the children and teen areas. She said she likes having the reference desk and circulation desk combined. She said it offers better service to the patron as well. She said the self check has been moved and she said having it closer to the circulation desk would be better. She said she likes the bathroom configuration with the locked stalls. She said she was concerned about the large heater and the safety of the children with the venting over the heater. She said she likes the colors in the children's area. She said whenever possible they should show the covers of books in display areas and with lots of color. She said she likes more specialty furniture for the teen space. She said there is a large collection at the branch and she said she hoped the library would carefully deselect some of the material to allow for growth. She said it will detract from the beauty of the bookshelves if what is on the bookshelves is old, torn and yellowing. She said the branch has good floor space. She said a little more modern design could be included.

Gita Dev, Founder, Dev Architects, said the things that struck her about the library are its beauty and historical character. She said it has an extremely tall and stately ceiling height. She said she likes the entry area having more presence and that the reference desk and circulation desk will be combined. She said she likes the proposed decorative lighting. She likes the community room. She said sometimes we are a little bit too respectful of the historic nature of the building. She said she would like to see it brightened and lightened with something shiny or bright. She said the building is too serious and she would like to see something whimsical. She said the windows are gorgeous and adding some up lighting would make it more interesting. She said it would be nice to see the fronts of books in the children's room. She said it would be nice to have good exterior lighting for the ramp leading to the community room. She said it might be possible to organize a Friends of the garden at the library to maintain the garden.

Public Comment

An anonymous citizen said this is a branch that has probably been remodeled more than any other branch. He said there has been two separate occasions in the last 35 years or so where the upstairs has been refurbished. He said it has gotten a lot of attention. He said it was one of the first branches to host a Commission meeting. He said there is very little information about what the branch looked like before in the handout. He said it is kind of an illusion about how open the floor space is going to be because on one of the drawings it shows perpendicular bookshelves next to the circulation desk. He said it is very important that we have as many bookshelves as possible. He said all of the computer seats seem to be clustered together and he said it would be better if the computer seats were integrated with the rest of the reading seats.

An unidentified woman said we are talking about people using the libraries. She said what will happen in the first year will determine the needs of the library and she said that the library is for all the people.

Peter Warfield said it would have been nice to have the presentation with all of the details prior to the meeting. He said it appears there are things missing from the materials. He said there is no information about basic square footage for the use of various categories of users. He said that is a standard that is provided and it is not provided in this case. He said it appears the library is changing the programs by means of architecture. He said if the library thinks the reference desks should be combined with circulation desks where they are not currently, there should be an open discussion about that issue and it should not be slipped in as part of the design for the new branch. He said there is a great value of having the desks in separate areas. He said some people like self service checkouts. He said self service needs to be discussed as an objective as part of an architectural plan.

Marcia Popper said she is one of two representatives to the Council of Neighborhood Libraries from the Presidio Branch. She said her comments today are personal. She said she wanted to comment on how responsive the architects have been to the community. She said it has been very clear since the first community meeting that they have been responsive to community needs and interests. She said the location of the self check has been discussed and she said the community did not want those big clunky machines to be the first things you see when you walk into the building. She said Richard Brautigan based his novel "The Abortion" at the branch. She said she hopes that will be highlighted at the library. She said the location of the book drop is a problem. She said there is a group from the San Francisco Garden Club very interested in the garden at the branch.

Cathy Bremer said she is a librarian and a steward for Local 1021. She said there has been a lot of discussion about combining the circulation and reference desks. She said combining the two desks is not necessarily the best service. She said she knows it is a way to open the branch with fewer people on staff but patrons like that these areas are kept separate. She said there needs to be clear distinctions to maintain the excellent service that our patrons receive.

Commission Discussion

Commissioner Lee said he appreciates the critique of the two reviewers. He said the most important numbers are shown in the handouts. He said the numbers for additional seats and shelving is the most important information. He said he does not support indirect lighting. He said it is for a cocktail lounge not a library. He asked where this project is in its design stage. He asked about the budget of the project.

Lena Chen, Bond Program Manager, said the project is in 50% working drawings. She said the original scope of work was for the interior remodeling but it has been expanded to include some exterior work. She said they are looking to fund the exterior work from another funding source.

Luis Herrera, City Librarian said that since the branch will be closing for renovation it makes sense to do the exterior work as well. He said with the bidding climate the way it is they are hopeful to include the exterior renovation.

Commissioner Del Portillo said she wanted to make sure the building met certain standards.

Mark Schatz said that the building will be a green building and the way that is determined is by the number of points that you receive. He said you get points for a percentage of materials that are used.

Commissioner Chin asked about the reference desk and the circulation desk being combined.

Brian Bannon, Chief of Branches, said a lot of different factors are looked at in figuring out the best configuration for the library. He said it is a complicated question and there is a discussion about each branch and how the functions will work best. He said they will be happy to come back and address this further in their response to the peer review.

President Gomez said she was concerned about the safety issue of the heater in the children's area.

Mark Schatz said they have discussed this and will put a second protective screen behind the decorative screen.

Luis Herrera, City Librarian asked if the Friends of the Library Report could be taken out of order due to time constraints.

AGENDA ITEM NO. 4 FRIENDS OF THE LIBRARY REPORT

Donna Bero, Friends of the Library, said the Friends are concerned with the issue of the budget deficit and some items that may be going on a future ballot regarding the possibility of revoking the set asides. She said Friends have been alerting their membership and members of the Board of Supervisors have each received hundreds of messages from supporters on the library. She said they are hoping to work with the Board and the Mayor's office to look at the set asides individually. She said annual programs for the San Francisco International Poetry Festival are continuing. She said tonight they are presenting the second annual Iranian Arts Festival at Book Bay Fort Mason. She said they will be celebrating the closing party for the Parkside Branch Library on Saturday. She said there will be a Valentine's Dinner Dance for the Ingleside Library Campaign on Friday, February 13. She said on Sunday there will be a wine tasting event for the Richmond Branch Campaign with local vintners from the neighborhood. She said on February 21 as part of the city-wide celebration of Evolve 2009, which is the 200th anniversary of the birth of Darwin and the 150th anniversary of the publication of Origin of the Species there will be an event at the Library entitled the Bad Science Film

Festival. She said they have created new membership brochures for Friends that will be available all over town.

Public Comment

An anonymous citizen said as an indictment of the public comment fund he has been reciting Elegy in a Country Churchyard and he recited the conclusion of the poem.

AGENDA ITEM NO. 3. PEER REVIEW OF PROPOSED DESIGN FOR THE PARK BRANCH LIBRARY

Mark Schatz representing the joint venture of Field Paoli/Joseph Chow Associates gave a slide show on the Park Branch renovation and gave the project goals. He said the Park Branch is the oldest operating library in San Francisco. He said it is a very well used and popular library. He said there have been three community meetings on the renovation of the branch. He said one was held during storytime so that people who are regular users of the library who might not be able to attend meetings in the evening would be able to participate in the process. He said several nights later there was another community meeting held in the evening that was very well attended. He said there are some great historic photos of this branch that showed skylights, but they cannot open them up because when the seismic renovation was done they had to frame across them. He said they are going to use paint to highlight them in the ceiling. He said they are going to use historic looking light fixtures. He said the windows create a great ambience. He explained the project goals. He explained the floor plan and location of the teen's area, the children's area and the staff area. He said improvements for the upper level include: more seating, defined teen area, more computers, slightly expanded capacity for collections, featured new books and media collections, consolidated patron assistance station, defined area for staff workroom, enhanced children's area with new interactive feature, wireless data access, new electrical service, enhanced historic character, better glare control at windows, natural lighting and ventilation, improved heating system – all new energy efficient furnace, all new lighting to replace existing fluorescent down lights, improved self-sufficiency for patrons – self check out, holds shelving. He said improvements for the lower level include: all new accessible patron restroom facilities, new lobby area with display cases and drinking fountains, improved accessibility at the main entry, new outdoor book drop, newly configured community room with state of the art AV equipment, portable computer lab with laptop cart, expanded stroller storage, improved staff workroom, restroom and lounge areas, all new lighting and systems and dedicated server room and chair/table storage.

Brian Bannon, Chief of Branches, said they are gaining some additions to the library and they will be able to reorient the library so that they have better sight lines. He said there has been a lot of discussion about the chairs. He said the plan is to bring back both types of historic chairs in the branch.

Lisa Rosenblum, Director of Library and Neighborhood Services, City of Hayward, said she admires the focus on preserving the historical character. She said it is a great idea that the circulation desk is being moved to the center of the room. She said it provides better sight lines. She said she is finding that patrons in other libraries enjoy having the circulation and reference desk together. She said the upgrade of the bathrooms is an excellent idea. She said it is important to keep the sight lines low. She said the branch is very crowded with collections. She said the collection could easily be deselected and not impact patron usage. She said when you have so much stuff you end up not seeing what you do have. She said the older tables are large and seat six to eight patrons. She said patrons tend to prefer tables that seat four. She said she would recommend getting some smaller, beautiful wood tables. She said the wider black chairs do not work under those tables. She said the children's area needs to have much more color with face out collections to make them feel welcome in that area. She said the computer area for teens could be modified so that more than one teen can use each computer.

Gita Dev, Founder, Dev Architects, said she endorses everything Lisa has said. She said she likes the long, deep room with huge windows and sunlight pouring in. She said there does need to be better shade for the windows because the glare is very dominant. She said the new period lighting will be beautiful as well as the historic shelving. She said the paint scheme is a little more joyous in this branch. She said she loves the community room and restrooms downstairs. She said she thinks the consolidated desk will be successful if it is long enough. She said the branch is very crowded as it is laid out. She said she would like to see some slight adjustments. She said it needs to be made really accessible. She said there needs to be a very clear passage way by the circulation desk and the tables. She said if there are not smaller tables there may need to be smaller shelves. She said the tables need to be made accessible. She said the zones should be the two architectural features in the ceiling and they should be made stronger. She said it is a beautiful room but they have made a box around the staff room. She said the proposed lighting is beautiful but there may be a need for additional lighting.

Public Comment

Peter Warfield said these plans have not been shared with anyone in the public in advance. He said the furniture was not shown at the meeting he attended and the chairs shown today differ from what he has seen from previous pictures. He said the wall around the staff area does not respect the grand open space of this modest but airy branch. He said it is inappropriate from a patron perspective. He said the circulation desk does not allow control because it is far from the door. He said the placement of the circulation desk will cause a lack of privacy and noise and distraction for the readers. He said there are no reference desks shown in the plan. He said he does not want to see the circulation and

reference desks combined. He said contrary to what Brian Bannon has said this has never been discussed at this Commission or anywhere else in the public that he knows of. He said adult and children's reference desks should be separate from each other and separate from the circulation desk for privacy and confidentiality. He asked about the square footage. He said a number of things in this plan suggest there will be much less space for the public.

Commissioner Lee left the meeting.

Arlene Gemmel, Cole Valley, said she uses this library a lot and until this meeting she always thought it was perfect, but now she realizes it has problems. She said she agrees the tables need to be smaller. She said she has never seen all the tables full. She said she is concerned that the circulation desk is so close to the reading tables. She said the collection needs to be weeded out and modernized. She said she is disturbed about the library being closed for an entire year. She said it seems that most of the work is being done downstairs in the community room and she asked if it would be possible to have the library closed only three or six months to get the work done. She said she would like to see big trees. She said overall she likes the new plan.

Eugene Lee said he is a frequent patron of the Park Branch. He said he was not able to go to the community meetings. He said he would like to see more matte finishings for the library to cut down on the glare. He said the library is in the Haight Ashbury District and he would like to see some permanent space for the memorabilia in the branch's collection to be displayed. He said smaller tables offer more privacy. He said it would be good to have plugs in the floor for patrons to use with their laptops. He said the bike racks are about three steps up in front of the building and that they should be on the sidewalk.

An anonymous citizen said he lived for many years in this neighborhood and he said it is a branch that has been remodeled a number of times. He said he does not get this design. He said the circulation desk is closer to the rear of the library than to the front. He said monitoring the door to the library is one of the main things that you want to be able to do. He said the floor plan shows two large bookcases between the circulation desk and the front door, which would partially obscure the front door. He said deselecting the collection is a hot button issue because people are encouraged to accept these bonds so that they will be augmenting the collections in the branches. He said these issues are not solved by taking patron satisfaction surveys.

An unidentified speaker said he lives on Paige Street and the Park Branch is located in a high density population area. He said the library is a community center for cultural and political meetings for the Haight Ashbury neighborhood. He said the one year closure will have a human cost to the 50,000 people who have access to this facility. He said unless this can be completed in a much shorter time span he urges the Commission to postpone the plan for this project.

Joey Cain, President of the Haight Ashbury Neighborhood Council, said the Board, after consulting with their membership, voted to oppose the closure of the Park Branch Library until a true community planning process is completed and an alternative full service site can be identified for the year the library will be closed. He said the general sense is that this was brought to the community for minor tweaking and in the Haight that does not play very well. He said people feel an incredible sense of resentment that this is being thrown down their throats. He said that doesn't need to happen. He said the community loves the library but just from the comments today he thinks this is a horrible plan. He said having a closed off staff area is a problem and they would like this to go back to the planning stage and have a real dialogue with the community. He said the plan does not work. He said they don't know what the capacity will be.

Melissa Riley, librarian at West Portal, said the most used copies of any title are branch copies. She said it is important to have a breadth and depth of collection. She said Presidio and Park are among the biggest buildings in the system even though they don't have the highest circulation. She said there are other very small branches in the system. She said in her experience the larger tables work well because people like to have an extra seat between them and another person. She said she doesn't know if there is enough space behind the circulation desk.

Commission Discussion

Commissioner Munson said we need to think about the comments from the Haight Ashbury Neighborhood Council.

Commissioner Harris said it sounds like the neighbors don't want the branch closed at all.

Luis Herrera, City Librarian said that any delays will have serious implications in terms of cost. He said this project has had a similar community engagement process as the other branches. He said many people in the community are very eager to move forward with the project. He said they have been very deliberate in working with the architect to try to cut down the length of time the branch will be closed. He said the library is looking at ways to provide some level of service during the time the branch is closed.

Commissioner Del Portillo said if this does not move forward now it will not be done because of the economics of the situation. She said this needs to be communicated very clearly to the community. She said she understands that no community wants their library to be closed but it should move forward now.

Commissioner Chin said the Park Branch was one of the first that was renovated for seismic retrofit. She said laws have changed since that time.

Brian Bannon, Chief of Branches, said laws have changed and he said the library is trying to do all the things that need to be done to operate this building long into the future. He said we really need to enhance the infrastructure of the building. He said there is a need for additional restrooms.

Luis Herrera said the community does not want to see the branch closed at all and for some reason in this community there is a fear in the community that the library will not be reopened.

Commissioner Del Portillo said that lack of access to people with disabilities is a very serious business.

Commissioner Chin said that the school she administers is the oldest public school in California and was opened in 1852. She said it was renovated in 1990 and she said it now requires extensive renovation to meet the current requirements.

President Gomez asked for more information on what comes next in the process and what the community process has been so far.

Luis Herrera, City Librarian, said they have held three community meetings. He said after the peer review today they will go back and respond to the comments, but he said they will not be starting the design process over. He said there will be a couple more community meetings prior to the closure.

Brian Bannon said there is no turning back on the design regarding the mechanical and electrical upgrades but there will be further input on the furniture, sight lines in the branch, etc.

President Gomez said she understands there is a slight increase in shelving and seating for the branch. She said she would be happy to go out and talk with some of the community groups about the branch. She said it is not merely cosmetics that they are looking at and it is unfortunate the library will need to be closed so long. She again said she would be happy to meet with the community groups to discuss this further.

AGENDA ITEM NO. 5 FISCAL YEAR 2009/10 LIBRARY BUDGET

Luis Herrera, City Librarian said the Commission was presented the proposal for the Fiscal Year 2009/10 Library Budget at the last meeting. He said that was based on priorities that had been presented to the Commission in December. He said with the direction provided by the Commission they have looked at some of the big ticket items and have looked at reductions to the budget. He said they have made an additional reduction to the budget of $561,000. He said the packet that was sent out on Monday showed that reduction. He said since then there has been a further update on projects and they have made further reductions.

Maureen Singleton, Budget Manager, said based on the additional information received from the Controller's Office the Library will be seeing an approximately $4.2 million reduction in revenue sources for the upcoming fiscal year. She said the proposed budget for next year is $84.13 million, which includes an operating budget of $81.25 million, a capital project budget of $212,435 and a debt service payment of $2.7 million. She showed a slide presentation breaking the budget down into more detail regarding operating budget, library collections, Labor costs and Full Time Equivalents (FTEs).

Luis Herrera, City Librarian, explained the categories where budget reductions were being proposed. He said the total reduction from what was previously presented to the Commission is $477,000.

Jill Bourne, Deputy City Librarian, said in the area of Enhancement to Library Collections and Access, they had proposed several new components. She said they are proposing to cut all of these proposals at this time and they will look at other ways in which they can possibly be funded.

Maureen Singleton explained the budget revenue amounts. She said the library will be dipping into the fund balance for approximately $3.6 million in order to balance the revenues and expenditures. She said this year's proposed budget is an overall reduction from last year's budget of $450,000. She said the next steps are to submit the budget to the Controller's Office on February 20, to the Mayor's Office on March 1 and to the Board of Supervisors on June 1, 2009. The Board hearings will be held in mid June.

Luis Herrera, City Librarian, said an issue that would affect this budget further is legislation that has been introduced relating to set asides for a possible special election in June. He said another issue that might affect the budget is potential lease costs for branch libraries located on Recreation and Park land. He said the library is recommending the Commission take action to approve the budget at today's meeting.

Public Comment

An anonymous citizen said what is referred to as the current economic problem is not an interim problem. He said this is a situation that will redefine normal for the next generation and needs to be planned for in those terms. He said he wondered if the bond sale was still scheduled for February 10. He said the way this was introduced was to minimize the draw on the reserve. He said there was one set of figures on January 15, there was another set of figures sent out with the packet and he said even that is out of date and there is new information at this meeting. He said if the estimates are falling this dramatically, he asked what the Controller thinks the long term prospects are. He said the Commission is the trustee of the Furhman Fund and should review it.

Peter Warfield said the budget that was presented at this meeting was not provided in advance to the Commissioners or to the public. He said it makes informed comment rather difficult. He said the property tax for the first time that he can remember is actually going down. He said long range issues need to be reviewed. He said he is concerned that the enhancements to library collections has been focusing on so called opening day collections and it is not clear to him where the budget change proposals are made in this area. He said there needs to be serious consideration for where the book money is going.

Sue Cauthen, Library Citizens Advisory Committee, said some of the members of the LCAC contacted her about the potential loss of the set asides. She said they are also concerned about the lack of discretionary money for the Board for other programs such as health funding. She said they are going to have a discussion about this at their next LCAC meeting.

Commission Discussion

Commissioner Munson said staff has done an excellent job in pulling this together with the significant changes. He said the economics favor financing the Branch Library Improvement Program. He said the proposed legislation relating to the set aside is not helpful. He said this is an ideal time to complete this project because 75% of the voters approved it.

Luis Herrera, City Librarian, said the set aside legislation would basically redefine the Library as a general fund department that would need to take the same sort of reductions as other departments.

Commissioner Del Portillo said it is unimaginable that people in San Francisco would allow this to go through. She said there are several departments impacted by this. She said the libraries are unique because the more poverty there is the more important libraries become. She said students will depend more and more on libraries. She said this is the time libraries will play a much more important role. She said we cannot afford to be unprepared.

President Gomez said the way cultures survive this kind of economic decline is the refusal to succumb to panic. She said the level of hopefulness is one of the things that will let the culture survive. She said she hopes staff will report back to the Commission the actual impacts to the Library if the proposed legislation is approved.

MOTION: by Commissioner Del Portillo, seconded by Commissioner Chin, to adopt the budget as revised.

AYES: 5-0 (Chin, Del Portillo, Gomez, Harris, and Munson)

AGENDA ITEM NO. 6. LABOR UNION REPORT

There was no Labor Union Report.

AGENDA ITEM NO. 7 APPROVAL OF THE MINUTES OF DECEMBER 4, 2008

Public Comment

An anonymous citizen said the idea to taking up the minutes last is contrary to Roberts Rules of Order and any good sense of proper management. He said one of the changes made is that the minutes no longer state the time the Commissioners leave the meeting when they leave early. He said his comments on page one was stopped in mid sentence and without a period. He said the minutes say that the Commission recessed and he said in fact the Commission lost a quorum and should say that the Commission lost a quorum and then regained a quorum. He said the comments by him about Commissioner Munson have been completely turned around.

Commissioner Chin left the meeting.

Peter Warfield said he would like to praise some of the description or detail in the minutes and said it is specifically important to name names and titles of books when they are referred to.

MOTION: by Commissioner Harris, seconded by Commissioner Munson, to approve the minutes of December 4, 2008.

AYES: 4-0 (Del Portillo, Gomez, Harris, and Munson)

ITEM NO. 8. ADJOURNMENT

MOTION: by Commissioner Del Portillo, seconded by Commissioner Munson to adjourn the regular meeting of Thursday, February 5, 2009.

Public Comment

There was no public comment on this item.

AYES: 4-0 (Del Portillo, Gomez, Harris, and Munson).

The regular meeting of February 5, 2009, of the San Francisco Public Library Commission adjourned at 8:14 pm.

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

LIBRARY CITIZENS ADVISORY COMMITTEE
Room 278 City Hall
San Francisco, California 94102

415 391 0737

HALT BLIP MEETING CONFLICTS

The Board of Supervisors Library Citizens Advisory Committee passed the following resolution January 21, 2009:

Whereas, the Branch Library Improvement Program (BLIP) held its December 17 meeting on North Beach library design the same night the Library Citizens Advisory Committee (LCAC) meets; and

Whereas, the BLIP held its January 21 meeting on Presidio library design January 21, the same night the LCAC meets; and

Whereas, the LCAC meets monthly on the third Wednesday at 6:00 PM; and

Whereas, members of the Library CAC would like the opportunity to attend the Branch Library Improvement Program meetings;

Therefore be it resolved that:

The Library Citizens Advisory Committee asks the City Librarian and the Branch Library Improvement Program to schedule future BLIP meetings at times that do not conflict with LCAC's meetings.

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

GOVERNMENT
DOCUMENTS DEPT

MAR 30 2009

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Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of February 5, 2009

(As amended and approved at the Regular Meeting of March 5, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, February 5, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:30 pm.

Commissioners present: Del Portillo, Gomez, Harris, Lee and Munson.

Commissioner excused: Kane

Commissioner Chin arrived at 4:41 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said that Wynship Hillyer spoke at the last Commission meeting. He said Mr. Hillyer was very articulate and that Mr. Hillyer speculated that there might be some drugs of a psychiatric nature in the air system at the Library. He said it seems unlikely that this is so but he said Mr. Hillyer had made 29 complaints and all he received was one response from the Library saying there were no anti-psychotic drugs used in the library. He said the Library should have looked into what happened a year and a half ago. He asked if it was possible that Mr. Hillyer has noticed some change in the venting since the remodel of the first floor.

Sue Cauthen, Chair of the Board of Supervisors Library Citizens Advisory Committee (LCAC), said the LCAC passed a resolution asking the City Librarian and the Branch Library Improvement Program (BLIP) to schedule future BLIP meetings in our neighborhoods at times that do not conflict with the LCAC monthly meetings. She said that on a couple of occasions community meetings had been scheduled on the same night as the LCAC meeting and in one instance the LCAC changed its meeting night to allow members to attend the BLIP meeting.

Peter Warfield, Library Users Association, said it would be appropriate if the Library would try to schedule its BLIP meetings at times other than when the LCAC has its regular meeting. He said the process of the Park

Branch planning was insulting to the public and gave little evidence that the public was listened to when previously consulted. He said at the meeting on January 22 there was no response to the issues brought up at the previous meeting in July. He said there was no mention of a survey that had been taken. He said the meeting was held during a lapsit and it felt like an intrusion on a library activity. He said there were kids making so much noise it was often difficult to understand what was being said. He said the public was told the historic chairs would be kept. He said they were told that the chairs from the 1960s were not historic chairs and would not be kept. He said they were told the branch was going to be closed for contractor convenience and to keep costs down as well as to cut overall construction time. He said the library and architect need to consider the public's needs. He said they were told the bond does not allow for an alternate full service site and asked why other branches have had them.

Trish Ann Robinson said the public especially the black homeless public are glad they still have a library to use.

Barry Taranto said he has not had a sufficient response to his complaints about the branch manager at Noe Valley and requested that she be transferred to another branch. He said he has been accused of misconduct in the library. He said he would like to see copies of his complaints and anything written about him. He said he can't use is laptop because the wireless is occasionally down at that branch.

A person who identified herself as a citizen born and raised in Cole Valley said she has gone to the Park Branch for many years. She said it is appalling to her that in these tough economic times they are thinking of doing renovations or redecorations on any public building at this time. She said budget wise cities are collapsing. She said please wash the floors and the walls, clean the furniture, bathrooms, bookcases, make it more presentable but please do not sink us fiscally any further than we are already sinking.

Ron Clark said the San Francisco Library has a fantastic service. He said when you reserve items you can actually walk up and see the items reserved by other patrons with their name visible. He said he has complained about this numerous times both in person and over the phone. He said he has been told by librarians that they are aware of this problem and they are not going to do anything about it. He said the slips are thrown in a public waste basket for anyone to see. He said this is a huge lapse of privacy. He said his library account has been frozen and when trying to fix the problem, librarians have been quite rude to him. He said there is no way to discern the difference between the wide screen and full screen DVDs.

A citizen said he wanted to thank the library and Everett Erlandson and Karen Sundheim for allowing him to work with them to put on the Edward Carpenter exhibit over the last month on the third floor. He said it got a lot of local and national coverage.

AGENDA ITEM NO. 2. PEER REVIEW OF PROPOSED DESIGN FOR THE PRESIDIO BRANCH LIBRARY

Lena Chen, Bond Program Manager Branch Library Improvement Program, said a response to the comments received today will be presented to the Commission at a future meeting. She said the peer reviewers at today's meeting are Gita Dev, FAIA, Founder Dev Architects and Lisa Rosenblum, Director of Library and Neighborhood Services, City of Hayward. She said the architects for both the Presidio and Park Branch libraries are Field Paoli / Joseph Chow.

Mark Schatz representing the joint venture of Field Paoli/Joseph Chow Associates said Joyce Chow is present today along with Kim Fisher who is managing both of the projects to be presented today. He gave a slide show on the Presidio Branch and explained the project goals. He said the building will have a goal of LEED Silver. He said they are working within a tight budget to achieve the goals. He showed the existing and proposed floor plans. He said improvements for the upper level will include more seating and computers, a defined teen area, expanded capacity for collections, featured new books and media collections, a combined information/circulation desk, relocated staff workroom, repair of the sagging ceiling beams, enhanced children's area with more color and clear access, wireless data access, new electrical service, enhanced historic character, renovated elevator for improved function and accessibility, natural lighting and ventilation, all new lighting to replace existing fluorescent down lights and improved self-sufficiency for patrons and self check out and holds shelving. He said improvements for the lower level include all new accessible patron restroom facilities, upgraded lobby area with display cases and drinking fountains, fully renovated community room (International collections moved offsite), new outdoor book drop, new AV systems and furnishings, portable computer lab with laptop cart, expanded stroller storage, improved staff workroom, restroom, and lounge areas, all new lighting and systems and new server and storage rooms.

Brian Bannon, Chief of Branches, said staff has been very active in reviewing this project. He said having a designated teen space is very important and he said they are adding some shelving, seating and computer space to the project even though no square footage is being added. He said the meeting room will have increased functuality. He said they are looking at landscaping and ways to beautify the exterior of the library.

Lisa Rosenblum, Director of Library and Neighborhood Services, City of Hayward, said that San Francisco is the envy of the Bay area and known

nationwide for its new libraries. She said this is a beautiful classic Carnegie building. She said it will be old fashioned looking but modern. She said she likes the break between the children and teen areas. She said she likes having the reference desk and circulation desk combined. She said it offers better service to the patron as well. She said the self check has been moved and she said having it closer to the circulation desk would be better. She said she likes the bathroom configuration with the locked stalls. She said she was concerned about the large heater and the safety of the children with the venting over the heater. She said she likes the colors in the children's area. She said whenever possible they should show the covers of books in display areas and with lots of color. She said she likes more specialty furniture for the teen space. She said there is a large collection at the branch and she said she hoped the library would carefully deselect some of the material to allow for growth. She said it will detract from the beauty of the bookshelves if what is on the bookshelves is old, torn and yellowing. She said the branch has good floor space. She said a little more modern design could be included.

Gita Dev, Founder, Dev Architects, said the things that struck her about the library are its beauty and historical character. She said it has an extremely tall and stately ceiling height. She said she likes the entry area having more presence and that the reference desk and circulation desk will be combined. She said she likes the proposed decorative lighting. She likes the community room. She said sometimes we are a little bit too respectful of the historic nature of the building. She said she would like to see it brightened and lightened with something shiny or bright. She said the building is too serious and she would like to see something whimsical. She said the windows are gorgeous and adding some up lighting would make it more interesting. She said it would be nice to see the fronts of books in the children's room. She said it would be nice to have good exterior lighting for the ramp leading to the community room. She said it might be possible to organize a Friends of the garden at the library to maintain the garden.

Public Comment

An anonymous citizen said this is a branch that has probably been remodeled more than any other branch. He said there has been two separate occasions in the last 35 years or so where the upstairs has been refurbished. He said it has gotten a lot of attention. He said it was one of the first branches to host a Commission meeting. He said there is very little information about what the branch looked like before in the handout. He said it is kind of an illusion about how open the floor space is going to be because on one of the drawings it shows perpendicular bookshelves next to the circulation desk. He said it is very important that we have as many bookshelves as possible. He said all of the computer seats seem to be clustered together and he said it would be better if the computer seats were integrated with the rest of the reading seats.

An unidentified woman said we are talking about people using the libraries. She said what will happen in the first year will determine the needs of the library and she said that the library is for all the people.

Peter Warfield said it would have been nice to have the presentation with all of the details prior to the meeting. He said it appears there are things missing from the materials. He said there is no information about basic square footage for the use of various categories of users. He said that is a standard that is provided and it is not provided in this case. He said it appears the library is changing the programs by means of architecture. He said if the library thinks the reference desks should be combined with circulation desks where they are not currently, there should be an open discussion about that issue and it should not be slipped in as part of the design for the new branch. He said there is a great value of having the desks in separate areas. He said some people like self service checkouts. He said self service needs to be discussed as an objective as part of an architectural plan.

Marcia Popper said she is one of two representatives to the Council of Neighborhood Libraries from the Presidio Branch. She said her comments today are personal. She said she wanted to comment on how responsive the architects have been to the community. She said it has been very clear since the first community meeting that they have been responsive to community needs and interests. She said the location of the self check has been discussed and she said the community did not want those big clunky machines to be the first things you see when you walk into the building. She said Richard Brautigan based his novel "The Abortion" at the branch. She said she hopes that will be highlighted at the library. She said the location of the book drop is a problem. She said there is a group from the San Francisco Garden Club very interested in the garden at the branch.

Cathy Bremer said she is a librarian and a steward for Local 1021. She said there has been a lot of discussion about combining the circulation and reference desks. She said combining the two desks is not necessarily the best service. She said she knows it is a way to open the branch with fewer people on staff but patrons like that these areas are kept separate. She said there needs to be clear distinctions to maintain the excellent service that our patrons receive.

Commission Discussion

Commissioner Lee said he appreciates the critique of the two reviewers. He said the most important numbers are shown in the handouts. He said the numbers for additional seats and shelving is the most important information. He said he does not support indirect lighting. He said it is for a cocktail lounge not a library. He asked where this project is in its design stage. He asked about the budget of the project.

Lena Chen, Bond Program Manager, said the project is in 50% working drawings. She said the original scope of work was for the interior

remodeling but it has been expanded to include some exterior work. She said they are looking to fund the exterior work from another funding source.

Luis Herrera, City Librarian said that since the branch will be closing for renovation it makes sense to do the exterior work as well. He said with the bidding climate the way it is they are hopeful to include the exterior renovation.

Commissioner Del Portillo said she wanted to make sure the building met certain standards.

Mark Schatz said that the building will be a green building and the way that is determined is by the number of points that you receive. He said you get points for a percentage of materials that are used.

Commissioner Chin asked about the reference desk and the circulation desk being combined.

Brian Bannon, Chief of Branches, said a lot of different factors are looked at in figuring out the best configuration for the library. He said it is a complicated question and there is a discussion about each branch and how the functions will work best. He said they will be happy to come back and address this further in their response to the peer review.

President Gomez said she was concerned about the safety issue of the heater in the children's area.

Mark Schatz said they have discussed this and will put a second protective screen behind the decorative screen.

Luis Herrera, City Librarian asked if the Friends of the Library Report could be taken out of order due to time constraints.

AGENDA ITEM NO. 4 FRIENDS OF THE LIBRARY REPORT

Donna Bero, Friends of the Library, said the Friends are concerned with the issue of the budget deficit and some items that may be going on a future ballot regarding the possibility of revoking the set asides. She said Friends have been alerting their membership and members of the Board of Supervisors have each received hundreds of messages from supporters on the library. She said they are hoping to work with the Board and the Mayor's office to look at the set asides individually. She said annual programs for the San Francisco International Poetry Festival are continuing. She said tonight they are presenting the second annual Iranian Arts Festival at Book Bay Fort Mason. She said they will be celebrating the closing party for the Parkside Branch Library on Saturday. She said there will be a Valentine's Dinner Dance for the Ingleside Library Campaign on Friday, February 13. She said on Sunday there will be a wine tasting event for the Richmond Branch Campaign with local vintners from the neighborhood. She said on February 21 as part of the city-wide

celebration of Evolve 2009, which is the 200th anniversary of the birth of Darwin and the 150th anniversary of the publication of Origin of the Species there will be an event at the Library entitled the Bad Science Film Festival. She said they have created new membership brochures for Friends that will be available all over town.

Public Comment

An anonymous citizen said as an indictment of the public comment fund he has been reciting Elegy in a Country Churchyard and he recited the conclusion of the poem.

AGENDA ITEM NO. 3. PEER REVIEW OF PROPOSED DESIGN FOR THE PARK BRANCH LIBRARY

Mark Schatz representing the joint venture of Field Paoli/Joseph Chow Associates gave a slide show on the Park Branch renovation and gave the project goals. He said the Park Branch is the oldest operating library in San Francisco. He said it is a very well used and popular library. He said there have been three community meetings on the renovation of the branch. He said one was held during storytime so that people who are regular users of the library who might not be able to attend meetings in the evening would be able to participate in the process. He said several nights later there was another community meeting held in the evening that was very well attended. He said there are some great historic photos of this branch that showed skylights, but they cannot open them up because when the seismic renovation was done they had to frame across them. He said they are going to use paint to highlight them in the ceiling. He said they are going to use historic looking light fixtures. He said the windows create a great ambience. He explained the project goals. He explained the floor plan and location of the teen's area, the children's area and the staff area. He said improvements for the upper level include: more seating, defined teen area, more computers, slightly expanded capacity for collections, featured new books and media collections, consolidated patron assistance station, defined area for staff workroom, enhanced children's area with new interactive feature, wireless data access, new electrical service, enhanced historic character, better glare control at windows, natural lighting and ventilation, improved heating system – all new energy efficient furnace, all new lighting to replace existing fluorescent down lights, improved self-sufficiency for patrons – self check out, holds shelving. He said improvements for the lower level include: all new accessible patron restroom facilities, new lobby area with display cases and drinking fountains, improved accessibility at the main entry, new outdoor book drop, newly configured community room with state of the art AV equipment, portable computer lab with laptop cart, expanded stroller storage, improved staff workroom, restroom and lounge areas, all new lighting and systems and dedicated server room and chair/table storage.

Brian Bannon, Chief of Branches, said they are gaining some additions to the library and they will be able to reorient the library so that they have

better sight lines. He said there has been a lot of discussion about the chairs. He said the plan is to bring back both types of historic chairs in the branch.

Lisa Rosenblum, Director of Library and Neighborhood Services, City of Hayward, said she admires the focus on preserving the historical character. She said it is a great idea that the circulation desk is being moved to the center of the room. She said it provides better sight lines. She said she is finding that patrons in other libraries enjoy having the circulation and reference desk together. She said the upgrade of the bathrooms is an excellent idea. She said it is important to keep the sight lines low. She said the branch is very crowded with collections. She said the collection could easily be deselected and not impact patron usage. She said when you have so much stuff you end up not seeing what you do have. She said the older tables are large and seat six to eight patrons. She said patrons tend to prefer tables that seat four. She said she would recommend getting some smaller, beautiful wood tables. She said the wider black chairs do not work under those tables. She said the children's area needs to have much more color with face out collections to make them feel welcome in that area. She said the computer area for teens could be modified so that more than one teen can use each computer.

Gita Dev, Founder, Dev Architects, said she endorses everything Lisa has said. She said she likes the long, deep room with huge windows and sunlight pouring in. She said there does need to be better shade for the windows because the glare is very dominant. She said the new period lighting will be beautiful as well as the historic shelving. She said the paint scheme is a little more joyous in this branch. She said she loves the community room and restrooms downstairs. She said she thinks the consolidated desk will be successful if it is long enough. She said the branch is very crowded as it is laid out. She said she would like to see some slight adjustments. She said it needs to be made really accessible. She said there needs to be a very clear passage way by the circulation desk and the tables. She said if there are not smaller tables there may need to be smaller shelves. She said the tables need to be made accessible. She said the zones should be the two architectural features in the ceiling and they should be made stronger. She said it is a beautiful room but they have made a box around the staff room. She said the proposed lighting is beautiful but there may be a need for additional lighting.

Public Comment

Peter Warfield said these plans have not been shared with anyone in the public in advance. He said the furniture was not shown at the meeting he attended and the chairs shown today differ from what he has seen from previous pictures. He said the wall around the staff area does not respect the grand open space of this modest but airy branch. He said it is inappropriate from a patron perspective. He said the circulation desk does not allow control because it is far from the door. He said the

placement of the circulation desk will cause a lack of privacy and noise and distraction for the readers. He said there are no reference desks shown in the plan. He said he does not want to see the circulation and reference desks combined. He said contrary to what Brian Bannon has said this has never been discussed at this Commission or anywhere else in the public that he knows of. He said adult and children's reference desks should be separate from each other and separate from the circulation desk for privacy and confidentiality. He asked about the square footage. He said a number of things in this plan suggest there will be much less space for the public.

Commissioner Lee left the meeting.

Arlene Gemmel, Cole Valley, said she uses this library a lot and until this meeting she always thought it was perfect, but now she realizes it has problems. She said she agrees the tables need to be smaller. She said she has never seen all the tables full. She said she is concerned that the circulation desk is so close to the reading tables. She said the collection needs to be weeded out and modernized. She said she is disturbed about the library being closed for an entire year. She said it seems that most of the work is being done downstairs in the community room and she asked if it would be possible to have the library closed only three or six months to get the work done. She said she would like to see big trees. She said overall she likes the new plan.

Eugene Lee said he is a frequent patron of the Park Branch. He said he was not able to go to the community meetings. He said he would like to see more matte finishings for the library to cut down on the glare. He said the library is in the Haight Ashbury District and he would like to see some permanent space for the memorabilia in the branch's collection to be displayed. He said smaller tables offer more privacy. He said it would be good to have plugs in the floor for patrons to use with their laptops. He said the bike racks are about three steps up in front of the building and that they should be on the sidewalk.

An anonymous citizen said he lived for many years in this neighborhood and he said it is a branch that has been remodeled a number of times. He said he does not get this design. He said the circulation desk is closer to the rear of the library than to the front. He said monitoring the door to the library is one of the main things that you want to be able to do. He said the floor plan shows two large bookcases between the circulation desk and the front door, which would partially obscure the front door. He said deselecting the collection is a hot button issue because people are encouraged to accept these bonds so that they will be augmenting the collections in the branches. He said these issues are not solved by taking patron satisfaction surveys.

An unidentified speaker said he lives on Paige Street and the Park Branch is located in a high density population area. He said the library is a community center for cultural and political meetings for the Haight Ashbury neighborhood. He said the one year closure will have a human

cost to the 50,000 people who have access to this facility. He said unless this can be completed in a much shorter time span he urges the Commission to postpone the plan for this project.
Joey Cain, President of the Haight Ashbury Neighborhood Council, said the Board, after consulting with their membership, voted to oppose the closure of the Park Branch Library until a true community planning process is completed and an alternative full service site can be identified for the year the library will be closed. He said the general sense is that this was brought to the community for minor tweaking and in the Haight that does not play very well. He said people feel an incredible sense of resentment that this is being thrown down their throats. He said that doesn't need to happen. He said the community loves the library but just from the comments today he thinks this is a horrible plan. He said having a closed off staff area is a problem and they would like this to go back to the planning stage and have a real dialogue with the community. He said the plan does not work. He said they don't know what the capacity will be.

Melissa Riley, librarian at West Portal, said the most used copies of any title are branch copies. She said it is important to have a breadth and depth of collection. She said Presidio and Park are among the biggest buildings in the system even though they don't have the highest circulation. She said there are other very small branches in the system. She said in her experience the larger tables work well because people like to have an extra seat between them and another person. She said she doesn't know if there is enough space behind the circulation desk.

Commission Discussion

Commissioner Munson said we need to think about the comments from the Haight Ashbury Neighborhood Council.

Commissioner Harris said it sounds like the neighbors don't want the branch closed at all.

Luis Herrera, City Librarian said that any delays will have serious implications in terms of cost. He said this project has had a similar community engagement process as the other branches. He said many people in the community are very eager to move forward with the project. He said they have been very deliberate in working with the architect to try to cut down the length of time the branch will be closed. He said the library is looking at ways to provide some level of service during the time the branch is closed.

Commissioner Del Portillo said if this does not move forward now it will not be done because of the economics of the situation. She said this needs to be communicated very clearly to the community. She said she understands that no community wants their library to be closed but it should move forward now.

Commissioner Chin said the Park Branch was one of the first that was renovated for seismic retrofit. She said laws have changed since that time.

Brian Bannon, Chief of Branches, said laws have changed and he said the library is trying to do all the things that need to be done to operate this building long into the future. He said we really need to enhance the infrastructure of the building. He said there is a need for additional restrooms.

Luis Herrera said the community does not want to see the branch closed at all and for some reason in this community there is a fear in the community that the library will not be reopened.

Commissioner Del Portillo said that lack of access to people with disabilities is a very serious business.

Commissioner Chin said that the school she administers is the oldest public school in California and was opened in 1852. She said it was renovated in 1990 and she said it now requires extensive renovation to meet the current requirements.

President Gomez asked for more information on what comes next in the process and what the community process has been so far.

Luis Herrera, City Librarian, said they have held three community meetings. He said after the peer review today they will go back and respond to the comments, but he said they will not be starting the design process over. He said there will be a couple more community meetings prior to the closure.

Brian Bannon said there is no turning back on the design regarding the mechanical and electrical upgrades but there will be further input on the furniture, sight lines in the branch, etc.

President Gomez said she understands there is a slight increase in shelving and seating for the branch. She said she would be happy to go out and talk with some of the community groups about the branch. She said it is not merely cosmetics that they are looking at and it is unfortunate the library will need to be closed so long. She again said she would be happy to meet with the community groups to discuss this further.

AGENDA ITEM NO. 5 FISCAL YEAR 2009/10 LIBRARY BUDGET

Luis Herrera, City Librarian said the Commission was presented the proposal for the Fiscal Year 2009/10 Library Budget at the last meeting. He said that was based on priorities that had been presented to the Commission in December. He said with the direction provided by the Commission they have looked at some of the big ticket items and have looked at reductions to the budget. He said they have made an additional

reduction to the budget of $561,000. He said the packet that was sent out on Monday showed that reduction. He said since then there has been a further update on projects and they have made further reductions.

Maureen Singleton, Budget Manager, said based on the additional information received from the Controller's Office the Library will be seeing an approximately $4.2 million reduction in revenue sources for the upcoming fiscal year. She said the proposed budget for next year is $84.13 million, which includes an operating budget of $81.25 million, a capital project budget of $212,435 and a debt service payment of $2.7 million. She showed a slide presentation breaking the budget down into more detail regarding operating budget, library collections, Labor costs and Full Time Equivalents (FTEs).

Luis Herrera, City Librarian, explained the categories where budget reductions were being proposed. He said the total reduction from what was previously presented to the Commission is $477,000.

Jill Bourne, Deputy City Librarian, said in the area of Enhancement to Library Collections and Access, they had proposed several new components. She said they are proposing to cut all of these proposals at this time and they will look at other ways in which they can possibly be funded.

Maureen Singleton explained the budget revenue amounts. She said the library will be dipping into the fund balance for approximately $3.6 million in order to balance the revenues and expenditures. She said this year's proposed budget is an overall reduction from last year's budget of $450,000. She said the next steps are to submit the budget to the Controller's Office on February 20, to the Mayor's Office on March 1 and to the Board of Supervisors on June 1, 2009. The Board hearings will be held in mid June.

Luis Herrera, City Librarian, said an issue that would affect this budget further is legislation that has been introduced relating to set asides for a possible special election in June. He said another issue that might affect the budget is potential lease costs for branch libraries located on Recreation and Park land. He said the library is recommending the Commission take action to approve the budget at today's meeting.

Public Comment

An anonymous citizen said what is referred to as the current economic problem is not an interim problem. He said this is a situation that will redefine normal for the next generation and needs to be planned for in those terms. He said he wondered if the bond sale was still scheduled for February 10. He said the way this was introduced was to minimize the draw on the reserve. He said there was one set of figures on January 15, there was another set of figures sent out with the packet and he said even that is out of date and there is new information at this meeting. He said if the estimates are falling this dramatically, he asked what the Controller

thinks the long term prospects are. He said the Commission is the trustee of the Furhman Fund and should review it.

Peter Warfield said the budget that was presented at this meeting was not provided in advance to the Commissioners or to the public. He said it makes informed comment rather difficult. He said the property tax for the first time that he can remember is actually going down. He said long range issues need to be reviewed. He said he is concerned that the enhancements to library collections has been focusing on so called opening day collections and it is not clear to him where the budget change proposals are made in this area. He said there needs to be serious consideration for where the book money is going.

Sue Cauthen, Library Citizens Advisory Committee, said some of the members of the LCAC contacted her about the potential loss of the set asides. She said they are also concerned about the lack of discretionary money for the Board for other programs such as health funding. She said they are going to have a discussion about this at their next LCAC meeting.

Commission Discussion

Commissioner Munson said staff has done an excellent job in pulling this together with the significant changes. He said the economics favor financing the Branch Library Improvement Program. He said the proposed legislation relating to the set aside is not helpful. He said this is an ideal time to complete this project because 75% of the voters approved it.

Luis Herrera, City Librarian, said the set aside legislation would basically redefine the Library as a general fund department that would need to take the same sort of reductions as other departments.

Commissioner Del Portillo said it is unimaginable that people in San Francisco would allow this to go through. She said there are several departments impacted by this. She said the libraries are unique because the more poverty there is the more important libraries become. She said students will depend more and more on libraries. She said this is the time libraries will play a much more important role. She said we cannot afford to be unprepared.

President Gomez said the way cultures survive this kind of economic decline is the refusal to succumb to panic. She said the level of hopefulness is one of the things that will let the culture survive. She said she hopes staff will report back to the Commission the actual impacts to the Library if the proposed legislation is approved.

MOTION: by Commissioner Del Portillo, seconded by Commissioner Chin, to adopt the budget as revised.

AYES: 5-0 (Chin, Del Portillo, Gomez, Harris, and Munson)

AGENDA ITEM NO. 6. LABOR UNION REPORT

There was no Labor Union Report.

AGENDA ITEM NO. 7 APPROVAL OF THE MINUTES OF DECEMBER 4, 2008

Public Comment

An anonymous citizen said the idea to taking up the minutes last is contrary to Roberts Rules of Order and any good sense of proper management. He said one of the changes made is that the minutes no longer state the time the Commissioners leave the meeting when they leave early. He said his comments on page one was stopped in mid sentence and without a period. He said the minutes say that the Commission recessed and he said in fact the Commission lost a quorum and should say that the Commission lost a quorum and then regained a quorum. He said the comments by him about Commissioner Munson have been completely turned around.

Commissioner Chin left the meeting.

Peter Warfield said he would like to praise some of the description or detail in the minutes and said it is specifically important to name names and titles of books when they are referred to.

MOTION: by Commissioner Harris, seconded by Commissioner Munson, to approve the minutes of December 4, 2008.

AYES: 4-0 (Del Portillo, Gomez, Harris, and Munson)

ITEM NO. 8. ADJOURNMENT

MOTION: by Commissioner Del Portillo, seconded by Commissioner Munson to adjourn the regular meeting of Thursday, February 5, 2009.

Public Comment

There was no public comment on this item.

AYES: 4-0 (Del Portillo, Gomez, Harris, and Munson).

The regular meeting of February 5, 2009, of the San Francisco Public Library Commission adjourned at 8:14 pm.

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library

Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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FEB 13 2009

SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF MEETING

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, February 19, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. FY 09-10 BUDGET UPDATE AND RESPONSE TO PROPOSED BALLOT MEASURE TO CAP LIBRARY FUNDING SET-ASIDE REQUIRED BY CITY CHARTER
DISCUSSION/ ACTION
(Presentation and discussion of FY09-10 Library budget and possible action to adopt resolution urging Board of Supervisors not to submit proposed ballot measure that would amend the City Charter to set a dollar cap on the funding for Library Preservation Fund set-aside.)
Explanatory Documents: Draft Resolution; Legislative Digest; Proposed Charter Amendment; FY 09-10 Budget Overview; and FY 09-10 Budget Change Proposals Summary.

3. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)
This report will consist of an *informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none.
Explanatory documents: Current Budget Report; Library Commission Schedule Report.

4. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of January 15, 2009.
Explanatory document: draft minutes.

5. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 2/13/2009

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired.may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting. please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

San Francisco Public Library Commission
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Phone 415.557.4233, Fax 415.557.4240

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Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of February 19, 2009

The San Francisco Public Library Commission held a regular meeting on Thursday, February 19, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:35 pm.

Commissioners present: Del Portillo, Harris, Lee and Vice- President Munson

Commissioner excused: President Gomez

Commissioner Chin arrived at 4:37 pm.

Commissioner Kane arrived at 4:38 pm.

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MAR 16 2009

SAN FRANCISCO
PUBLIC LIBRARY

AGENDA ITEM NO. 1 PUBLIC COMMENT

Sue Cauthen, Chair of the Library Citizens Advisory Committee (LCAC) said the Board of Supervisors extended the LCAC for another two years by a unanimous vote. She said the LCAC's mission is to publicly discuss and recommend to the Supervisors expenditure of bond money, implementation and prioritization of library plans and programs and also the efficiency and scope of library operations and services. She said at their last meeting they had a discussion on set asides. She said it was a lively meeting and a lot of people attended. She said it was a productive discussion.

An anonymous citizen said congratulations to Commissioner Kane for being reappointed to the Commission. He said there have been so many scandals in the past years that in any other city this would be called Library Privatization Gate. He said there have many scandals along with a thousand public records and sunshine violations. He said a representative of the San Francisco Bar Association once referred to the San Francisco Public Library as "like the Nixon White House.' He said it may be from the Commission's perspective that democracy is just a farce. He said people are starting to understand that this privatization of public resources is just a scam. He said now people want accountability.

Nancy Cross said the library could help resolve the budget crises and improve the well-being of the people of San Francisco by giving attention

to communications. She said it would be good if the library had public telephones available, maybe in the career center or other areas in the library.

Tes Welborn, Haight Asbury Neighborhood Council (HANC), said there are many things that are good about the proposed plans for the Park Branch but there are many, many problems. She said it is time to reopen and restart the planning process for this branch. She said there was a survey that found that 85% of the users were adults. She said there was a meeting on July 15, 2008, which she attended and there were only 5 other residents and a couple other users of the library in attendance. She said the January 22, 2009 meeting was scheduled at the same time as the children's reading hour and notes of that meeting have not been published. She said at the January 27, 2009 meeting one of the staff members said after the Peer Review the Commissioners would be ready to bless the plan. She said staff has had a lot of time to say what they want in the library and how they want it and they want all of the patrons to be under their nose. She asked that the Park Branch be put at the end of the list and to do the other libraries first.

Peter Warfield said the loss of public telephones is a serious problem and a problem for library users as well. He said at the Library Citizens Advisory Committee meeting they had an interesting discussion last night about the set asides. He said he was disappointed to hear from the City Librarian the benefits of Proposition E. He said some of the things the City Librarian said may be correct but the impression is incorrect. He said they were told there was a 400% increase in the book budget, he said in the first year after Prop E took affect this library had a 15% book budget. He said while he appreciates the increase in dollars to the book budget it is still not at 15% of the total budget. He said there was a onetime increase in hours after Prop E and then they did not increase for approximately 12 years until he and other members of the public made a strong push for increasing hours.

AGENDA ITEM NO. 2. FISCAL YEAR 2009/10 BUDGET UPDATE AND RESPONSE TO PROPOSED BALLOT MEASURE TO CAP LIBRARY FUNDING SET-ASIDE REQUIRED BY CITY CHARTER

Luis Herrera, City Librarian, said the budget will be submitted on February 20 to the Mayor's office. He said this is a moving target and it is still a long process before it is finally adopted.

Maureen Singleton, Budget Manager, said the documents provided include updated information from the Commission meeting on February 5. She said they will continue to update the Commission with changes as they develop.

Luis Herrera, City Librarian, said the big issue right now surrounding the budget is the discussions about the set-asides and the proposed election. He said there is a draft Charter Amendment and Legislative Digest relating to the set-asides in your packet and in the back for the public. He

said there is also a proposed Resolution from the Commission to go to the Board of Supervisors urging them not to submit a proposed ballot measure that would amend the Charter to set a dollar cap on the Library Preservation Fund Set-Aside. He said the issue was discussed at the Rules Committee meeting this morning. He said the discussion was continued and there will not be a special election in June but there will be further discussion about this possible Charter amendment. He said the Library is seeing unprecedented use in the library relating to the economic downturn. He said there is a handout that highlights the specific increases in library use.

Public Comment

An anonymous citizen said he attended a Library Commission meeting in the early 80's and one of the Commissioners at that time was one of the founders of the Friends. He said one of the proposals at that time was a provision of public gambling that became the California Lottery. He said one of the slogans was "Our Children Win Too." He said this Commissioner announced she was against it and he thought my goodness a moral and socially correct point of view. She said she was opposed to it because the children get the money but she would be in support if the libraries got the money. He said the point is as long as people operate under the premise 'what about me', without any social responsibility the library is not going to be the winner. He said the Library is a social and democratic institution. He said the politics of free ice cream is over.

Peter Warfield said the discussion regarding the city's budget and the set-asides is a very unfortunate, sad and scary one. He said very tough times are facing the city and the library. He said certainly all libraries have greatly increased usage in hard economic times. He said as far as he is concerned the library is important all of the time. He said the question is whether a set-aside is the best way to fund the library. He said there is an issue of set-asides in general that should be discussed.

Sue Cauthen, Library Citizens Advisory Committee, said she remembers what it was like before there was the set-aside when Mayor Jordan was balancing the budget by closing libraries in underserved areas. She said we don't want to return to that. She said one of the things the set-aside legislation includes is that where a commitment has been made for bonding for construction of new libraries that commitment would be honored regardless of what happened to the set-aside. She said LCAC discussed where the Library might be able to give back a little so that other Departments aren't hurt as much.

Commission Discussion

Commissioner Del Portillo asked whether any of the stimulus money from the Federal Government would help the library.

Luis Herrera said it doesn't look like any of the money is earmarked specifically for libraries.

Commissioner Del Portillo said that at the Mission Campus they track and identify failures and successes. She said they find out how many student contact hours they have. She said in spring 2008 compared to spring 2007 there were 98,000 more student contact hours with the same number of instructional hours. She said it was a question of need. She said these were in the noncredit courses and she said where the students go for their information is the library. She said this is the way libraries affect people's lives. She said set-asides are the will of the people and they come about because the population has to direct the government on how they want their money spent.

Commissioner Chin said when she was first on the Commission the library had a budget of $18 million. She said it was apparent there were not enough funds to run all of the branches. She said libraries affect people in terms of quality of life in the city. She said it would be great if we could get students involved in supporting the set-aside and the library.

Luis Herrera, City Librarian, said this is a great opportunity to talk about the value of libraries to the community.

Commissioner Del Portillo said libraries are extremely important to immigrant populations. She said libraries make a fantastic difference in the lives of immigrants trying to assimilate into a new society.

Commissioner Lee said we need to communicate with Supervisors Chiu and Mirkarimi since they are the two driving this charter amendment. He said the Commission resolution is too lengthy and it needs to be streamlined.

Vice-President Munson said the Board of Supervisors does not understand that the library is very far along on major construction projects. There have been substantial amounts committed already and Proposition D was designed to allow the library to do lease financing to cover the rest of the capital expenditures. He said the costs are actually coming down and now is the time to complete the Branch Library Improvement Program. He said there is a need to take a broader view. He said maybe there are some places to find some savings that are not directly related to the construction process.

Luis Herrera, City Librarian said staff will continue to look at efficiencies and the Commission will continue to be apprised of any changes. He said there is a correction to page two under the first Whereas that includes the book budget it should be $10.7 million not $10.07 million.

The Commission discussed the Resolution and ways to possibly streamline it keeping the same intent. They suggested consolidating some of the paragraphs or deleting some of them.

Motion: By Commissioner Lee, seconded by Commissioner Del Portillo to adopt a resolution urging the Board of Supervisors not to submit a proposed ballot measure that would amend the Charter to set a dollar cap on the Library Preservation Fund Set-Aside with direction to library staff to streamline the Resolution in substantially similar form as discussed and edited by the Commission.

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 3. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational or special reports this month. She said as of 10/16/08 the approved budget was $153,110,196. She said the schedule report has been distributed to the Commissioners and is available in the back of the room. She said there is one change to the schedule this month and that is to the Richmond Branch which will be completed two months early in May, 2009. She gave the status of the program and said that 7 property acquisitions are complete including the Bayview Branch; 8 projects are complete and open; 6 branches are in construction; 8 branches are in planning and design; Visitacion Valley was advertised on 1/24/09 and Parkside was awarded to LC General Engineering & Construction, Inc.; and currently awaiting the Notice to Proceed. She showed photographs and gave reports on projects in construction including Richmond which will open two months ahead of schedule in May, 2009; Portola, is in the final stages of construction and the opening is scheduled for February 28, 2009; Ingleside; Bernal Heights, Eureka Valley, and Potrero. She gave an update on projects in design including Visitacion Valley; Anza; Ortega; Merced; Bayview; Park; Presidio; Golden Gate Valley and North Beach. She gave the summary of public outreach and said upcoming community meetings include: North Beach on February 24, 2009, Portola Opening Celebration on February 28, 2009; Visitacion Valley Public Art meeting February 21, and Bayview Civic Design Review on March 15, 2009.

Public Comment

An anonymous citizen said the Commission needs to choose the responsible course and he said what is the responsible course is an unanswered one in many people's minds. He said it is no less irresponsible to undertake borrowings that you have no prospects of paying back. He said the public placed conditions on the revenue bonds because they didn't trust the Commission and others to mandate various aspects of the library's budget. He said there was a projected date set to issue the bonds of February 10. He said it was implied that the revenue bonds have not yet been issued, so that is a question he has. He said the Parkside closing party did not have hundreds of people as previously stated.

Peter Warfield said the schedule report doesn't seem to have changed for a couple of months and he said his reading of the Park Branch bid award and move out portion looks like it starts in April. He said he would like to

know when that does start and in particular when the branch will be closing. He said they have been told it will close in the summer and this looks like it would be a little bit earlier. He said he is disappointed this schedule report does not show prior schedules. He said the Commission has previously requested to getting information that would include changes from previous schedules. He said the process at the last community meeting was awful. He said there was nothing reported on the previous community meeting or the survey previously taken.

Ellen Egbert said she was at the Parkside closing party and there were definitely hundreds of people there. She said it was a great closing party and people were working and using the library. She said it is terrific the bid climate has changed and we might be under budget. She said because of the economic climate perhaps we should not do the add alternatives and save the money instead.

Commission Discussion

Commissioner Lee said it is good to hear Richmond will be finished ahead of schedule and more importantly that there are no change orders. He asked if there were any incentives for contractors to finish the schedule ahead of time.

Lena Chen, Bond Program Manager, said they have liquidated damages that will be assessed. She said there are no incentives in the contracts.

Commissioner Lee said he is concerned about the roof garden at Bayview and how it will be maintained.

Luis Herrera, City Librarian said there has been ongoing dialogue on the Park Branch issues and they are looking at some modifications based on feedback at the last Peer Review. He said there were approximately 400 surveys received last summer so a lot of feedback was received in that way.

Commissioner Kane said the news on the bids is wonderful. He wanted to clarify that every other project is on time and on budget.

Luis Herrera said they are looking at timing impacts regarding closures so if there are impacts it will be brought back to the Commission.

Jill Bourne, Deputy City Librarian, said there is also a concern about the timing of the bids and spreading them out a little bit.

AGENDA ITEM NO. 4. APPROVAL OF THE MINUTES OF JANUARY 15, 2009

Public Comment

An anonymous citizen said these minutes do not show the egregious distortions and lapses we have sometimes seen in the past. He said

there are a few flaws. He said the minutes do not mention the departure time when Commissioners leave the meeting. He said in the past items that require follow up had been highlighted in the minutes. He said under public comment the anonymous citizen introduced his comments by addressing the new Commissioners and the powerlessness of the citizens in the face of the distortions of the truth. He said the anonymous citizen said that libraries are the reservoir of people's culture and you would want them to be more democratic than otherwise. He said these comments and others were completely left out.

Peter Warfield said on page three there is something attributed to him, which he did not say and which is incorrect. He said the discussion was public comment on agenda item no. 2. He said that he had said he was concerned that there had not been a cost attached to what would happen if the bonds were to be sold at 12%. He said the last sentence is complete nonsense. He said on page six under his public comment under item no. 3 he that he said "there are studies that show that featuring certain books . . ."and the words "there are studies that show" are not included.

Motion: By Commissioner Lee, seconded by Commissioner Chin, to approve the minutes of the regular meeting of January 19, 2009 with a correction to the bottom of page 3 to delete the sentence "He said that will wipe out everything else but the repayment of the loans."

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 5. ADJOURNMENT

There was no public comment on this item.

Motion: By Commissioner Chin, seconded by Commissioner Munson to adjourn the regular meeting of February 19, 2009.

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

The meeting adjourned at 6:20 pm.

Sue Blackman
Commission Secretary

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

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SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233 Fax 415.557.4240

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Mayor

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President
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Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of February 19, 2009

(As amended and approved at the Regular Meeting of March 19, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, February 19, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:35 pm.

Commissioners present: Del Portillo, Harris, Lee and Vice- President Munson

Commissioner excused: President Gomez

Commissioner Chin arrived at 4:37 pm.

Commissioner Kane arrived at 4:38 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

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Peter Warfield said the loss of public telephones is a serious problem and a problem for library users as well. He said at the Library Citizens Advisory Committee meeting they had an interesting discussion last night about the set asides. He said he was disappointed to hear from the City Librarian the benefits of Proposition E. He said some of the things the City Librarian said may be correct but the impression is incorrect. He said they were told there was a 400% increase in the book budget, he said in the first year after Prop E took affect this library had a 15% book budget. He said while he appreciates the increase in dollars to the book budget it is still not at 15% of the total budget. He said there was a onetime increase in hours after Prop E and then they did not increase for approximately 12 years until he and other members of the public made a strong push for increasing hours.

AGENDA ITEM NO. 2. FISCAL YEAR 2009/10 BUDGET UPDATE AND RESPONSE TO PROPOSED BALLOT MEASURE TO CAP LIBRARY FUNDING SET-ASIDE REQUIRED BY CITY CHARTER

Luis Herrera, City Librarian, said the budget will be submitted on February 20 to the Mayor's office. He said this is a moving target and it is still a long process before it is finally adopted.

Maureen Singleton, Budget Manager, said the documents provided include updated information from the Commission meeting on February 5. She said they will continue to update the Commission with changes as they develop.

Luis Herrera, City Librarian, said the big issue right now surrounding the budget is the discussions about the set-asides and the proposed election. He said there is a draft Charter Amendment and Legislative Digest relating to the set-asides in your packet and in the back for the public. He

said there is also a proposed Resolution from the Commission to go to the Board of Supervisors urging them not to submit a proposed ballot measure that would amend the Charter to set a dollar cap on the Library Preservation Fund Set-Aside. He said the issue was discussed at the Rules Committee meeting this morning. He said the discussion was continued and there will not be a special election in June but there will be further discussion about this possible Charter amendment. He said the Library is seeing unprecedented use in the library relating to the economic downturn. He said there is a handout that highlights the specific increases in library use.

Public Comment

An anonymous citizen said he attended a Library Commission meeting in the early 80's and one of the Commissioners at that time was one of the founders of the Friends. He said one of the proposals at that time was a provision of public gambling that became the California Lottery. He said one of the slogans was "Our Children Win Too." He said this Commissioner announced she was against it and he thought my goodness a moral and socially correct point of view. She said she was opposed to it because the children get the money but she would be in support if the libraries got the money. He said the point is as long as people operate under the premise 'what about me', without any social responsibility the library is not going to be the winner. He said the Library is a social and democratic institution. He said the politics of free ice cream is over.

Peter Warfield said the discussion regarding the city's budget and the set-asides is a very unfortunate, sad and scary one. He said very tough times are facing the city and the library. He said certainly all libraries have greatly increased usage in hard economic times. He said as far as he is concerned the library is important all of the time. He said the question is whether a set-aside is the best way to fund the library. He said there is an issue of set-asides in general that should be discussed.

Sue Cauthen, Library Citizens Advisory Committee, said she remembers what it was like before there was the set-aside when Mayor Jordan was balancing the budget by closing libraries in underserved areas. She said we don't want to return to that. She said one of the things the set-aside legislation includes is that where a commitment has been made for bonding for construction of new libraries that commitment would be honored regardless of what happened to the set-aside. She said LCAC discussed where the Library might be able to give back a little so that other Departments aren't hurt as much.

Commission Discussion

Commissioner Del Portillo asked whether any of the stimulus money from the Federal Government would help the library.

Luis Herrera said it doesn't look like any of the money is earmarked specifically for libraries.

Commissioner Del Portillo said that at the Mission Campus they track and identify failures and successes. She said they find out how many student contact hours they have. She said in spring 2008 compared to spring 2007 there were 98,000 more student contact hours with the same number of instructional hours. She said it was a question of need. She said these were in the noncredit courses and she said where the students go for their information is the library. She said this is the way libraries affect people's lives. She said set-asides are the will of the people and they come about because the population has to direct the government on how they want their money spent.

Commissioner Chin said when she was first on the Commission the library had a budget of $18 million. She said it was apparent there were not enough funds to run all of the branches. She said libraries affect people in terms of quality of life in the city. She said it would be great if we could get students involved in supporting the set-aside and the library.

Luis Herrera, City Librarian, said this is a great opportunity to talk about the value of libraries to the community.

Commissioner Del Portillo said libraries are extremely important to immigrant populations. She said libraries make a fantastic difference in the lives of immigrants trying to assimilate into a new society.

Commissioner Lee said we need to communicate with Supervisors Chiu and Mirkarimi since they are the two driving this charter amendment. He said the Commission resolution is too lengthy and it needs to be streamlined.

Vice-President Munson said the Board of Supervisors does not understand that the library is very far along on major construction projects. There have been substantial amounts committed already and Proposition D was designed to allow the library to do lease financing to cover the rest of the capital expenditures. He said the costs are actually coming down and now is the time to complete the Branch Library Improvement Program. He said there is a need to take a broader view. He said maybe there are some places to find some savings that are not directly related to the construction process.

Luis Herrera, City Librarian said staff will continue to look at efficiencies and the Commission will continue to be apprised of any changes. He said there is a correction to page two under the first Whereas that includes the book budget it should be $10.7 million not $10.07 million.

The Commission discussed the Resolution and ways to possibly streamline it keeping the same intent. They suggested consolidating some of the paragraphs or deleting some of them.

Motion: By Commissioner Lee, seconded by Commissioner Del Portillo to adopt a resolution urging the Board of Supervisors not to submit a proposed ballot measure that would amend the Charter to set a dollar cap on the Library Preservation Fund Set-Aside with direction to library staff to streamline the Resolution in substantially similar form as discussed and edited by the Commission.

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 3. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational or special reports this month. She said as of 10/16/08 the approved budget was $153,110,196. She said the schedule report has been distributed to the Commissioners and is available in the back of the room. She said there is one change to the schedule this month and that is to the Richmond Branch which will be completed two months early in May, 2009. She gave the status of the program and said that 7 property acquisitions are complete including the Bayview Branch; 8 projects are complete and open; 6 branches are in construction; 8 branches are in planning and design; Visitacion Valley was advertised on 1/24/09 and Parkside was awarded to LC General Engineering & Construction, Inc.; and currently awaiting the Notice to Proceed. She showed photographs and gave reports on projects in construction including Richmond which will open two months ahead of schedule in May, 2009; Portola, is in the final stages of construction and the opening is scheduled for February 28, 2009; Ingleside; Bernal Heights, Eureka Valley, and Potrero. She gave an update on projects in design including Visitacion Valley; Anza; Ortega; Merced; Bayview; Park; Presidio; Golden Gate Valley and North Beach. She gave the summary of public outreach and said upcoming community meetings include: North Beach on February 24, 2009, Portola Opening Celebration on February 28, 2009; Visitacion Valley Public Art meeting February 21, and Bayview Civic Design Review on March 15, 2009.

Public Comment

An anonymous citizen said the Commission needs to choose the responsible course and he said what is the responsible course is an unanswered one in many people's minds. He said it is no less irresponsible to undertake borrowings that you have no prospects of paying back. He said the public placed conditions on the revenue bonds because they didn't trust the Commission and others to mandate various aspects of the library's budget. He said there was a projected date set to issue the bonds of February 10. He said it was implied that the revenue bonds have not yet been issued, so that is a question he has. He said the Parkside closing party did not have hundreds of people as previously stated.

Peter Warfield said the schedule report doesn't seem to have changed for a couple of months and he said his reading of the Park Branch bid award and move out portion looks like it starts in April. He said he would like to

know when that does start and in particular when the branch will be closing. He said they have been told it will close in the summer and this looks like it would be a little bit earlier. He said he is disappointed this schedule report does not show prior schedules. He said the Commission has previously requested to getting information that would include changes from previous schedules. He said the process at the last Park Branch community meeting was awful. He said there was nothing reported on the previous community meeting or the survey previously taken.

Ellen Egbert said she was at the Parkside closing party and there were definitely hundreds of people there. She said it was a great closing party and people were working and using the library. She said it is terrific the bid climate has changed and we might be under budget. She said because of the economic climate perhaps we should not do the add alternatives and save the money instead.

Commission Discussion

Commissioner Lee said it is good to hear Richmond will be finished ahead of schedule and more importantly that there are no change orders. He asked if there were any incentives for contractors to finish the schedule ahead of time.

Lena Chen, Bond Program Manager, said they have liquidated damages that will be assessed. She said there are no incentives in the contracts.

Commissioner Lee said he is concerned about the roof garden at Bayview and how it will be maintained.

Luis Herrera, City Librarian said there has been ongoing dialogue on the Park Branch issues and they are looking at some modifications based on feedback at the last Peer Review. He said there were approximately 400 surveys received last summer so a lot of feedback was received in that way.

Commissioner Kane said the news on the bids is wonderful. He wanted to clarify that every other project is on time and on budget.

Luis Herrera said they are looking at timing impacts regarding closures so if there are impacts it will be brought back to the Commission.

Jill Bourne, Deputy City Librarian, said there is also a concern about the timing of the bids and spreading them out a little bit.

AGENDA ITEM NO. 4. APPROVAL OF THE MINUTES OF JANUARY 15, 2009

Public Comment

An anonymous citizen said these minutes do not show the egregious distortions and lapses we have sometimes seen in the past. He said there are a few flaws. He said the minutes do not mention the departure time when Commissioners leave the meeting. He said in the past items that require follow up had been highlighted in the minutes. He said under public comment the anonymous citizen introduced his comments by addressing the new Commissioners and the powerlessness of the citizens in the face of the distortions of the truth. He said the anonymous citizen said that libraries are the reservoir of people's culture and you would want them to be more democratic than otherwise. He said these comments and others were completely left out.

Peter Warfield said on page three there is something attributed to him, which he did not say and which is incorrect. He said the discussion was public comment on agenda item no. 2. He said that he had said he was concerned that there had not been a cost attached to what would happen if the bonds were to be sold at 12%. He said the last sentence is complete nonsense. He said on page six under his public comment under item no. 3 he that he said "there are studies that show that featuring certain books . . ."and the words "there are studies that show" are not included.

Motion: By Commissioner Lee, seconded by Commissioner Chin, to approve the minutes of the regular meeting of January 19, 2009 with a correction to the bottom of page 3 to delete the sentence "He said that will wipe out everything else but the repayment of the loans."

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 5. ADJOURNMENT

There was no public comment on this item.

Motion: By Commissioner Chin, seconded by Commissioner Munson to adjourn the regular meeting of February 19, 2009.

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

The meeting adjourned at 6:20 pm.

Sue Blackman
Commission Secretary

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium

immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

03-0... 0900 MT ASD

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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NOTICE OF MEETING

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, March 5, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. ELECTION OF COMMISSION OFFICERS FOR 2009 **ACTION**
(Presentation, discussion and possible action to nominate and/or elect Library Commission officers (President and Vice-President) for 2009.)

3. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: new Portola Branch opening, trends in library use and public safety plan.
Explanatory Documents: Report on Public Safety Plan.

4. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.)

5. PROPOSED AMNESTY PERIOD FOR OVERDUE LIBRARY MATERIALS **ACTION**
(Presentation, discussion and possible action to approve a resolution urging the Board of Supervisors to authorize the Library to hold a 2-week fee amnesty program in April 2009 for overdue library materials.)
Explanatory Documents: Draft Commission Resolution and attachment

6. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of February 5, 2009.
Explanatory document: draft minutes.

7. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 3/2/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

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Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

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Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

San Francisco Public Library Commission
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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of March 5, 2009

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

The San Francisco Public Library Commission held a regular meeting on Thursday, March 5, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:37 pm.

Commissioners present: Chin, Gomez, Harris, and Munson.

Commissioner excused: Del Portillo

Commissioner Lee arrived at 4:46 pm.

Commissioner Kane arrived at 4:59 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

Melissa Ryan said that the Labor Union Report was left off the agenda inadvertently but that there is no report this week.

An anonymous citizen said there were lessons to be learned from the Great Depression. He said the historical lessons from the Great Depression will begin to apply again. He said the great lesson is that the fabric of society breaks down when the number of victims outnumbers the so called beneficiaries. He said no one is rich enough to buy the public sector.

Barry Taranto said he would like an apology from the branch librarian at the Noe Valley Branch Library. He said he has been mistreated at that library and the library is not a pleasant place to be. He said he hopes the Commission will re-elect Jewelle Gomez as President.

AGENDA ITEM NO. 2. ELECTION OF COMMISSION OFFICERS

Public Comment

An anonymous citizen said the Commission has gone downhill since Steve Coulter left the Commission. He said it might be good to give Larry

Kane a chance as President since he is the most attentive to what the anonymous citizen has to say.

Peter Warfield said he thought there would be nominations prior to public comment.

MOTION: by Commissioner Chin, seconded by Commissioner Harris, to maintain the slate of Jewelle Gomez as President and Lee Munson as Vice-President of the Library Commission.

AYES: 5-0 (Chin, Gomez, Harris, Lee, and Munson)

President Gomez said she is honored to serve the Library, its staff and its patrons.

AGENDA ITEM NO. 3 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, said the new Portola Branch Library opened this past Saturday and they had a great turnout. He said this is the 9th branch completed in the Branch Library Improvement Program. He said the daily circulation for opening day was over 3,000 books and material checked out, which is comparable to a Main Library daily check out. He thanked President Gomez and Commissioner Harris for attending.

Marcia Schneider, Chief of Communications, Collections and Adult Services showed some photos of the Portola Branch opening.

Luis Herrera congratulated the Library team that worked so hard to make this happen. He said he also wanted to thank the Friends of the Library and the Neighborhood Library Campaign for all their hard work in making this a successful opening and beautiful library.

Jill Bourne, Deputy City Librarian, said this was the second part of the Trends in Library Use presentation. She gave an update on the current economic climate and an 8 month snapshot on economic impacts on the Jobs and Careers Center, the Small Business Center, the Government Information Center and recreational use. She identified service enhancements including expanded hours in branch libraries, holds and self-service returns at the Main, the self-service option, and new library card designs.

Roberto Lombardi, Facilities Director, said there have been security camera enhancements at the Main Library. He said the new key card software system allows them to interface with all of the branches in the system. He said new lighting has been installed, trees are being trimmed and the exterior is being steam cleaned at the Main. He said there have been improvements to the lower level restrooms at the Main. He said all security staff recently completed a SFPD Police Crisis Intervention Training Course. He said additional training will be provided this year by the SFPD Academy. He said weekly training is also provided by Sgt. Pat Kwan.

Kathy Lawhun, Chief of Main introduced Leah Esguerra a social worker who is now located at the Main Library as part of our partnership with the Department of Public Health. She said she meets with the Main Managers every week and attends floor meetings. She works with Sgt. Kwan to develop protocols that will help with security. She makes regular rounds and overtures to patrons and offers referrals if they ask for them. She said she will be measuring successes by keeping a spreadsheet on all incidences or contacts.

Luis Herrera, City Librarian said the library has already noticed a difference and that this is a long term commitment. He said this is a model that other library systems can emulate.

Public Comment

An anonymous citizen said the directions to the opening of the Portola branch library were very confusing. He said according to his records the branch was 26 months behind schedule. He said the Library Trends report was very interesting.

Peter Warfield said the Trends report was interesting and he wished they had the report in advance. He said there were oddities in the report he would like to have seen explained. He said the self service checkout does not provide personal service. He said the Link + is not as useful as the Interlibrary Loan Program.

Commission Discussion

Commissioner Lee asked about shower facilities and other offsite facilities for patrons.

Kathy Lawhun said they make referrals to patrons to services and facilities for their use.

President Gomez said self check out is a voluntary service and patrons can go to the circulation desk for personal service.

Commissioner Lee asked about monitoring the restrooms.

Roberto Lombardi said staff tries to service and monitor the restrooms as often as possible. He said at the Main there are regular security and custodial rounds of all the restrooms.

AGENDA ITEM NO. 4 FRIENDS OF THE LIBRARY REPORT

Donna Bero, Friends of the Library, thanked the Commission for all of their great work. She gave a budget presentation on the audited numbers from the last fiscal year 07/08. She said the total revenue was $4,069,999, which is money raised in the course of the year. She said the total expenses were $7,201,597. She said the Friends' unrestricted

net assets have been available to use as a timing device for expenditures for capital costs or other types of needs. She said each year the Friends have increased significantly the revenue brought in. She said it looks like this year will be the largest amount ever. She explained the breakdown for revenue and expenses. She said the Friends are not the fundraising arm of the library, that they are a private community foundation. She said they support the library but also the community and efforts to make San Francisco's literary community as strong and vibrant as possible. She said the direct library capital support for 07/08 was $1,361,609 and the direct library program support was $1,351,155. She said there are numerous programs the Friends support at the Library. She said they also fund many other programs and activities in tandem with the library and others in the community.

Public Comment

An anonymous citizen said if the Friends have access to computers to show graphics other private citizens should have access as well. He said the numbers presented by the Friends have no relationship to the report the Friends file with the State Attorney General.

Peter Warfield said from the figures presented, the Friends are giving about 38% of what they have expended to the Library. He said the recommendation is that 50-60% be given. He said he is curious about what is reported on the Library's website. He said the amount shown on the website is approximately $498,000. He said the Friends are showing approximately $2.7 million.

John Paul Karakas, II, said he worked for 12 years as a child welfare worker. He said he wanted to thank the library and friends for the fine programs presented and the work they do with families and the community.

Commission Discussion

Commissioner Kane said that most nonprofits would be out of business with the ratio of revenue and expenses presented by the Friends. He said he would like more information on the reserves.

Donna Bero, Friends of the Library, said the Friends have a planned sustainability program. She said in order to meet obligations to the BLIP program they would need to borrow from themselves, front load the expense piece and significantly increase revenue projections. She said the anticipation is that by the time they have completed the Neighborhood Library Campaign and have reduced their capital expenditures their fundraising will be at a sustainable level. She said they expect to bring in about $4.5 million this fiscal year and expenditures are about $5.2 million. She said she would be happy to get the breakdown of the amount given strictly for capital improvements.

Commissioner Kane asked if there was something in writing defining the relationship with the Friends and the Library.

Luis Herrera, City Librarian said there is a Framework between the Friends and the Library. He said there is a process that the Library goes through with the Friends for Library program support.

Donna Bero said the Friends give 82% of their funds to charitable organizations including the Library, for advocacy, book donations, and outreach.

Commissioner Chin said she would like to reiterate the Commission's gratitude to the Friends for the work they do.

Donna Bero said the Neighborhood Library Campaign works differently in each community.

AGENDA ITEM NO. 5. PROPOSED AMNESTY PERIOD FOR OVERDUE LIBRARY MATERIALS

Luis Herrera, City Librarian said there is a proposed resolution before the Commission urging the Board of Supervisors to adopt a resolution authorizing the Library Commission to establish a two-week fee amnesty program in 2009 for overdue library materials. He said this is the first step in the approval process for the amnesty period.

Jill Bourne, Deputy City Librarian said in 2001 the two-week Library fee amnesty program proved very successful with approximately 5,400 overdue materials returned to the Library with a total value of approximately $100,000. She said many library users were able to restore their library privileges through the amnesty program. She said increasing access to library resources is essential and an amnesty period helps remove economic barriers to access for our communities.

Marcia Schneider, Chief of Communications, Collections and Adult Services said the outreach for this program is preliminary based on approvals by the Commission and the Board of Supervisors. She said there has already been a little bit of a heads up about this issue by the Chronicle. She said promotion plans include publishing an article in the Library's newsletter At the Library. She said they are planning on developing an image to promote the amnesty program. She said this would be a gift to the community but also a gift back to the library on the retrieved materials.

Commissioner Chin left the meeting.

Public Comment

An anonymous citizen said he was glad the resolution was changed from the first one that went out that allowed for annual amnesty programs. He said some libraries have no fee, no fines policies.

Peter Warfield said he is glad to hear about an amnesty program, which helps to avoid economic barriers. He suggested that the amnesty be made permanent. He said this library does not need fines for generating income. He said Link+ is a huge economic barrier and that should be considered for amnesty as well.

Barry Taranto asked if you return your materials and you have money on the books whether you can get that waived or negotiate a lower amount. He said he does think fines are appropriate, however, the fine for late DVDs at $1 a day is too high.

Commission Discussion

The Commission discussed the amount of the revenue that would be lost to the Library if the fees are waived.

Kathy Lawhun, Chief of Main, said the fees do not go to the Library but directly to the City. She said the amount that goes to the City per year is approximately $450,000.

Jill Bourne, Deputy City Librarian said the amnesty would only include late materials that have late fines during the amnesty period. She said it does not pertain to previously accrued late fines.

MOTION: by Commissioner Lee, seconded by Commissioner Munson, to adopt a Resolution endorsing the establishment of a fee amnesty program for overdue Library materials and to urge the Board of Supervisors to adopt a Resolution authorizing the City Librarian to take all steps necessary to establish a fee amnesty program for overdue Library materials for the two-week period of April 12 – 25, 2009.

AYES: 5-0 (Gomez, Harris, Kane, Lee and Munson)

AGENDA ITEM NO. 6. APPROVAL OF THE MINUTES OF FEBRUARY 5, 2009

Public Comment

An anonymous citizen said under item number one public comment the point was that staff reacted with a categorical denial to Mr. Hillyer's complaints instead of looking at other possibilities. He said the comments from a number of speakers on page two were distorted. He said the point of his comments was that the public is not always wrong.

Peter Warfield said on page 5 under public comment on the Presidio Branch Library Peer Review his remarks about self-service checkouts are misrepresented. He said Cathy Bremer in her remarks on page 5 said that she specifically agreed with him about not combining the circulation and reference desks and that was not included in the minutes. He said other parts of the minutes are also not clear.

MOTION: by Commissioner Harris, seconded by Commissioner Munson, to approve the minutes of February 5, 2009 with a correction to a typo on page 2 under Barry Taranto's remarks to read "He said he would like to see copies of **his** complaints" not "is complaints"

AYES: 5-0 (Gomez, Harris, Kane, Lee and Munson)

ITEM NO. 7. ADJOURNMENT

MOTION: by Commissioner Munson, seconded by Commissioner Lee to adjourn the regular meeting of Thursday, March 5, 2009.

Public Comment

There was no public comment on this item.

AYES: 5-0 (Gomez, Harris, Kane, Lee and Munson).

The regular meeting of March 5, 2009, of the San Francisco Public Library Commission adjourned at 6:40 pm.

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

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Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of March 5, 2009

(As approved at the Regular Meeting of April 2, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, March 5, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:37 pm.

Commissioners present: Chin, Gomez, Harris, and Munson.

Commissioner excused: Del Portillo

Commissioner Lee arrived at 4:46 pm.

Commissioner Kane arrived at 4:59 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

Melissa Ryan said that the Labor Union Report was left off the agenda inadvertently but that there is no report this week.

An anonymous citizen said there were lessons to be learned from the Great Depression. He said the historical lessons from the Great Depression will begin to apply again. He said the great lesson is that the fabric of society breaks down when the number of victims outnumbers the so called beneficiaries. He said no one is rich enough to buy the public sector.

Barry Taranto said he would like an apology from the branch librarian at the Noe Valley Branch Library. He said he has been mistreated at that library and the library is not a pleasant place to be. He said he hopes the Commission will re-elect Jewelle Gomez as President.

AGENDA ITEM NO. 2. ELECTION OF COMMISSION OFFICERS

Public Comment

An anonymous citizen said the Commission has gone downhill since Steve Coulter left the Commission. He said it might be good to give Larry

Kane a chance as President since he is the most attentive to what the anonymous citizen has to say.

Peter Warfield said he thought there would be nominations prior to public comment.

MOTION: by Commissioner Chin, seconded by Commissioner Harris, to maintain the slate of Jewelle Gomez as President and Lee Munson as Vice-President of the Library Commission.

AYES: 5-0 (Chin, Gomez, Harris, Lee, and Munson)

President Gomez said she is honored to serve the Library, its staff and its patrons.

AGENDA ITEM NO. 3 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, said the new Portola Branch Library opened this past Saturday and they had a great turnout. He said this is the 9th branch completed in the Branch Library Improvement Program. He said the daily circulation for opening day was over 3,000 books and material checked out, which is comparable to a Main Library daily check out. He thanked President Gomez and Commissioner Harris for attending.

Marcia Schneider, Chief of Communications, Collections and Adult Services showed some photos of the Portola Branch opening.

Luis Herrera congratulated the Library team that worked so hard to make this happen. He said he also wanted to thank the Friends of the Library and the Neighborhood Library Campaign for all their hard work in making this a successful opening and beautiful library.

Jill Bourne, Deputy City Librarian, said this was the second part of the Trends in Library Use presentation. She gave an update on the current economic climate and an 8 month snapshot on economic impacts on the Jobs and Careers Center, the Small Business Center, the Government Information Center and recreational use. She identified service enhancements including expanded hours in branch libraries, holds and self-service returns at the Main, the self-service option, and new library card designs.

Roberto Lombardi, Facilities Director, said there have been security camera enhancements at the Main Library. He said the new key card software system allows them to interface with all of the branches in the system. He said new lighting has been installed, trees are being trimmed and the exterior is being steam cleaned at the Main. He said there have been improvements to the lower level restrooms at the Main. He said all security staff recently completed a SFPD Police Crisis Intervention Training Course. He said additional training will be provided this year by the SFPD Academy. He said weekly training is also provided by Sgt. Pat Kwan.

Kathy Lawhun, Chief of Main introduced Leah Esguerra a social worker who is now located at the Main Library as part of our partnership with the Department of Public Health. She said she meets with the Main Managers every week and attends floor meetings. She works with Sgt. Kwan to develop protocols that will help with security. She makes regular rounds and overtures to patrons and offers referrals if they ask for them. She said she will be measuring successes by keeping a spreadsheet on all incidences or contacts.

Luis Herrera, City Librarian said the library has already noticed a difference and that this is a long term commitment. He said this is a model that other library systems can emulate.

Public Comment

An anonymous citizen said the directions to the opening of the Portola branch library were very confusing. He said according to his records the branch was 26 months behind schedule. He said the Library Trends report was very interesting.

Peter Warfield said the Trends report was interesting and he wished they had the report in advance. He said there were oddities in the report he would like to have seen explained. He said the self service checkout does not provide personal service. He said the Link + is not as useful as the Interlibrary Loan Program.

Commission Discussion

Commissioner Lee asked about shower facilities and other offsite facilities for patrons.

Kathy Lawhun said they make referrals to patrons to services and facilities for their use.

President Gomez said self check out is a voluntary service and patrons can go to the circulation desk for personal service.

Commissioner Lee asked about monitoring the restrooms.

Roberto Lombardi said staff tries to service and monitor the restrooms as often as possible. He said at the Main there are regular security and custodial rounds of all the restrooms.

AGENDA ITEM NO. 4 FRIENDS OF THE LIBRARY REPORT

Donna Bero, Friends of the Library, thanked the Commission for all of their great work. She gave a budget presentation on the audited numbers from the last fiscal year 07/08. She said the total revenue was $4,069,999, which is money raised in the course of the year. She said the total expenses were $7,201,597. She said the Friends' unrestricted

net assets have been available to use as a timing device for expenditures for capital costs or other types of needs. She said each year the Friends have increased significantly the revenue brought in. She said it looks like this year will be the largest amount ever. She explained the breakdown for revenue and expenses. She said the Friends are not the fundraising arm of the library, that they are a private community foundation. She said they support the library but also the community and efforts to make San Francisco's literary community as strong and vibrant as possible. She said the direct library capital support for 07/08 was $1,361,609 and the direct library program support was $1,351,155. She said there are numerous programs the Friends support at the Library. She said they also fund many other programs and activities in tandem with the library and others in the community.

Public Comment

An anonymous citizen said if the Friends have access to computers to show graphics other private citizens should have access as well. He said the numbers presented by the Friends have no relationship to the report the Friends file with the State Attorney General.

Peter Warfield said from the figures presented, the Friends are giving about 38% of what they have expended to the Library. He said the recommendation is that 50-60% be given. He said he is curious about what is reported on the Library's website. He said the amount shown on the website is approximately $498,000. He said the Friends are showing approximately $2.7 million.

John Paul Karakas, II, said he worked for 12 years as a child welfare worker. He said he wanted to thank the library and friends for the fine programs presented and the work they do with families and the community.

Commission Discussion

Commissioner Kane said that most nonprofits would be out of business with the ratio of revenue and expenses presented by the Friends. He said he would like more information on the reserves.

Donna Bero, Friends of the Library, said the Friends have a planned sustainability program. She said in order to meet obligations to the BLIP program they would need to borrow from themselves, front load the expense piece and significantly increase revenue projections. She said the anticipation is that by the time they have completed the Neighborhood Library Campaign and have reduced their capital expenditures their fundraising will be at a sustainable level. She said they expect to bring in about $4.5 million this fiscal year and expenditures are about $5.2 million. She said she would be happy to get the breakdown of the amount given strictly for capital improvements.

Commissioner Kane asked if there was something in writing defining the relationship with the Friends and the Library.

Luis Herrera, City Librarian said there is a Framework between the Friends and the Library. He said there is a process that the Library goes through with the Friends for Library program support.

Donna Bero said the Friends give 82% of their funds to charitable organizations including the Library, for advocacy, book donations, and outreach.

Commissioner Chin said she would like to reiterate the Commission's gratitude to the Friends for the work they do.

Donna Bero said the Neighborhood Library Campaign works differently in each community.

AGENDA ITEM NO. 5. PROPOSED AMNESTY PERIOD FOR OVERDUE LIBRARY MATERIALS

Luis Herrera, City Librarian said there is a proposed resolution before the Commission urging the Board of Supervisors to adopt a resolution authorizing the Library Commission to establish a two-week fee amnesty program in 2009 for overdue library materials. He said this is the first step in the approval process for the amnesty period.

Jill Bourne, Deputy City Librarian said in 2001 the two-week Library fee amnesty program proved very successful with approximately 5,400 overdue materials returned to the Library with a total value of approximately $100,000. She said many library users were able to restore their library privileges through the amnesty program. She said increasing access to library resources is essential and an amnesty period helps remove economic barriers to access for our communities.

Marcia Schneider, Chief of Communications, Collections and Adult Services said the outreach for this program is preliminary based on approvals by the Commission and the Board of Supervisors. She said there has already been a little bit of a heads up about this issue by the Chronicle. She said promotion plans include publishing an article in the Library's newsletter At the Library. She said they are planning on developing an image to promote the amnesty program. She said this would be a gift to the community but also a gift back to the library on the retrieved materials.

Commissioner Chin left the meeting.

Public Comment

An anonymous citizen said he was glad the resolution was changed from the first one that went out that allowed for annual amnesty programs. He said some libraries have no fee, no fines policies.

Peter Warfield said he is glad to hear about an amnesty program, which helps to avoid economic barriers. He suggested that the amnesty be made permanent. He said this library does not need fines for generating income. He said Link+ is a huge economic barrier and that should be considered for amnesty as well.

Barry Taranto asked if you return your materials and you have money on the books whether you can get that waived or negotiate a lower amount. He said he does think fines are appropriate, however, the fine for late DVDs at $1 a day is too high.

Commission Discussion

The Commission discussed the amount of the revenue that would be lost to the Library if the fees are waived.

Kathy Lawhun, Chief of Main, said the fees do not go to the Library but directly to the City. She said the amount that goes to the City per year is approximately $450,000.

Jill Bourne, Deputy City Librarian said the amnesty would only include late materials that have late fines during the amnesty period. She said it does not pertain to previously accrued late fines.

MOTION: by Commissioner Lee, seconded by Commissioner Munson, to adopt a Resolution endorsing the establishment of a fee amnesty program for overdue Library materials and to urge the Board of Supervisors to adopt a Resolution authorizing the City Librarian to take all steps necessary to establish a fee amnesty program for overdue Library materials for the two-week period of April 12 – 25, 2009.

AYES: 5-0 (Gomez, Harris, Kane, Lee and Munson)

AGENDA ITEM NO. 6. APPROVAL OF THE MINUTES OF FEBRUARY 5, 2009

Public Comment

An anonymous citizen said under item number one public comment the point was that staff reacted with a categorical denial to Mr. Hillyer's complaints instead of looking at other possibilities. He said the comments from a number of speakers on page two were distorted. He said the point of his comments was that the public is not always wrong.

Peter Warfield said on page 5 under public comment on the Presidio Branch Library Peer Review his remarks about self-service checkouts are misrepresented. He said Cathy Bremer in her remarks on page 5 said that she specifically agreed with him about not combining the circulation and reference desks and that was not included in the minutes. He said other parts of the minutes are also not clear.

MOTION: by Commissioner Harris, seconded by Commissioner Munson, to approve the minutes of February 5, 2009 with a correction to a typo on page 2 under Barry Taranto's remarks to read "He said he would like to see copies of **his** complaints" not "is complaints"

AYES: 5-0 (Gomez, Harris, Kane, Lee and Munson)

ITEM NO. 7. ADJOURNMENT

MOTION: by Commissioner Munson, seconded by Commissioner Lee to adjourn the regular meeting of Thursday, March 5, 2009.

Public Comment

There was no public comment on this item.

AYES: 5-0 (Gomez, Harris, Kane, Lee and Munson).

The regular meeting of March 5, 2009, of the San Francisco Public Library Commission adjourned at 6:40 pm.

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

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Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, March 19, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.) This report will consist of an *informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: Park Branch Peer Review Response. Explanatory documents: Current Budget Report; Library Commission Schedule Report.

4. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of February 19, 2009.
Explanatory document: draft minutes.

5. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 3/16/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

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To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

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Commissioners

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City Librarian

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Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of March 19, 2009

The San Francisco Public Library Commission held a regular meeting on Thursday, March 19, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:30 pm.

Commissioners present: Harris, Kane, Munson, Lee, and Gomez

Commissioner Chin arrived at 4:32 pm.

Commissioner Del Portillo arrived at 4:37 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said March 15 – 21, 2009 is National Sunshine Week. He said the definition of Sunshine comes from a quotation by Louis Brandeis in 1914.

Peter Warfield said the Library has violated Sunshine on his requests for information repeatedly in recent weeks. He said the Library has withheld documents and violated Sunshine in a number of ways. He said he hopes the Commission will look into the record of the Library on Sunshine.

Tes Welborn said she would like the Commission to suggest that the Library do different planning processes for planning of future branch library renovations. She gave examples of different processes the Library could use. She said if the goal is to have great libraries, let's find ways to have the public weigh in.

AGENDA ITEM NO. 2. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational reports this month. She said the regular report and a special report on the Park Peer Review Response will be given. She said as of 10/16/08 the approved budget was $153,110,196. She said the program budget will be revised for the next month's report.

Maureen Singleton, Budget Manager, said there was a successful sale of the Lease Revenue Bonds on March 17. She said there were five bidders for the bonds and the winning interest rate was at 5.38%. She said the estimates given in the fall were at 6.3% so they are pleased to see an interest rate lower than what was estimated at that time. She said when the FY10 budget was prepared they had estimated an annual debt service at $2.67 million and it will now be approximately $160,000 less. She said over time we will realize savings with the lower interest rate with the revenue bonds.

Lena Chen, Bond Program Manager, said the schedule report has been distributed to the Commissioners and is available in the back of the room. She said there are some anticipated changes in the project schedule and they are being reviewed and will be brought back to the Commission at the next meeting. She said Anza, Ortega and Visitacion Valley are all in the bidding process. Merced is getting ready to be bid the beginning of April. She said Bayview and Golden Gate Valley are in design development; North Beach is in Schematic Design and Park and Presidio are in the construction document phase. She gave the status of the program and said that 7 property acquisitions are complete including the Bayview Branch; 9 projects are complete and open; 6 branches are in construction; and 8 branches are in planning and design. She showed photographs and gave reports on projects in construction including: Richmond which will open Saturday, May 16, 2009; Portola opened on February 28, 2009; Ingleside; Bernal Heights, Eureka Valley, and Potrero. She said Parkside is waiting for the Notice to Proceed. She gave an update on projects in design including Visitacion Valley; Anza; Ortega; Merced; Bayview; Park; Presidio; Golden Gate Valley and North Beach. She said there was a Park community meeting held on March 16, 2009. She said BLIP won a Special Achievement Award from the AIA on March 5, 2009. She said California Library Association Legislative Day will be April 15, 2009; the Bayview Civic Design Review is April 20, 2009; the Golden Gate Valley Civic Design Review is also April 20, 2009 and the Ortega Public Art Display is March 10 – 24, 2009.

Luis Herrera, City Librarian said one of the strengths of the BLIP program is the level of input and participation from the various neighborhoods and stakeholders. He said that was one of the criticisms from the BLIP audit because in some cases it has led to schedule delays. He said with the Park Branch library it has been important to go back and hear from the community several times. He said there is a better product because of the community input.

Brian Bannon, Chief of Branches said the issues addressed as a result of the Peer Review presentation given February 5, 2009 include: Noise and Congestion in Public Spaces; Circulation and Reference Desk Locations; Size and Functionality; Workroom Appearance and Location; Collections Capacity and Conditions; Adult, Teen and Children's Spaces; and Tables and Chairs.

Public Comment

An anonymous citizen said that selling the revenue bonds was not on the agenda. He said there are projected opening dates on the schedule for some of the branches, but no closing dates. He said the Park Branch process has been questionable. He said some of the issues raised at the Peer Review have been addressed at this meeting, but there are now book shelves located right in front of the door.

Peter Warfield, Library Users Association, said the Park Branch Library renovation plans and planning process have been so bad that they should be scrapped and the project either not be done or started over from the beginning. He said there are a range of issues that have either not been discussed at all or simply thrown out.

Lorraine Lucas, resident of Haight Ashbury and member of Haight Ashbury Improvement Association said she is in support of the renovation plans and said the Library has done a great job of outreach. She said some of the people in the neighborhood understand that the library needs to be closed to have a library for the 21st century. She said if you go to the library you can see that it needs to be renovated.

A resident of the area said he had mixed feelings about the project. He said he is concerned it will be a hassle to go to other libraries while it is closed. He said he hoped if you do go through with the process you will have the bookmobile available on a regular schedule. He said he is concerned that the monies that need to be raised will not be raised in these very dire economic times.

Sue Cauthen, Library Citizens Advisory Committee (LCAC), said the LCAC had a meeting on the Park Branch last night and had presidents from two of the neighborhood organizations in Haight Ashbury and had heard from others. She said she thought the consensus was that the neighborhood groups were at first concerned over the process but there have been two community meetings in the last month and it appears the neighborhood groups are now satisfied. She said the LCAC passed a resolution asking the Library for meaningful budget cuts now to avoid the need for reduction or elimination of the library set-asides. She said she would like the resolution to be included in the minutes.

Donna Bero, Friends of the Library, said congratulations on the AIA award. She said the Neighborhood Library Campaign has launched for the Park Branch. She said there has been wonderful feedback and input from the neighborhood. She said the Friends have guaranteed a commitment to raising the funds for the Park Branch.

Melissa Riley said the new plan looks much better than the previous plan. She said there is need for the staff to be able to work behind the scenes. She said there is a program for privacy for the self pick-up reserves when patrons ask for it.

Richard Ivanhoe, resident of Haight Asbury, said thank you to everyone involved in the process. He said there are designs in the plan to maintain the historical elements. He said the Park Branch is the oldest operating branch in the system. He said the 100th anniversary is October 29th. He said the neighborhood would really like it if the branch could remain open and have its 100th anniversary on that date. He said the neighborhood is trying to work with the library to find an alternative site.

Joey Cain, President Haight Asbury Neighborhood Council (HANC) said last month HANC sent a letter to the Commission opposing the closure of the library until two conditions were addressed. He said one was increased public input into the design and the layout and the other was a replacement site. He said there have been meetings since then with President Gomez and members of the Library's staff. He said from the designs that came back it looks like the library really listened and addressed the public's concerns. He said there was a problem with the process from the beginning. He said they are still concerned about a replacement site and would be happy to work with the staff on this issue. He said they would like to delay the closure until after the 100th anniversary.

Ted Lowenberg, President of the Haight Asbury Improvement District, said they firmly support the Library's plan to renovate the branch. He said the outreach to the community has resulted in a creative approach to increasing shelf space, and making the library more usable. He said this is a shovel ready project and it would be a shame to not proceed as scheduled.

Tes Welborn, member of the Board of the Haight Asbury Neighborhood Council (HANC), said there have been a lot of positive changes to the plans and they are grateful even though they had to fight hard for them. She said they sent a list of questions on March 2 and did not receive answers until March 18, which were not complete. She said there is an issue about self-check machines. She said there are still some issues to discuss and the plan can be improved upon.

Commission Discussion

Commissioner Del Portillo said congratulations to the City Librarian and staff for the work they have done with the community. She said it is difficult to do architectural drawings by committee and we certainly want to listen to what the community has to say. She said it is now or never for this branch library. She said the Library is a good product and people like libraries. She said the Friends will certainly be able to raise the money for the furniture and fixtures for this branch with the help of the community. She asked about the current bidding climate.

Jill Bourne, Deputy City Librarian said the Parkside Branch had 8 bidders and the awarded low bidder was much below the fixed budget limit.

Commissioner Kane asked if there were any schedule changes from the last report.

Jill Bourne, Deputy City Librarian said the construction schedule is on time. She said they are looking at 3 projects that may have schedule impacts that are in design and they will bring those back to the Commission if there is any schedule impact.

Commissioner Kane said the BLIP projects are multi-generational. He said who knows when, if ever, they will be updated again. He said a year and a half ago the Commission had to postpone five projects because of delays in other projects. He said those delays added up and we had to postpone five projects. He said we learned then that delays cost money and threaten projects. He said we are going to get the projects right but he does want to see the projects stay on schedule.

Commissioner Lee said he was glad to hear the Richmond Branch is 99% complete. He asked about a neighbor of the Richmond Branch who had concerns about his adjacent property.

Lena Chen, Bond Program Manager, said they have worked with this neighbor directly to get the issues resolved.

Commissioner Lee said we are on the right track for the Park Branch. He said we need to proceed with the project.

Commissioner Chin said she understands since Park is the oldest branch there is a certain amount of pride to making sure that the branch is recognized. She said the branch can hold a celebration any time. She said it is incumbent on the community to have a bang up 100th anniversary party. She said she is the Principal of Spring Valley which is the oldest public school in California. She said they are undergoing construction and they don't want to leave their school either, however, there are certain things that need to be done. She said you should look at the positive side and what you will get at the end of the process.

Luis Herrera, City Librarian said we are committed to working in partnership with the neighborhood associations to identify a potential location for some level of interim service for the Park Branch. We have said we do not have the money to commit to a full service operation and that has been the policy of the Library Commission. He said there will be a level of temporary services including the bookmobile and programmatic services in different areas of the neighborhood and we are committed to do that.

President Gomez thanked the BLIP staff for all the incredible work done over the past several years at all the branches. She said she appreciates the process the amazing outreach and ability to jump back in when people feel they have not been heard. She said she also appreciates the work the Friends have done in support of the BLIP program.

AGENDA ITEM NO. 4. APPROVAL OF THE MINUTES OF FEBRUARY 19, 2009

Public Comment

An anonymous citizen said the person who prepares the minutes transcribes the first part of the remarks made by the public and then completely ignores the rest of the statement. He said there were several examples of this in the minutes.

Peter Warfield said his comments on page 2 under agenda Item No. 1 public comment were misrepresented regarding the book budget and Prop E. He said on page 6 under the Bond Program Manager's Report it reads "He said the process at the last community meeting was awful." He said that should read: "the process at the last **Park Branch** community meeting was awful."

President Gomez asked that the minutes include the modification presented by the previous speaker to include the words "Park Branch" where indicated.

Commissioner Chin said the Minutes are meant to be the actions of the Library Commission and she asked the Secretary to streamline the minutes.

Motion: By Commissioner Del Portillo, seconded by Commissioner Munson, to approve the minutes of the regular meeting of February 19, 2009 with a correction to page 6 as noted above to add the words Park Branch and to note that Commissioner Chin had requested that the minutes be less wordy and more concise.

Action: AYES 7-0: (Chin, Del Portillo, Gomez, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 5. ADJOURNMENT

There was no public comment on this item.

Motion: By Commissioner Munson, seconded by Commissioner Del Portillo to adjourn the regular meeting of February 19, 2009.

Action: AYES 7-0: (Chin, Del Portillo, Gomez, Harris, Kane, Lee and Munson).

The meeting adjourned at 6:05 pm.

Sue Blackman
Commission Secretary

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are

available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

LIBRARY CITIZENS ADVISORY COMMITTEE
Room 278 City Hall
One Dr. Carlton B. Goodlett Place
San Francisco, California 94102

415 391 0737

The Board of Supervisors Library Citizens Advisory Committee passed the following resolution March 18:

MEANINGFUL BUDGET CUTS NOW!

The purpose of the Library Citizens Advisory Committee's February 18 presentation on set-asides was to help the Library CAC (LCAC) develop a position on set-asides.

After much analysis and deliberation, LCAC recommends that the Board of Supervisors direct San Francisco Public Library (SFPL) to identify areas for meaningful budget cuts immediately so as to avoid the need for reduction or elimination of the library set-aside.

The LCAC reserves the right to make a further recommendation depending on these initial library budget reduction proposals.

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of March 19, 2009

(As approved at the Regular Meeting of April 16, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, March 19, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:30 pm.

Commissioners present: Harris, Kane, Munson, Lee, and Gomez

Commissioner Chin arrived at 4:32 pm.

Commissioner Del Portillo arrived at 4:37 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said March 15 – 21, 2009 is National Sunshine Week. He said the definition of Sunshine comes from a quotation by Louis Brandeis in 1914.

Peter Warfield said the Library has violated Sunshine on his requests for information repeatedly in recent weeks. He said the Library has withheld documents and violated Sunshine in a number of ways. He said he hopes the Commission will look into the record of the Library on Sunshine.

Tes Welborn said she would like the Commission to suggest that the Library do different planning processes for planning of future branch library renovations. She gave examples of different processes the Library could use. She said if the goal is to have great libraries, let's find ways to have the public weigh in.

AGENDA ITEM NO. 2. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational reports this month. She said the regular report and a special report on the Park Peer Review Response will be given. She said as of 10/16/08 the approved budget was $153,110,196. She said the program budget will be revised for the next month's report.

Maureen Singleton, Budget Manager, said there was a successful sale of the Lease Revenue Bonds on March 17. She said there were five bidders for the bonds and the winning interest rate was at 5.38%. She said the estimates given in the fall were at 6.3% so they are pleased to see an interest rate lower than what was estimated at that time. She said when the FY10 budget was prepared they had estimated an annual debt service at $2.67 million and it will now be approximately $160,000 less. She said over time we will realize savings with the lower interest rate with the revenue bonds.

Lena Chen, Bond Program Manager, said the schedule report has been distributed to the Commissioners and is available in the back of the room. She said there are some anticipated changes in the project schedule and they are being reviewed and will be brought back to the Commission at the next meeting. She said Anza, Ortega and Visitacion Valley are all in the bidding process. Merced is getting ready to be bid the beginning of April. She said Bayview and Golden Gate Valley are in design development; North Beach is in Schematic Design and Park and Presidio are in the construction document phase. She gave the status of the program and said that 7 property acquisitions are complete including the Bayview Branch; 9 projects are complete and open; 6 branches are in construction; and 8 branches are in planning and design. She showed photographs and gave reports on projects in construction including: Richmond which will open Saturday, May 16, 2009; Portola opened on February 28, 2009; Ingleside; Bernal Heights, Eureka Valley, and Potrero. She said Parkside is waiting for the Notice to Proceed. She gave an update on projects in design including Visitacion Valley; Anza; Ortega; Merced; Bayview; Park; Presidio; Golden Gate Valley and North Beach. She said there was a Park community meeting held on March 16, 2009. She said BLIP won a Special Achievement Award from the AIA on March 5, 2009. She said California Library Association Legislative Day will be April 15, 2009; the Bayview Civic Design Review is April 20, 2009; the Golden Gate Valley Civic Design Review is also April 20, 2009 and the Ortega Public Art Display is March 10 – 24, 2009.

Luis Herrera, City Librarian said one of the strengths of the BLIP program is the level of input and participation from the various neighborhoods and stakeholders. He said that was one of the criticisms from the BLIP audit because in some cases it has led to schedule delays. He said with the Park Branch library it has been important to go back and hear from the community several times. He said there is a better product because of the community input.

Brian Bannon, Chief of Branches said the issues addressed as a result of the Peer Review presentation given February 5, 2009 include: Noise and Congestion in Public Spaces; Circulation and Reference Desk Locations; Size and Functionality; Workroom Appearance and Location; Collections Capacity and Conditions; Adult, Teen and Children's Spaces; and Tables and Chairs.

Public Comment

An anonymous citizen said that selling the revenue bonds was not on the agenda. He said there are projected opening dates on the schedule for some of the branches, but no closing dates. He said the Park Branch process has been questionable. He said some of the issues raised at the Peer Review have been addressed at this meeting, but there are now book shelves located right in front of the door.

Peter Warfield, Library Users Association, said the Park Branch Library renovation plans and planning process have been so bad that they should be scrapped and the project either not be done or started over from the beginning. He said there are a range of issues that have either not been discussed at all or simply thrown out.

Lorraine Lucas, resident of Haight Ashbury and member of Haight Ashbury Improvement Association said she is in support of the renovation plans and said the Library has done a great job of outreach. She said some of the people in the neighborhood understand that the library needs to be closed to have a library for the 21st century. She said if you go to the library you can see that it needs to be renovated.

A resident of the area said he had mixed feelings about the project. He said he is concerned it will be a hassle to go to other libraries while it is closed. He said he hoped if you do go through with the process you will have the bookmobile available on a regular schedule. He said he is concerned that the monies that need to be raised will not be raised in these very dire economic times.

Sue Cauthen, Library Citizens Advisory Committee (LCAC), said the LCAC had a meeting on the Park Branch last night and had presidents from two of the neighborhood organizations in Haight Ashbury and had heard from others. She said she thought the consensus was that the neighborhood groups were at first concerned over the process but there have been two community meetings in the last month and it appears the neighborhood groups are now satisfied. She said the LCAC passed a resolution asking the Library for meaningful budget cuts now to avoid the need for reduction or elimination of the library set-asides. She said she would like the resolution to be included in the minutes.

Donna Bero, Friends of the Library, said congratulations on the AIA award. She said the Neighborhood Library Campaign has launched for the Park Branch. She said there has been wonderful feedback and input from the neighborhood. She said the Friends have guaranteed a commitment to raising the funds for the Park Branch.

Melissa Riley said the new plan looks much better than the previous plan. She said there is need for the staff to be able to work behind the scenes. She said there is a program for privacy for the self pick-up reserves when patrons ask for it.

Richard Ivanhoe, resident of Haight Asbury, said thank you to everyone involved in the process. He said there are designs in the plan to maintain the historical elements. He said the Park Branch is the oldest operating branch in the system. He said the 100th anniversary is October 29th. He said the neighborhood would really like it if the branch could remain open and have its 100th anniversary on that date. He said the neighborhood is trying to work with the library to find an alternative site.

Joey Cain, President Haight Asbury Neighborhood Council (HANC) said last month HANC sent a letter to the Commission opposing the closure of the library until two conditions were addressed. He said one was increased public input into the design and the layout and the other was a replacement site. He said there have been meetings since then with President Gomez and members of the Library's staff. He said from the designs that came back it looks like the library really listened and addressed the public's concerns. He said there was a problem with the process from the beginning. He said they are still concerned about a replacement site and would be happy to work with the staff on this issue. He said they would like to delay the closure until after the 100th anniversary.

Ted Lowenberg, President of the Haight Asbury Improvement District, said they firmly support the Library's plan to renovate the branch. He said the outreach to the community has resulted in a creative approach to increasing shelf space, and making the library more usable. He said this is a shovel ready project and it would be a shame to not proceed as scheduled.

Tes Welborn, member of the Board of the Haight Asbury Neighborhood Council (HANC), said there have been a lot of positive changes to the plans and they are grateful even though they had to fight hard for them. She said they sent a list of questions on March 2 and did not receive answers until March 18, which were not complete. She said there is an issue about self-check machines. She said there are still some issues to discuss and the plan can be improved upon.

Commission Discussion

Commissioner Del Portillo said congratulations to the City Librarian and staff for the work they have done with the community. She said it is difficult to do architectural drawings by committee and we certainly want to listen to what the community has to say. She said it is now or never for this branch library. She said the Library is a good product and people like libraries. She said the Friends will certainly be able to raise the money for the furniture and fixtures for this branch with the help of the community. She asked about the current bidding climate.

Jill Bourne, Deputy City Librarian said the Parkside Branch had 8 bidders and the awarded low bidder was much below the fixed budget limit.

Commissioner Kane asked if there were any schedule changes from the last report.

Jill Bourne, Deputy City Librarian said the construction schedule is on time. She said they are looking at 3 projects that may have schedule impacts that are in design and they will bring those back to the Commission if there is any schedule impact.

Commissioner Kane said the BLIP projects are multi-generational. He said who knows when, if ever, they will be updated again. He said a year and a half ago the Commission had to postpone five projects because of delays in other projects. He said those delays added up and we had to postpone five projects. He said we learned then that delays cost money and threaten projects. He said we are going to get the projects right but he does want to see the projects stay on schedule.

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President Gomez thanked the BLIP staff for all the incredible work done over the past several years at all the branches. She said she appreciates the process the amazing outreach and ability to jump back in when people feel they have not been heard. She said she also appreciates the work the Friends have done in support of the BLIP program.

AGENDA ITEM NO. 4. APPROVAL OF THE MINUTES OF FEBRUARY 19, 2009

Public Comment

An anonymous citizen said the person who prepares the minutes transcribes the first part of the remarks made by the public and then completely ignores the rest of the statement. He said there were several examples of this in the minutes.

Peter Warfield said his comments on page 2 under agenda Item No. 1 public comment were misrepresented regarding the book budget and Prop E. He said on page 6 under the Bond Program Manager's Report it reads "He said the process at the last community meeting was awful." He said that should read: "the process at the last **Park Branch** community meeting was awful."

President Gomez asked that the minutes include the modification presented by the previous speaker to include the words "Park Branch" where indicated.

Commissioner Chin said the Minutes are meant to be the actions of the Library Commission and she asked the Secretary to streamline the minutes.

Motion: By Commissioner Del Portillo, seconded by Commissioner Munson, to approve the minutes of the regular meeting of February 19, 2009 with a correction to page 6 as noted above to add the words Park Branch and to note that Commissioner Chin had requested that the minutes be less wordy and more concise.

Action: AYES 7-0: (Chin, Del Portillo, Gomez, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 5. ADJOURNMENT

There was no public comment on this item.

Motion: By Commissioner Munson, seconded by Commissioner Del Portillo to adjourn the regular meeting of February 19, 2009.

Action: AYES 7-0: (Chin, Del Portillo, Gomez, Harris, Kane, Lee and Munson).

The meeting adjourned at 6:05 pm.

Sue Blackman
Commission Secretary

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library

Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

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SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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4/2/09

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, April 2, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: Trends in Library Use; Library Children's Services/Dia de los Niños; Fee Amnesty Program; Library Patron Privacy Frequently Asked Questions (FAQ); and highlights on exhibitions and programs.
Explanatory Documents: Trends in Library Use presentation and Patron Privacy FAQs.

3. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities.)

4. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

5. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of March 5, 2009.
Explanatory document: draft minutes.

6. ADJOURNMENT (requires motion and public comment) **ACTION**

Sue Blackman, Library Commission Secretary, 3/30/09

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records. 6th floor,

Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

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SAN FRANCISCO
PUBLIC LIBRARY

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of April 2, 2009

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Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

The San Francisco Public Library Commission held a regular meeting on Thursday, April 2, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:36 pm.

Commissioners present: Del Portillo, Gomez, Harris, and Munson.

Commissioner excused: Lee

Commissioner Chin arrived at 4:43 pm.

Commissioner Kane arrived at 4:43 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said there are dangers of privatization. He said when problems arise there are efforts to disclose private influence. He said there has always been a lack of accountability in the public private partnership.

Peter Warfield said the Rules Committee this morning appointed a representative to the Bay Area Library Information System (BALIS) Advisory Board. He said the café has been closed for some time and there is solicitation for bids for running the café. He suggested that the cafe space might be used for some type of book purpose. He said there has been very little progress in the posting in bathrooms about the maintenance in the bathrooms.

AGENDA ITEM NO. 2 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, said on April 1, 2009 the Revenue Bonds closed successfully. He said staff will come back at the next meeting with more details. He said the Library Journal, the premier publication for the profession, has identified the Movers and Shakers for this year. He said he is very pleased to announce that Jill Bourne, Deputy City Librarian, and Brian Bannon, Chief of Branches are two of the Movers and Shakers

this year. He said they are recognized for their community building leadership and leadership in the Green libraries movement.

Jill Bourne, Deputy City Librarian, gave part 3 of the Trends in Library Use Report including Overall Use Trends, Programs and Outreach and Information and Digital Resources. She said Programs and Outreach include programs for children and teens, outreach to children and teens, programs for adults and bookmobiles. She said Information/Digital Resources include web hits, homework help via Tutor.com and public computers.

Toni Bernardi, Chief of Children and Youth Services, reported on some upcoming highlights. She said Dia de los Niños/ Dia de Los Libros is coming up on Sunday, April 26th at Dolores Park from 1-4 pm. She said the celebration of children, families and reading was established by author Pat Mora who will also be speaking at the 13th Annual Effie Lee Morris Lecture on June 2, 2009 at 6:00 pm. She said the Summer Reading 2009 program themes for children's and teen programs reflect the Library's Green Stacks Initiative She said the themes are "Read It and Green It" and "Cool It! Green Teen Summer Read."

Luis Herrera, City Librarian said the Commission passed a resolution to support a Fee Amnesty Program.

Jill Bourne, Deputy City Librarian said the Fee Amnesty Program will be heard by the Board of Supervisors' Budget and Finance Committee on April 8 and heard by the full Board on April 14. She said because there was a slight schedule change due to the Board meetings the dates proposed for the amnesty program are now May 3 – 16, 2009.

Marcia Schneider, Chief of Communications, Collections and Adult Services said they are preparing promotional and marketing materials to promote the Fee Amnesty Program. She said they wanted to inject a little humor this year. She showed Public Service Announcements from Beth Lisick and Josh Kornbluth. She said they will be using "What's your Excuse" as a tag line and they will be soliciting stories about why people did not return their material on time. She said they will also be capitalizing on the Bay Area wide Free2 campaign using the phrase "Free2return." She said they will be doing a press release and will be doing posters and bookmarks. She said they will run ads in community newspapers and use social networking sites to promote the amnesty program.

Luis Herrera, City Librarian said that a Privacy Study was done by the Library and one of the recommendations was to do a brochure on patron privacy issues. He said they had distributed the Patron Privacy Frequently Asked Questions pamphlet and they have updated the information on the Library's website.

Marcia Schneider, Chief of Communications, Collections and Adult Services said upcoming programs include "Cracks in the Asphalt,

Community Gardens of San Francisco; Compost and Climate Change Connection, What Happens After the Green Cart; Cool Cuisine, Taking the Bite Out of Global Warming; the Farallon Islands, Past, Present and Future; and the North Pole was Here all part of the Green Stacks program series. She said current exhibits include: Under a Full Moon, 30 years of the Sisters of Perpetual Indulgence, from March 20 – May 7 in the Third Floor Hormel Gay and Lesbian Center; Louis Braille, Celebrating 200 Years of Braille, from March 7 – April 20 on the Larkin Street Bridge near the Library for the Blind and Print Disabled; and House of NAT, Fashion Tips from the Schmulowitz Collection of Wit & Humor from April 1 – May 31 in the Sixth Floor, Skylight Gallery.

Public Comment

An anonymous citizen said the report on Trends in Library Use was fascinating because the presenter gave credit to the increase in hours even though the increase was not done willingly. He said statistics on library computer use did not include internal use of the computers.

Peter Warfield said from his perspective the statistics presented under web hits are similar to a glance at the spine of a book. He asked if there is other information available like how long people spend on the website. He said with respect to fee amnesty, libraries do not need fines. He said fines deter usage and deter the return of materials. He said the Library should make the amnesty permanent and include LINK+ fines in the amnesty.

Commission Discussion

President Gomez said congratulations to Brian Bannon and Jill Bourne on being recognized by the Library Journal as two of this year's Movers and Shakers.

Commissioner Munson said it is appropriate to track hits on the website and that is one of the standards that is used for measuring the success of a website.

Commissioner Del Portillo said she always knew Brian and Jill were great. She said outreach on the amnesty program is very important and in the Latino community radio makes the difference.

Commissioner Kane said congratulations to Brian and Jill on their recognition by the Library Journal. He said he did look at the numbers for computer use and he said library use did go up a little bit but he said the biggest increase was for remote users. He said he thinks that would be in part because laptop users bring in their own laptops to the library. He said there seems to always be a wait to use the library's computers.

Jill Bourne, Deputy City Librarian, said in response to questions from Commissioner Kane that the benefit to the library the last time they did an amnesty program was about 5 to 1 for the cost of the returned books

compared to lost fines. She said the cost for the outreach for the amnesty program is being handled by the Library's Media Services unit within their existing budget.

Luis Herrera said the programs put on by the Library are funded by a combination of money from the Friends and the Library's operational budget.

President Gomez asked about the bookmobiles.

Jill Bourne said there are three bookmobile programs, the Children's Bookmobile; the Library on Wheels for senior services and the Branch Library Improvement Program, which currently has three bookmobiles.

AGENDA ITEM NO. 3 FRIENDS OF THE LIBRARY REPORT

There was no Friends Report at this meeting.

AGENDA ITEM NO. 4. LABOR UNION REPORT

There was no Labor Union Report at this meeting.

AGENDA ITEM NO. 5. APPROVAL OF THE MINUTES OF MARCH 5, 2009

Public Comment

An anonymous citizen said the Minutes are even worse than before. He said the anonymous citizen's comments under public comment on page 1 were not complete and accurate. He said under Election of Commission Officers his comments were intended to be ironic. He said his comments about the Portola Branch on page 3 were completely skewed.

Peter Warfield said if the Commission Secretary is too busy to work on the Minutes because of Public Records Request perhaps there needs to be a new division of labor. He said on page 2 under Election of Commission Officers, his remarks were not complete. Under the City Librarian's Report he said he had said the logging of the servicing of the bathrooms was not what it should be. He said that should be added to the minutes. He said his comments regarding Link+ were not complete. He said on page 6 under Item 5 not all of his comments were represented.

MOTION: by Commissioner Chin, seconded by Commissioner Munson to approve the minutes of March 5, 2009.

AYES: 6-0 (Chin, Del Portillo, Gomez, Harris, Kane, and Munson)

ITEM NO. 6. ADJOURNMENT

MOTION: by Commissioner Munson, seconded by Commissioner Del Portillo to adjourn the regular meeting of Thursday, March 5, 2009.

Public Comment

There was no public comment on this item.

AYES: 6-0 (Chin, Del Portillo, Gomez, Harris, Kane, and Munson).

The regular meeting of April 2, 2009, of the San Francisco Public Library Commission adjourned at 5:38 pm.

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

GOVERNMENT
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APR 16 2009

SAN FRANCISCO
PUBLIC LIBRARY

76
1
4/16/09

NOTICE OF MEETING

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, April 16, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. BRANCH LIBRARY IMPROVEMENT PROGRAM SCHEDULE CHANGES **DISCUSSION/ACTION**
(Discussion and possible action to approve changes to the forecast project schedules for the following Branch Library Improvement Program (BLIP) projects: Ingleside, Park; Presidio and Richmond branches.)
Explanatory document: Memorandum to Commission from City Librarian dated April 13, 2009

3. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)
This report will consist of an *informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports:* none.
Explanatory documents: Current Budget Report; Library Commission Schedule Report.

4. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of March 19, 2009.
Explanatory document: draft minutes.

5. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 4/13/2009

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Sue Blackman, Commission Secretary 03/29/07

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APR 29 2009

SAN FRANCISCO
PUBLIC LIBRARY

SF
P18
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DRAFT

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of April 16, 2009

The San Francisco Public Library Commission held a regular meeting on Thursday, April 16, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:30 pm.

Commissioners present: Del Portillo, Harris, Lee and Munson,

Commissioners excused: President Gomez

Commissioner Kane arrived at 4:38 pm.

Commissioner Chin arrived at 4:52 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said the President of the Commission has mentioned several times that a deluge of document requests to the Secretary to the Commission has had a deleterious effect on the Minutes. He said the Library's policy on public records requests has caused many problems.

Peter Warfield said going through the Custodian of Records/Secretary to the Commission makes it extremely complicated to get information. He said there have been multiple different stories about the Park Branch and how many different feet of shelving exist in the branch. He said the Library has refused to directly answer how the various figures were derived and why they were different.

Sue Cauthen, Chair Library Citizens Advisory Committee, said the LCAC met last night and had a discussion regarding the budget. She said they heard from representatives from the Controller's Office, the Mayor's Office and the Library. She said the previous recommendation from LCAC was for the Library to make immediate cuts, but they will be looking at additional recommendations.

AGENDA ITEM NO. 2. BRANCH LIBRARY IMPROVEMENT PROGRAM SCHEDULE CHANGES

Jill Bourne, Deputy City Librarian, said the City Librarian's memorandum dated April 13, 2009 outlines the proposed Branch Library Improvement Program Schedule Changes. She said they are requesting a two-month time extension for the Ingleside Branch with the expected opening of that branch in September, 2009. She said there are no additional costs associated with the time extension, however, there are costs associated with errors and omission, which DPW is currently negotiating and evaluating. She said they are requesting three months be added to the schedule of the Park Branch with no added cost to the project. She said due to restoration to the historic building façade of the Presidio Branch they are requesting that four months be added to the project schedule. She said estimated costs for the historic preservation of the building exterior are being prepared for the May 21, 2009 Library Commission meeting. Finally she said the Richmond Branch will be opening two months ahead of schedule so they are asking that the schedule reflect that change.

Public Comment

An anonymous citizen said this is recognition that there now is a real schedule for the projects. He said there are questions regarding the delays for the Ingleside Branch. He said he didn't understand why they were adding three months to the schedule when the delay is actually two months.

Joey Cain, President, Haight Asbury Neighborhood Council (HANC), said they have formed a neighborhood task force to help find an alternative replacement site while the Park Branch is closed. He said HANC would like to see the closing postponed past October 29, the 100th anniversary of the Park Branch. He said HANC is interested in the further design changes to the branch.

Peter Warfield said some of the changes seem to incorporate additional benefits to the community. He said the extension of three months to the Park Branch is very disturbing and he said as far as he knows there are no changes. He said he would like to have the reason for that clarified.

Commission Discussion

Commissioner Kane said there isn't anything that can be done about the schedule change for Ingleside. He said it is great news Richmond will be opening early. He said the schedule change for Presidio will save money in the long run by doing the exterior work at the same time as the interior renovation. He said it seems clear the intent for the schedule change on the Park Branch was in part to keep the branch open until after the anniversary party. He said he worries that delays cause indirect costs.

Jill Bourne, Deputy City Librarian said all of our projects are active at this time. She said by delaying the schedule for Park by three months, the project is still a one year project. She said it will simply start three months later and open three months later than the current schedule.

Lena Chen, Bond Program Manager, said the delay in the Park Branch project should not have any impacts on other projects.

Commissioner Del Portillo said she wanted to make sure the community understood that the Park Branch will still be closed for a year and that it will just be closing later in part because of the 100th anniversary celebration the community wants to have.

Motion: By Commissioner Lee, seconded by Commissioner Del Portillo, to approve four schedule changes: two month time extension for the Ingleside Branch, three month time extension for the Park Branch; four month time extension for the Presidio Branch and moving up the Richmond Branch schedule by two months as outlined in the City Librarian's memo dated April 13, 2009.

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 3. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational reports this month or special reports. She said there are no changes to the approved budget. As of 10/16/08 the approved budget was $153,110,196. She said the City has sold its first series of Revenue Bonds in the amount of $34,265,000. Over $29 million will be added to the program to fund six upcoming projects: Anza, Merced, Ortega, Golden Gate Valley, Bayview and North Beach. She said they are in the process of confirming bond use requirements with the Controller's Office and in May they anticipate coming back to the Commission with a program budget increase. She said the changes just approved by the Commission will be added to next month's schedule report. She showed photographs and gave reports on projects in construction: Richmond which will open Saturday May 16, 2009; Ingleside; Bernal Heights, Eureka Valley, Potrero and Parkside. She gave an update on projects in Bid/Award: Visitacion Valley; Anza; Ortega; and Merced. She gave an update on projects in design: Bayview; Park; Presidio; Golden Gate Valley and North Beach. She said there is a Bayview Public Art reception on April 29.

Public Comment

An anonymous citizen said it was confusing that staff said that the three months added to the schedule for the Park Branch did not mean a three month delay in construction but the four months added to Presidio did mean a four month delay. He said it wasn't clear what the issues were causing the two month delay to the Ingleside Branch. He said staff has not reported on how many branches will be closed at any one time.

Peter Warfield said it would have been nice if this report had mentioned the changes to the schedule. He said it was unfortunate that the reason for the three month delay for the Park Branch was not clearly stated.

Commission Discussion

Commissioner Chin asked about the roof for the Ingleside Branch and how the area between the two roof lines will be maintained.

Jill Bourne, Deputy City Librarian said the staff would report back to the Commission with that information.

Commissioner Kane said the delay on the Ingleside Branch was caused by a construction delay. He said the Park Branch schedule is shifting three months so that it will close three months later and open three months later. He said he understood that there was not a delay in the actual time for construction. He asked if there was any danger from the existing conditions at Presidio.

Roberto Lombardi, Facilities Director, said there is deterioration in the ceiling over the entryway. He said facilities staff has removed loose material and there does not appear to be any danger. He said as a precaution they may install a small wood scaffold in the entryway.

Commissioner Kane said it was great news that projects are coming in under budget.

Jill Bourne, Deputy City Librarian, said for the Visitacion Valley Branch the apparent low bidder is under but very close to budget. She said three of the four bidders for the Ortega Branch were significantly under budget.

Commissioner Lee said a year ago most of the projects were over budget. He said he thought the streamlining of the process and project management are significant reasons for the projects coming in under budget.

Vice-President Munson said the downturn in the economy helps with the low bids as well.

AGENDA ITEM NO. 4. APPROVAL OF THE MINUTES OF MARCH 19, 2009

Public Comment

An anonymous citizen said his comments under public comment about National Sunshine Week and a quotation by Louis Brandeis left out the meaning of his comments. He said nothing indicates in the minutes that the President of the Commission tried to shut Peter Warfield up with respect to comments relative to the library. He said on page 6 it was not

reflected that President Gomez said the Secretary had been deluged by document requests and we were lucky to have minutes at all.

Peter Warfield said his public comment under Item No. 1 left out a sentence which he thinks should be added: "Peter Warfield began to talk about the renovation planning process for Park Branch Library but was ruled out of order by the Commission President." He said he changed course on his comments because he was interrupted five times by the President who would not allow him to speak about the planning process for the Park Branch despite his efforts to point out that the item that was on the agenda later was on the Park Branch Peer Review. He said his comments on page 3 were misrepresented and he would like to see that changed.

Commission Discussion

Commissioner Chin thanked the Secretary for her continued efforts to make the minutes succinct.

Motion: By Commissioner Lee, seconded by Commissioner Chin, to approve the minutes of the regular meeting of March 19, 2009.

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

AGENDA ITEM NO. 5. ADJOURNMENT

An anonymous citizen said the Commission acknowledges significant contributions by individuals when they have passed away. He said Judith Krug was a librarian and anti-censorship activist. She was appointed as the Director of the American Library Association's Office for Intellectual Freedom in 1967 and Executive Director of the Freedom to Read Foundation in 1969. She was a cofounder of Banned Books Week in 1982. She passed away on April 11, 2009 and he suggested the Commission adjourn in her honor.

Peter Warfield said that Judith Krug also served on a whole range of committees and bodies that advanced issues related to libraries so he would agree with the previous speaker's suggestion to adjourn in her honor.

Melissa Riley urged the Commission to adjourn in honor of Judith Krug.

Motion: By Commissioner Chin, seconded by Commissioner Del Portillo to adjourn the regular meeting of April 19, 2009 in honor of Judith Krug.

Action: AYES 6-0: (Chin, Del Portillo, Harris, Kane, Lee and Munson).

The meeting adjourned at 5:38 pm.

Sue Blackman
Commission Secretary

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San Francisco Public Library Commission
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MAY - 4 2009

SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF MEETING

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, May 7, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: Fiscal Year 09/10 Library Budget; Digital Bookmobile; SFPL Public Training Center; Library Fee Amnesty Program; and San Francisco City Survey 2009.
Explanatory Documents: Controller's Press Release regarding City Survey 2009; Library Section of City Survey 2009.

3. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities).

4. FEDERAL ECONOMIC STIMULUS **DISCUSSION**
(Discussion of potential sources of federal economic stimulus funding for SFPL programs and/or projects).

5. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

6. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of April 2, 2009.
Explanatory document: draft minutes.

7. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of April 16, 2009.
Explanatory document: draft minutes.

8. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 5/4/2009

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Sue Blackman, Commission Secretary 03/29/07

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of May 7, 2009

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

The San Francisco Public Library Commission held a regular meeting on Thursday, May 7, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:33 pm.

Commissioners present: Gomez, Harris, Lee and Munson.

Commissioners excused: Chin and Kane

Commissioner Del Portillo arrived at 4:40 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said the Friends and Foundation file a yearly report with the State Attorney General under penalty of perjury. He said the report the Commission received from the Friends two months ago differs substantially from the report filed with the Attorney General. He said the Library must report everything the Friends spend on behalf of the Library on the Library's website.

Joan Wood said she lives near the North Beach Library and has been trying to get the Library to spruce it up. She said she understands the Commission is committed to a new library for North Beach and in the meantime the old library is being allowed to decay. She would like the Commission to do something about this and she is specifically concerned about the removal of a chain link fence.

Peter Warfield said he would like to see correspondence sent to the Commission listed on the agenda. He said the amount of shelving for the Park Branch renovation has changed several times as the design has changed. He said there has been no explanation for the changes and the amount of shelving is now less than first reported.

Sue Cauthen said she is Chair of a coalition of North Beach neighbors, who are concerned about the proposed North Beach Library. She said the original plan was to build on a lot next to the library. She said her group has come up with three different plans for a renovation and expansion of the existing library. She said it can be done for half the

proposed cost. She said they believe their plan is cheaper, greener and faster.

AGENDA ITEM NO. 2 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, said the Library submitted the budget based on the Library Commission's approval in February. He said staff has been working with the budget analyst and looking at cost cutting and staff efficiencies. He said they have also been looking at some citywide partnerships on literacy and workforce development. He said the library does not anticipate service level reductions. He said they are going to be making some recommendations on cost reductions in the non personnel areas. He said they will come back with more information on budget discussions.

Kathy Lawhun, Chief of Main, said they now have 4,100 titles of eBooks, audio books, music and video downloads. She said the Digital Bookmobile will be at the Main Library Friday, May 8 and Saturday May 9. She said it is an 18-wheel tractor trailer that will have instructional videos and interactive computer stations. She said the Public Training Lab is on the fifth floor of the library and has been set up to allow extra hours for job seekers to use the computers. She said it is staffed by volunteers from library staff. She said we have helped people locate job opportunities. She said the circulation figures for April hit a new high of 24.1% increase at the Main and 14.7% increase system wide.

Jill Bourne, Deputy City Librarian said the Fine Amnesty period started on May 3 and will continue through May 16. She said they will report back at the conclusion of the amnesty period.

Marcia Schneider, Chief of Communications, Collections and Adult Services, said the Amnesty program includes a place on the library's website where people can submit excuses about why their library book is overdue. She said there are celebrity videos promoting the amnesty. She said thanks to President Gomez's suggestion Captain Sully Sullenberger has also done a video promoting the amnesty. She said bookmarks and posters have also been produced. She thanked the staff who worked so hard on producing the videos and developing the promotional materials. She showed several of the videos and said now is the time to return those overdue books.

Luis Herrera, City Librarian, said there are two documents in the Commissioners packets related to the San Francisco City Survey. He said this was the 12th year the Controller's office has conducted the survey and they surveyed over 2700 residents. He said Library ratings improved in all categories and the frequency of visits is up. He said the Library went up to a solid B from a B- and that is the highest rating of all the City agencies.

Jill Bourne, Deputy City Librarian said on page 6-6 there was a section added to reflect technology usage in the library. She said this is an area

that hasn't been examined in the past. She said this section was provided by the Library and they hope it will be included in the City survey in the future.

Public Comment

An anonymous citizen said the term "they" was used for the Digital Bookmobile and no one explained who "they" were. He said keeping the computer lab open was a condition of receiving it so he is glad it will be open. He said they should all be gratified when the public increases the library's services. He asked why the survey shows an increase in the branches when there are so many closed and at the same time usage at the Main Library is flat.

Peter Warfield said he is glad the library's ratings are slightly up in the Controller's report. He said he and others who have worked on improving the library can take some measure of satisfaction that their efforts have helped as well. He said he would be interested in seeing the comments from the citizens in all aspects of the library. He asked who approved the fee amnesty videos. He said the Digital Bookmobile sounds like a great sales pitch for portable devices.

An anonymous speaker said there are a lot of reasons why people would not know about the amnesty program.

Commission Discussion

President Gomez said thank you to the staff that produced the videos for the amnesty program. She said they are fun and she watches them and chuckles.

Commissioner Del Portillo said thank you to staff for the amnesty program and she will be interested to see how many books and materials are recovered.

AGENDA ITEM NO. 3 FRIENDS OF THE LIBRARY REPORT

Donna Bero, Friends of the Library, said she wanted to commend Luis Herrera and the Library staff for getting such a high grade on the survey and she said they should get an A for effort. She said the San Francisco International Poetry Festival will be held July 23 through July 26. She said there will be 26 poets representing 21 countries. She said there will be a street party kickoff and numerous events. She said Friends, Litquake and the Library have formed a partnership called San Francisco Reads. She said it is an attempt to highlight and leverage a number of the literary programs that go on in the fall in San Francisco. She said she will be attending National Library Legislative Day in Washington, D.C. next week to argue for funding of libraries. She said they are looking forward to the Richmond Branch opening on May 16. She said the Friends book operations business has increased by more than 6% over

the course of this year. She said for the first time they will be clearing more than a million dollars in book sales this year.

Public Comment

An anonymous citizen said there is a discrepancy in the Friends' financial disclosure. He said he recently recited "Elegy Written in a County Churchyard." He said it is about the importance of the virtues of the common man and if a donor had recited the poem the Commission would have fallen all over that person, but because he was not a donor it wasn't as well received.

An anonymous speaker said she didn't know when the 100th anniversary for the Park Branch would be. She said she will no longer be checking out books from the library because she has been treated so poorly.

AGENDA ITEM NO. 4. FEDERAL ECONOMIC STIMULUS

Luis Herrera, City Librarian, said Mayor Newsom has been very proactive in seeking Federal Stimulus Funding and he asked that all departments have a discussion on the program and opportunities for various departments. He said the City's website is www.recoverysf.org. He said the Library has identified categories for consideration including BLIP Capital Projects related to LEED, Technology Projects and Potential State funding from the American Recovery and Reinvestment Act. He said the next steps are: City/County coordination; National Telecommunications and Information Administration (NTIA) issuance of rules and procedures and exploring other potential projects and funding opportunities.

Public Comment

An anonymous citizen said the whole idea behind a stimulus package that attempts to restart the economy is to put people back to work. He said the idea that we are thinking about this in terms of Technology companies is not the original impetus behind this. He said the library has not even honored the terms of the computer lab it has.

An anonymous speaker said kids and teenagers love technology and it gets them away from guns and gangs.

Peter Warfield said the library has a slogan "free and equal access" and he is concerned that the library's technology projects are pushing to the margin people who do not have the devices upon which one might download some of the materials. He said he thinks the library should keep in mind equal access on technology and other issues. He said the Park Branch is one of the least expensive renovations and the library should consider other improvements to the branch.

Commission Discussion

Commissioner Munson said it is nice that stimulus money might be available and we should apply for it in terms of goals that fit our library's goals. He said he is happy to see we have prioritized what we are interested in.

President Gomez said she has been working with the National Endowment for the Arts and their applications have already gone out. She said we can only hope that the other applications are as easy.

Commissioner Del Portillo said the money is being distributed fast and the applications are very short. She said she finds that what makes a difference is the extent to which the elected officials take care of your city. She said Speaker Pelosi is particularly effective in this area. She said the Mayor is certainly pushing for the city to receive funds as well.

AGENDA ITEM NO. 5. LABOR UNION REPORT

There was no Labor Union Report at this meeting.

AGENDA ITEM NO. 6. APPROVAL OF THE MINUTES OF APRIL 2, 2009

Public Comment

An anonymous citizen said the same two Commissioners were late at the meeting of April 2 and the following meeting. He said those two Commissioners are not present at all at this meeting. He said his comments about the dangers of privatization are so generic they could be used every time. He said specific points he made were not included in other parts of the minutes.

Peter Warfield said the minutes have slipped into generalities. He said his comments on pages 3 and 4 were not reported accurately.

An anonymous speaker said the Commission approves the minutes no matter what.

Commission Discussion

President Gomez thanked the Commission Secretary for preparing the Minutes in the abbreviated manner which the Commission has requested.

MOTION: by Commissioner Harris, seconded by Commissioner Del Portillo to approve the minutes of April 2, 2009.

AYES: 5-0 (Del Portillo, Gomez, Harris, Lee and Munson)

AGENDA ITEM NO. 7. APPROVAL OF THE MINUTES OF APRIL 16, 2009

Public Comment

An anonymous citizen said there was a memoriam for Judith Krug at the end of the meeting, which was accurately reported. He said his comments on page 2 about a delay in the schedule for one of the branches were about the Park Branch not the Ingleside Branch as reported. He said on the first page his comments were not reported accurately.

Peter Warfield said the minutes could be improved. He said his comments on page 1 were not complete. He said on page 3 he did appreciate the clarification by the Deputy City Librarian regarding the Park Branch delay.

Commission Discussion

Commissioner Lee said he has full confidence in the Secretary.

Commissioner Munson said that he would request the comments of the anonymous citizen on page 2 be checked and changed if his comments were about the Park Branch and not the Ingleside Branch as reported.

MOTION: by Commissioner Lee, seconded by Commissioner Del Portillo to approve the minutes of April 16, 2009 with the possible correction on page 2 to the comments by the anonymous citizen to change Ingleside Branch to the Park Branch.

AYES: 5-0 (Del Portillo, Gomez, Harris, Lee, and Munson)

ITEM NO. 8. ADJOURNMENT

Luis Herrera, City Librarian, requested that the Commission adjourn in honor and memory of William Wong who passed away on April 29, 2009. He said William served as a project manager with the Branch Library Improvement Program with DPW from approximately December, 2007 through March of this year when he returned to the Department of Building Inspection. He said William joined the City's Department of Public Works in 1989 as a Building Inspector and he also served as a Senior Building Inspector a Chief Building Inspector and Deputy Director for the Department of Building Inspection. He said William's contributions to the BLIP program were significant. He helped us tremendously in streamlining the schedule and the budget format per the Commission's direction. He also helped to insure that the projects were on time and under budget. He said William truly was a valuable member of the BLIP team during the transition between Bond Program Managers. He said he will be sorely missed.

MOTION: by Commissioner Del Portillo, seconded by Commissioner Munson to adjourn the regular meeting of Thursday, May 7, 2009.

Public Comment

An anonymous citizen said he had not heard about Mr. Wong's passing and he wanted to add his condolences.

AYES: 5-0 (Del Portillo, Gomez, Harris, Lee and Munson).

The regular meeting of May 7, 2009, of the San Francisco Public Library Commission adjourned at 6:06 pm.

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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JUN 15 2009

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approved

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of May 7, 2009

(As approved at the Regular Meeting of June 4, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, May 7, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:33 pm.

Commissioners present: Gomez, Harris, Lee and Munson.

Commissioners excused: Chin and Kane

Commissioner Del Portillo arrived at 4:40 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said the Friends and Foundation file a yearly report with the State Attorney General under penalty of perjury. He said the report the Commission received from the Friends two months ago differs substantially from the report filed with the Attorney General. He said the Library must report everything the Friends spend on behalf of the Library on the Library's website.

Joan Wood said she lives near the North Beach Library and has been trying to get the Library to spruce it up. She said she understands the Commission is committed to a new library for North Beach and in the meantime the old library is being allowed to decay. She would like the Commission to do something about this and she is specifically concerned about the removal of a chain link fence.

Peter Warfield said he would like to see correspondence sent to the Commission listed on the agenda. He said the amount of shelving for the Park Branch renovation has changed several times as the design has changed. He said there has been no explanation for the changes and the amount of shelving is now less than first reported.

Sue Cauthen said she is Chair of a coalition of North Beach neighbors, who are concerned about the proposed North Beach Library. She said the original plan was to build on a lot next to the library. She said her group has come up with three different plans for a renovation and expansion of the existing library. She said it can be done for half the

proposed cost. She said they believe their plan is cheaper, greener and faster.

AGENDA ITEM NO. 2 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, said the Library submitted the budget based on the Library Commission's approval in February. He said staff has been working with the budget analyst and looking at cost cutting and staff efficiencies. He said they have also been looking at some citywide partnerships on literacy and workforce development. He said the library does not anticipate service level reductions. He said they are going to be making some recommendations on cost reductions in the non personnel areas. He said they will come back with more information on budget discussions.

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that hasn't been examined in the past. She said this section was provided by the Library and they hope it will be included in the City survey in the future.

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Commission Discussion

President Gomez said thank you to the staff that produced the videos for the amnesty program. She said they are fun and she watches them and chuckles.

Commissioner Del Portillo said thank you to staff for the amnesty program and she will be interested to see how many books and materials are recovered.

AGENDA ITEM NO. 3 FRIENDS OF THE LIBRARY REPORT

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Luis Herrera, City Librarian, said Mayor Newsom has been very proactive in seeking Federal Stimulus Funding and he asked that all departments have a discussion on the program and opportunities for various departments. He said the City's website is www.recoverysf.org. He said the Library has identified categories for consideration including BLIP Capital Projects related to LEED, Technology Projects and Potential State funding from the American Recovery and Reinvestment Act. He said the next steps are: City/County coordination; National Telecommunications and Information Administration (NTIA) issuance of rules and procedures and exploring other potential projects and funding opportunities.

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Commission Discussion

Commissioner Munson said it is nice that stimulus money might be available and we should apply for it in terms of goals that fit our library's goals. He said he is happy to see we have prioritized what we are interested in.

President Gomez said she has been working with the National Endowment for the Arts and their applications have already gone out. She said we can only hope that the other applications are as easy.

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AGENDA ITEM NO. 5. LABOR UNION REPORT

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AGENDA ITEM NO. 6. APPROVAL OF THE MINUTES OF APRIL 2, 2009

Public Comment

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An anonymous speaker said the Commission approves the minutes no matter what.

Commission Discussion

President Gomez thanked the Commission Secretary for preparing the Minutes in the abbreviated manner which the Commission has requested.

MOTION: by Commissioner Harris, seconded by Commissioner Del Portillo to approve the minutes of April 2, 2009.

AYES: 5-0 (Del Portillo, Gomez, Harris, Lee and Munson)

AGENDA ITEM NO. 7. APPROVAL OF THE MINUTES OF APRIL 16, 2009

Public Comment

An anonymous citizen said there was a memoriam for Judith Krug at the end of the meeting, which was accurately reported. He said his comments on page 2 about a delay in the schedule for one of the branches were about the Park Branch not the Ingleside Branch as reported. He said on the first page his comments were not reported accurately.

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Commissioner Lee said he has full confidence in the Secretary.

Commissioner Munson said that he would request the comments of the anonymous citizen on page 2 be checked and changed if his comments were about the Park Branch and not the Ingleside Branch as reported.

MOTION: by Commissioner Lee, seconded by Commissioner Del Portillo to approve the minutes of April 16, 2009 with the possible correction on page 2 to the comments by the anonymous citizen to change Ingleside Branch to the Park Branch.

AYES: 5-0 (Del Portillo, Gomez, Harris, Lee, and Munson)

ITEM NO. 8. ADJOURNMENT

Luis Herrera, City Librarian, requested that the Commission adjourn in honor and memory of William Wong who passed away on April 29, 2009. He said William served as a project manager with the Branch Library Improvement Program with DPW from approximately December, 2007 through March of this year when he returned to the Department of Building Inspection. He said William joined the City's Department of Public Works in 1989 as a Building Inspector and he also served as a Senior Building Inspector a Chief Building Inspector and Deputy Director for the Department of Building Inspection. He said William's contributions to the BLIP program were significant. He helped us tremendously in streamlining the schedule and the budget format per the Commission's direction. He also helped to insure that the projects were on time and under budget. He said William truly was a valuable member of the BLIP team during the transition between Bond Program Managers. He said he will be sorely missed.

MOTION: by Commissioner Del Portillo, seconded by Commissioner Munson to adjourn the regular meeting of Thursday, May 7, 2009 in honor of William Wong.

Public Comment

An anonymous citizen said he had not heard about Mr. Wong's passing and he wanted to add his condolences.

AYES: 5-0 (Del Portillo, Gomez, Harris, Lee and Munson).

The regular meeting of May 7, 2009, of the San Francisco Public Library Commission adjourned at 6:06 pm.

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

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San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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MAY 20 2009

SAN FRANCISCO
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2/09

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, May 21, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. BRANCH LIBRARY IMPROVEMENT PROGRAM (BLIP) BUDGET TRANSFER **ACTION**
Presentation, discussion and possible action to approve allocation of lease revenue bond funds to the following Branch Library Improvement Project (BLIP) capital projects: Anza, Bayview, Golden Gate Valley, Merced, Ortega and North Beach Branch Library Capital Projects.
Explanatory document: City Librarian's Memo dated 5/18/09.

3. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)
This report will consist of an *informational presentation*: none; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports:* Peer Review Responses: Golden Gate Valley Branch and Bayview/Anna E. Waden Branch.
Explanatory documents: Current Budget Report; and Library Commission Schedule Report.

4. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 5/18/2009

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of May 21, 2009

(As approved at the Regular Meeting of June 18, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, May 21, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:46 pm.

GOVERNMENT DOCUMENTS DEPT

JUL 14 2010

SAN FRANCISCO PUBLIC LIBRARY

Commissioners present: Chin, Kane, Munson, and Ono.

Commissioners excused: President Gomez, Del Portillo and Lee.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said welcome to the new Library Commissioner. He said at the last meeting Commissioner Lee said he had confidence in Sue Blackman. He said the issue is not confidence is the whole point and asked what he bases that confidence on. He said the whole idea of the Library Commission and democracy is to be fair.

Sue Cauthon, Chair of the Board of Supervisors' Library Citizens Advisory Committee (LCAC), said the LCAC had a panel on the impact on the North Beach Library at City Hall. She said they heard from community members, two in favor and two opposed. She said the LCAC authorized her to write a letter to the Planning Department officials overseeing preparation of the upcoming Environmental Impact Report expressing their concerns. She asked that the LCAC resolution be included in the Minutes.

Peter Warfield said sometimes there are announcements about new Commissioners and it looks like Teresa Ono is a new commissioner and he would like to welcome her. He said the new commissioner should look closely as it is not always what it seems to be. He said he would encourage all the commissioners to seek their own counsel and get their own [illegible] attorney can.

Donna Bero, Friends of the Library, said welcome to Commissioner Ono and said she is in wonderful company. She said the opening of the Richmond Branch was absolutely spectacular. She said it was wonderful to see several commissioners at the opening. She said she looks forward to future openings as well.

AGENDA ITEM NO. 2. BRANCH LIBRARY IMPROVEMENT PROGRAM (BLIP) BUDGET TRANSFER

Luis Herrera, City Librarian, said there is a memo to the Commissioners in their packets outlining the proposed budget transfer. He said the Library requests that the Library Commission take action to approve the transfer of proceeds from the March 17, 2009 lease revenue bond sale totaling $34,056,156 to the BLIP as detailed in the attached table, including the reversion of project budgets for six branch projects (Anza, Merced, Golden Gate Valley, Ortega, Bayview and North Beach). He said with the infusion of the lease revenue bonds, the total budget for the BLIP increases from $153,110,196 to $187,166,352.

Public Comment

An anonymous citizen said he is holding his breath because the Library is one of the unique institutions in taking on debt in the current economic atmosphere.

Peter Warfield said the Library Preservation Fund was radically changed in November 2007 with respect to the purposes for which it could be used. He said the expenditure of Library Preservation Funds has in some cases been for enormously increased costs on projects. He said the expenditures should be very closely looked at. He said many millions more are being spent on the North Beach branch. He said there are concerns about the Park Branch closure as well.

Commission Discussion

Vice-President Munson said he has gone through the numbers and the Commission has talked about it at quite a few meetings. He said the bonds were issued at 5.33% which is a very strong percentage for long term money.

Commissioner Chin asked if the increase for the Golden Gate Valley Branch was to make it seismically safe

Jill Bourne, Deputy City Librarian, said that because the Golden Gate Valley Branch is an historic resource building, in order to make it seismically safe and ADA compliant, it will increase the budget to $11 million dollars. She also explained that the increase for the Ortega Branch was based on the increase in scope of the project from a renovation to a brand new building

Motion: By Commissioner Chin, seconded by Commissioner Kane, to approve the transfer of proceeds from the lease revenue bond sale as outlined in the City Librarian's memo dated May 18, 2009

Action: AYES 4-0 (Chin, Kane, Munson and Ono)

AGENDA ITEM NO. 3: BOND PROGRAM MANAGER'S REPORT

Acting Chair Vice President Munson continued this item due to an anticipated immediate loss of a quorum

AGENDA ITEM NO. 5: ADJOURNMENT

Public Comment

There was no public comment on this item

Motion: By Commissioner Chin, seconded by Commissioner Munson to adjourn the regular meeting of May 21, 2009

Action: AYES 4-0 (Chin, Kane, Munson and Ono)

The meeting adjourned at 5:09 pm

Sue Blackman

Commission Secretary

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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NOTICE OF MEETING

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Al Harris
Larry Kane
Mel Lee
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, June 4, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

1. PUBLIC COMMENT
(This item is to allow members of the public to comment generally on matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

2. PEER REVIEW OF PROPOSED DESIGN FOR THE NORTH BEACH BRANCH LIBRARY **DISCUSSION**
(Presentation and discussion of peer review of proposed design for a new North Beach Branch Library).
Explanatory documents: Peer reviewer bios; and North Beach Branch Schematic Design Packet.

3. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: FY 09/10 Budget; Library Fee Amnesty; Summer Reading Program; Poet Laureate and One City One Book.
Explanatory Documents: FY 09/10 Budget Presentation; and Poet Laureate Press Release

4. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

5. APPROVAL OF THE MINUTES **ACTION**
Presentation, discussion and possible action to approve the minutes of the regular meeting of May 7, 2009.
Explanatory document: draft minutes.

6. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 6/1/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

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There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

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Sue Blackman, Commission Secretary 03/29/07

San Francisco Public Library Commission
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Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
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Gavin Newsom
Mayor

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Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of June 4, 2009

The San Francisco Public Library Commission held a regular meeting on Thursday, June 4, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:30 pm.

Commissioners present: Del Portillo, Gomez, Lee, Munson and Ono.

Commissioner Chin arrived at 4:36 pm.

Commissioner Kane arrived at 4:38 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said he had advice for the new Commissioner. He said there is a line of demarcation at the Library Commission between those who have perks and those who don't. He said barriers are created between those who give money and those who do not.

Ellen Egbert, Bernal Heights, said there is a celebration for Project Read at 6:00 in the Latino/Hispanic Community Room and everyone is invited to attend. She said Project Read is one on one tutoring for adults learning to read.

Trisha Devries said she is here to show her support for the new North Beach library.

President Gomez asked that the speaker hold her comments until Item No. 2 about the North Beach branch.

Sue Cauthen said she heads up a coalition who is concerned about the present plan for the North Beach Library.

President Gomez asked that the speaker wait until Item No. 2 about the North Beach branch. She said she will again ask people to hold their remarks on the North Beach Library until the item is heard.

Peter Warfield read the agenda language under public comment. He said the item description does not exclude items on the agenda from being addressed. He said the first person who spoke voluntarily agreed not to speak at this time. He said he believed the second person had a right to speak. He said the Commission has many times been held in violation of Sunshine Law requirements. He said that he believes the plans for the Park Branch need to be reconsidered.

Sue Cauthen said the Sunshine Ordinance does not permit a focus on another item on the agenda during public comment; however, it does permit public comment on a matter that is related to an item on the agenda. She said she is chair of a number of committees and she feels that a violation of the Sunshine Ordinance has occurred at this meeting. She said she is very disappointed.

Anne Wintroub, Friends of the Library, said there is another opportunity to come out and support the Friends and the Library at the Mission Book Sale and Donation Drive on June 12, 13 and 14 in the heart of the Mission.

Donna Bero, Friends of the Library, said the International Poetry Festival will be held in July. She said there are 26 poets representing 21 different countries. She said there will be readings around the city.

AGENDA ITEM NO. 2. PEER REVIEW OF PROPOSED DESIGN FOR NORTH BEACH BRANCH LIBRARY

Luis Herrera, City Librarian, said on September 8, 2008, the Library Commission unanimously voted to endorse 701 Lombard Street as the preferred site for a new North Beach Branch Library. He said the Recreation and Park Commission also unanimously passed a resolution endorsing the 701 Lombard Street location as the preferred location for the new branch library. He said the Peer Review will include a presentation by the project architect, a response from a library staff member, and a critique and commentary by two professionals. He said Craig Hartman and Anne Caine are the peer reviewers for today's meeting.

Marsha Maytum, Principal with Leddy, Maytum Stacy Architects gave on overview of the project. She said there was a rigorous master plan process. She said the Master Plan was adopted last fall. She said they have been working on the schematic design for the project. She said the new library will be 8,500 square feet or 59% larger than the existing library. She said they are continuing to explore the materials and color for the library. She showed a presentation on the design including various views to and from the building and the interior of the building.

Elsie Wong, BLIP Projects Coordinator, said the library staff has asked the architects to include several patron and staff priorities. She said the Library is very pleased with the development of the plan. She said the

design is attractive, comfortable and incorporates the key priorities and is one that addresses and meets the service demands of the community.

Craig Hartman, Design Partner for the San Francisco office of Skidmore, Ownings & Merrill said he is delighted to respond to this project and what he considers to be an exceptional project in its design. He said the project will be a positive addition to the North Beach neighborhood. He said the building will be a neighborhood lantern. He said the triangular plan is clear and sufficient in use of the space.

Anne Cain, County Librarian, Contra Costa County Library, said this is a very exciting project. She said she visited the existing library and playground with staff and came away from the meeting very excited about the idea that the community gets to plan a completely new library. She said the planning team has done an excellent job conducting a needs assessment with significant community input. She said the two entrances will encourage nonusers to enter and investigate the library. She said the new building will address the existing building's deficiencies. She suggested combining the circulation, reference and children's desks and combine with roving staff. She said at a minimum she would recommend modular desks to insure flexibility in the future. She said there are quality spaces for teens and children. She said the growth of the collection capacity seems appropriate for the next 20 – 30 years. She said the meeting room on the second floor makes a lot of sense.

Public Comment

An anonymous citizen said none of the interior views are reflected in the handout given to the public. He said the interior design looks a little bit fragmented from the reading areas and the service desk. He said traditionally the reference desk is close to the books. He said it appears there is a little bit of a distortion on the amount of increase in square footage for actual books and reading areas.

Penelope Clark, Co-Chair of Russian Hill Neighbors, said the Board of Directors has voted to approve the new project. She said they like it very much. She said she is an interior designer by trade so she would like to make a suggestion that the children's area be one floor and add a second meeting room to the second floor.

Howard Wong, architect and member of the Coalition for a Better North Beach Library and Telegraph Hill Dwellers Planning and Zoning Committee, said he is concerned about the history and the intent of its use. He said in 2004 the property was taken by eminent domain for a park on the triangle. He said for any non recreational use you must go back to the voters. He said the library on the site would also block views.

Sue Cauthen referred to a document handed out entitled Save Triangle Park. She said because of all the legal complexities and the decision to take this property by eminent domain there will be problems which will extend the process for a long time. She said she Chair's the Coalition for

a Better North Beach Library. She said the site is too small and the wrong size. She said the Telegraph Hill Dwellers Association and others believe that the existing library should be preserved and restored. She said this is very controversial and there are many different views and it is very important to hear all sides.

Lucy Johns, resident of Telegraph Hill and regular library user said there is an enormous amount of history in the neighborhood. She asked that the design contain display space for the literature and history of the area. She said in her opinion brick is horrible and she hoped the design did not include brick.

Audrey Kelly, resident of North Beach, said she has two children that use the library and playground every day. She said she supports the Commission's vote to build the library on the triangle. She said she is a member of both the Friends of the Library and Friends of the Joe DiMaggio playground and she is very excited to see this new library built.

Donna Fore, a parent in North Beach, said she works at the neighborhood center just around the corner from the library. She said she is very excited about the plans and is in full support. She said there are many people in support of the new branch. She said the Mason Street intersection is horrible and this will mitigate a horrible pedestrian situation. She said the community room is the heart of the library.

Joan Wood, said she lives 1½ block from the triangle. She said the slide show was very impressive although she did not recognize the area and she thinks there is something wrong with the perspective. She said through a public records request she received the architectural contracts and said it started at $100,000 and is now at $1,535,000 maximum. She said when the contract was renewed the first time it was for the 701 Lombard Street. The initial contract was for the current site. She said there are a number of legal questions relating to this site.

Teng Chow, resident of North Beach said his family loves North Beach because of its richness and urbanism and also its architectural landmarks. He said the current library is the opposite of that. He said he loves the new design and he is excited that his daughter will have a newer and better library and by closing Mason Street his daughter will have a bigger playground. He said he is also speaking as a staff member at the Chinatown Development Center and they believe that a great public library is being planned for the site.

Anne Wintroub, Friends of the Library, said this was a wonderful presentation and she said the process has been incredible. She said it has been a very democratic process and it is collaboration between the Library and Recreation and Park Departments.

Liz Diaz said she lives a block north of the site. She said she is so excited about the project. She said this will make the neighborhood more world class. She said it has been a great democratic process.

Trisha Devries said she is a mother in the neighborhood but she is also an architect and user of the library. She said the southern part of the neighborhood where the cafes are located is dense and people love it. She said this area is a kind of void space. She said by creating a building in the triangle you are actually enhancing open space.

Anne Dorman, Children's Librarian, North Beach branch said the Children's area at the current library is an afterthought and she is very excited about the new design. She said 100% of the families she has talked to about the new building are in support. She said the children's area will be tripling in size. She said she is excited about having a community room.

Cathy Cormier, Children's Librarian, Marina Branch and resident of North Beach said she is speaking in enthusiastic support of the new branch. She said the plan meets this diverse community's needs. She said the community room is essential.

Gayle Switzer, member Telegraph Hill Dwellers (THD) said the THD Board has not voted to oppose the current design for the branch but they did vote to ask that the EIR look at all alternatives for a new branch including expansion of the existing library and building on a different location. They also voted to ask that the closing of Mason Street be examined fully.

Bill Bondi said he lives about three blocks from the library. He said he has raised two children in the neighborhood and is a strong supporter of the project. He said he has not received one notice on any of the meetings, but he is happy that the Russian Hill Neighbors have supported it. He said he would like to see a strong pallet of materials and good craftsmanship.

Linda Sabuta, resident of Russian Hill, said she is very happy to participate in the process. She said the building relates to the neighborhood and the community. She said daylight, indoor air quality and a healthy environment are extremely important and she said it is great that this building will be built with a higher standard of sustainability. She said she is very excited to have the building in her neighborhood.

Tom Esquel, said he likes the overall look of the library but he said the adult area seems claustrophobic. He said there is no site line across the library. He said he appreciates that there will be more windows.

Marian Chatfield-Taylor, Friends of the Library, said regardless of how many different points of views there are in a community, once things get rolling people get pretty excited. She said she has been to all of the community meetings and she thought at the last meeting she heard a fairly strong consensus for the master plan. She said she wanted to welcome everyone to help raise the funds to help equip the branch.

The President of the North Beach Neighbors said she is very excited about this project and she does believe that all voices are being heard. She said this is a marvelous historical neighborhood and with everyone's support North Beach can have a wonderful library for our present and future.

Peter Warfield, Executive Director of Library Users Association, said the building of this branch is predicated upon the demolition of the existing branch which quite a few people think has considerable historic value and this needs to be remembered. He said the handout shows a lot of nice books, but he said that books are the least increasing item of all the items shown on the bar charts. He said the library has used architecture to push forward programs that the library supports. He said this plan has some serious drawbacks.

Brian O'Flynn said he has used the library since it opened in 1958. He said he is a professional builder and architect and he is also the former owner of 701 Lombard. He said this is a fixed process and has not been one of fairness or justice. He said the record is that he went through a lengthy entitlement process and not one time during the process was open space for the parcel mentioned. He said his property was taken for open space through eminent domain. He said where he wanted to put a building suddenly there is going to be a library and not open space.

Alicia Williams said her family is a North Beach family. She said the new Master Plan is a crown jewel. She said she supports it and wants the plan to continue.

Lizzy Hirsch said she is a resident, parent, city employee and landscape architect. She said over fifty years ago the city went through the same process and they came up with the exact same idea for building the library on the triangle and closing Mason Street for the park. She said at the time they didn't own the triangle. She said let us do it now because it makes sense.

Karen Mauney-Brodek, Planner with the Recreation and Park Department said the Recreation and Park Department does believe that this plan provides for an amazing new branch for the library. She said the Recreation and Park Commission voted unanimously to support this plan.

Donna Bero, Friends of the Library, said it is heartening to hear all of the different views and opinions. She said North Beach has been known as the literary heart of San Francisco but has never had a library that adequately reflects that. She read statements of support from former Poet Laureates Jack Hirschman and Lawrence Ferlinghetti on behalf of himself and City Light Books.

Bill Cruzan, a resident of North Beach for 30 years, said this is a fantastic project. He said he is concerned about the closure of Mason Street and the impacts to Columbus and the surrounding area. He said we need to use the best materials for this project.

Commission Discussion

Commissioner Lee thanked all of the speakers and the peer reviewers. He said this is a very controversial site but when you go through the neighborhood process you must move forward. He said there is no comparison between a 4 story condominium at 55-60 ft. high versus a library at 25 ft. high. He said he urges the community to stick together because we need this project to move forward.

Commissioner Del Portillo said she was very impressed by the comments of the users and the parents in the area. She said it seemed to be an overwhelming majority in support. She said she thinks we need to go forward with the project.

Commissioner Munson said this project has been studied intensely. He said we have some financing available now and it is the time to move forward. He said he is not persuaded by the objections to the plan. He said he is very impressed by the people with families who spoke in support.

Commissioner Kane thanked the architects and the peer reviewers. He said the presentation was very impressive. He said he also wanted to thank everyone who took the time to come and speak before the Commission today. He said it has been a long process with a number of community meetings. He said both the Library Commission and the Recreation and Park Commission have voted unanimously to support the 701 Lombard site. He said the Commission has asked tough questions about the project.

Luis Herrera responded to a question from Commissioner Kane that there has been a legal opinion that this is a legal use of the site because it does increase the overall park area.

Commissioner Kane said there are different costs proposals. He said this proposal is as efficient or less expensive for both operating and construction costs. He said a branch with two levels would be like operating two branches and would require a reduction of hours. He said with the long term Master Plan there will be more green space for the park. He said previous traffic studies have shown no material impact by closing Mason Street. He said the design works well for the library. He said many people who attended the community meetings said they wanted to have the library remain open during construction and with this design the branch will remain open.

Commissioner Ono said thank you to everyone who spoke. She said the presentation was amazing and it appears the project is meeting all of the needs of the neighborhood.

Commissioner Chin thanked the Peer Reviewers and members of the community who spoke. She said she grew up in North Beach and went to

the library almost every day. She said because the North Beach Branch was so small she and her siblings went to the Chinatown Branch. She said it is pleasing for her to see the children's room expanded and the opportunity to have a community room. She said the colors reminded her of McDonald's and she would like to see more green.

President Gomez thanked the Peer Reviewers and the speakers. She said the City Attorney's office has reviewed the plan.

Luis Herrera, City Librarian said all of the comments of the Peer Reviewers will be documented and staff will report back to the Commission with a Peer Review Response. He said there will be more review about the transportation study and historic resource study as part of the Environmental Impact Review (EIR) process. He said the draft EIR should be issued in early Fall for further review.

AGENDA ITEM NO. 3 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, gave the background on the FY09-10 Budget, budget priorities and the status of the budget.

Maureen Singleton, Budget Manager, explained the projected Budget Revenue and Expenditures as of February, 2009. She explained the budget activity to date and the current projected Budget Revenue and Expenditures.

Luis Herrera explained the budget activity and negotiations with the Mayor's office. He said the budget is very positive.

Maureen Singleton said they will still be discussing budget issues with the Mayor's office and the Board of Supervisors. She said the first budget hearing will be June 17, 2009, the second hearing on June 24 and full Board of supervisors' approval by July 31, 2009.

Luis Herrera said there may be some adjustments to the good because Labor Union SEIU did pass a new agreement. He said the State budget is a major unknown in the budget. He said the Library will continue to look at efficiencies for the future.

Commissioner Chin left the meeting.

Jill Bourne, Deputy City Librarian, said the 2009 amnesty program was very successful with a total number of returned items of 29,228 with a value of over $700,000.

Toni Bernardi, Chief of Children and Youth Services, said both the children's and teen programs for 2009 are part of SFPL's Green Stacks Initiative. She said the theme for the children's program is "Read It and Green It" and the teen program is "Cool it! Green Teen Summer Read." She explained the program structures and the green aspects of the programs.

Luis Herrera, City Librarian said that Mayor Newsom has named Diane Di Prima as the City's 5th Poet Laureate. He said di Prima is the author of 44 books of poetry and prose. He said she is one of the few female Beat writers to attain prominence. He said the One City One Book selection for this year is Alive in Necropolis by Doug Dorst. He said it is a thriller set in San Francisco and the cemeteries in Colma.

Public Comment

An anonymous citizen said the budget is very flat and it takes something like $3.1 million out of the reserve fund. He said there was a lawsuit about the use of the Library Preservation funds and how they could be used. He asked how the Commission is going to protect that reserve fund when no one really knows how much it is.

Peter Warfield said the reduction to the budget includes the statement "limit growth in book budget to additional Fuhrman Fund." He said if that is true that is a real disappointment. He said he is glad the amnesty program was profitable and he said he thinks the Library would find a permanent fine fee system to be popular as well.

AGENDA ITEM NO. 4. LABOR UNION REPORT

There was no Labor Union Report at this meeting.

AGENDA ITEM NO. 5. APPROVAL OF THE MINUTES OF MAY 7, 2009

Public Comment

An anonymous citizen said the minutes include comments from an "anonymous speaker". He said he is the anonymous citizen and the "anonymous speaker" should be identified as she had identified herself in the past. He said remarks made by Joan Wood and Peter Warfield were not reflected accurately.

Peter Warfield said his comments on the Park Branch shelving were not reflected accurately.

MOTION: by Commissioner Lee, seconded by Commissioner Munson to approve the minutes of May 7, 2009.

AYES: 5-0 (Gomez, Kane, Lee, Munson and Ono)

ITEM NO. 6. ADJOURNMENT

MOTION: by Commissioner Munson, seconded by Commissioner Ono to adjourn the regular meeting of Thursday, May 7, 2009.

Public Comment

There was no public comment on this item.

AYES: 5-0 (Gomez, Kane, Lee, Munson and Ono)

The regular meeting of June 4, 2009, of the San Francisco Public Library Commission adjourned at 7:38 pm.

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

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NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows

DATE: Thursday, June 18, 2009

TIME: 4:30 PM

PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT

(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda

2. RESOLUTION HONORING FORMER LIBRARY COMMISSIONER AL HARRIS ACTION

(Presentation, discussion and possible action to approve resolution honoring former Library Commissioner Al Harris)
Explanatory documents: Draft Resolution honoring former Library Commissioner Al Harris

3. PROPOSED LEASE FOR CAFÉ IN MAIN LIBRARY LOWER LEVEL ACTION

(Discussion and possible action to recommend the Board of Supervisors approve a proposed two-year lease for a cafe in the lower level of the Main Library)

Explanatory documents: Draft Library Commission Resolution and letter from Department of Real Estate to Board of Supervisors

4. BOND PROGRAM MANAGER'S REPORT DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements)

This report will consist of an *informational presentation*: none, *regular reports*: program budget, schedule, and construction reports, active projects and community outreach, and special reports: Peer Review Responses: Golden Gate Valley Branch and Bayview/Anna E. Waden Branch.

Explanatory documents: Current Budget Report, Library Commission Schedule Report, and Golden Gate Valley and Bayview/Anna E. Waden Branches Peer Review Responses

5. FISCAL YEAR 2009/10 BUDGET UPDATE DISCUSSION

(This item is to give an update on the Library's Fiscal Year 2009/10 budget)

6. APPROVAL OF THE MINUTES ACTION

(Presentation, discussion and possible action to approve the minutes of the regular meeting of May 21, 2009

Explanatory document: minutes

7. ADJOURNMENT (requires motion & public comment) ACTION

Sue Blackman Library Commission Secretary, 6/15/2009

GOVERNMENT DOCUMENTS DEPT

JUL 14 2010

SAN FRANCISCO PUBLIC LIBRARY

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San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

GOVERNMENT
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JUL 14 2009

SAN FRANCISCO
PUBLIC LIBRARY

DRAFT

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of June 18, 2009

The San Francisco Public Library Commission held a regular meeting on Thursday, June 18, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:42 pm.

Commissioners present: Del Portillo, Gomez, Kane, and Ono

Commissioners excused: Munson and Lee

Commissioner Chin entered the meeting at 4:45 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said there are some changes to the agenda regarding public comment. He said the Commission is not fooling anyone with changing the agenda after the fact. He said there is a relationship between the planning disasters in this institution's history and the Commission's contempt for public comment. He said process does matter.

Sue Cauthen, Chair of the Library Citizens Advisory Committee (LCAC), said there has been some confusion over the LCAC's position on the North Beach Library and she wanted to clarify that the resolution they passed in November recommended that both Departments take a fresh look at the project including alternative sites. She said the Historic Preservation Commission is very concerned about the demolition of the Ortega and the North Beach branches.

Peter Warfield said the language on the agenda has been changed to restrict general public comment to items not on the agenda. He said it is unnecessarily restrictive. He said the bold note at the top of the agenda, however, does let the public know there will be public comment on each individual item.

President Gomez announced that the Commission will lose a quorum at 6:00 pm so they will do their best to get through the agenda before that time.

AGENDA ITEM NO. 2. RESOLUTION HONORING FORMER LIBRARY COMMISSIONER AL HARRIS

Public Comment

An anonymous citizen said he thought someone would read the resolution before public comment. He said Al Harris' first meeting was February 7, 2008 and his last meeting was May 7, 2009. He said history has always shown that the top people always get out early.

Peter Warfield said he too is disappointed that the Resolution has not been read aloud but he does support it. He said Al Harris has been serious in his efforts to make the library a better place. He said it is unfortunate Commissioner Harris is leaving and he does wish him well.

Commission Discussion

President Gomez read the Resolution honoring and commending Al Harris for the significant contributions he made for the betterment of San Francisco's public library system.

Motion: By Commissioner Chin, seconded by Commissioner Del Portillo to approve the Resolution to honor, commend and thank Al Harris for his service to the San Francisco Public Library Commission.

Action: AYES 5-0: (Chin, Del Portillo, Gomez, Kane, and Ono).

Al Harris said it has been an honor to serve and said as you know the library campaign continues. He said there is still a lot of work to do and he will continue working even though he is no longer a Commissioner.

AGENDA ITEM NO. 3. PROPOSED LEASE FOR CAFÉ IN MAIN LIBRARY LOWER LEVEL

Luis Herrera, City Librarian, said there is a draft resolution before the Commission recommending to the Board of Supervisors approval of a lease for the Main Library Lower Level Café. He gave the background about the café in the Library. He said a copy of the lease will be on file in the Library Commission Secretary's office.

Public Comment

An anonymous citizen said the letter in the packet gives some background. He said in February this year Requests for Proposals (RFP) went out without the Commission hearing public comment about it. He said there has been concern that people have not been able to bring their own food into the café.

Peter Warfield said the RFP was not brought to the Commission and that is a matter of great concern. He said this library is desperately short of

space for its own collections. He said most libraries do not allow food. He said poor people cannot afford to buy anything in the café. He said the library has been a haven for people to receive equally the services of the library. He said in the café that is notably not the case.

Commission Discussion

There was no Commission Discussion

Motion: By Commissioner Del Portillo, seconded by Commissioner Ono to approve a Resolution endorsing lease of a 683 square foot portion of the Main Library Lower Level for use as a café.

Action: AYES 5-0: (Chin, Del Portillo, Gomez, Kane, and Ono).

AGENDA ITEM NO. 4. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational reports this month. She said the regular report and special reports on the Golden Gate Valley and Bayview/Anna E. Waden Peer Review Responses will be given. She said as of 5/31/09 the approved budget was $187,166,352. She said the schedule report has been distributed to the Commissioners and is available in the back of the room. She said the schedule changes include changes approved by the Commission for the Park, Presidio, Ingleside and Richmond branches. She gave the status of the program and said that 7 property acquisitions are complete including Bayview, the support services facility is in operation; 10 branches are complete and open; 7 branches are in construction; 2 branches are in bid and award phase and 5 branches are in design. She showed photographs and gave reports on projects in construction including: Ingleside; Bernal Heights, Eureka Valley; Potrero; Parkside; Visitacion Valley; and Ortega. She said the 2 branches in bid and award are Anza and Merced. She gave an update on projects in design including Park; Presidio; and North Beach. She said Brian Bannon will present peer review responses for two of the branches.

Brian Bannon, Chief of Branches, said a Peer review for the Bayview Anna E. Waden Branch was held on December 4, 2008. He showed photographs and drawings of the design of the building and presented responses to nine issues raised at that peer review. He said there was also a peer review on the Golden Gate Valley Branch on December 4, 2008 and he showed photographs and drawings of the design and presented responses to six issues raised at that peer review.

Lena Chen, Bond Program Manager, said the Anza closing party was held May 23; the Visitacion Valley Groundbreaking was held June 3; the Merced Closing Party was June 6; and the Ortega Groundbreaking will be June 26, 2009. She showed photographs of the Richmond Branch opening and the Visitacion Valley branch groundbreaking.

Public Comment

An anonymous citizen said he attended the Richmond Branch opening and the Visitacion Valley groundbreaking. He said the Golden Gate Valley branch will be replacing mature trees with new trees and the view shown on the presentation does in fact not exist.

Peter Warfield said the Richmond branch opening was a festive opening. He said he was specifically named by Mrs. Milton Marks as someone who she had a great respect and appreciation for. He said the reserves on books in the adult area of Golden Gate Valley are kept in open areas where anyone can see them. He said that presents confidentially issues.

Commission Discussion

Commissioner Kane asked about projects with cost savings and confirmed that there were no changes to the schedule.

Luis Herrera, City Librarian said when projects are closed out and there are cost savings that money is put back in the reserve to make sure we fulfill the obligation to complete all the projects.

Commissioner Chin said she would like to know more about the art projects for the North Beach Branch library.

Mindy Linetzky, Bond Program Administrator, said there has been a community process to choose neighborhood representatives to be part of an arts selection committee along with the branch manager and project architect. She said they have had one meeting where they looked at a pool of potential artists and they chose three finalists. She said the public meeting with the three artists will be held Tuesday, July 14, 2009. She said once the artists do their proposals they will be on display at the North Beach branch for public comment and review and then the committee will hold another meeting where they choose the finalist.

AGENDA ITEM NO. 5. 2009/20010 BUDGET UPDATE

Luis Herrera, City Librarian said that the first of two hearings on the budget was heard at the Board of Supervisors Budget and Finance Committee yesterday. He said it was a good opportunity to highlight the activities of the library. He said the budget is $84.9 million and it does represent a slight increase of less than 1% over last year. He said they supported the recommendations from the Budget Analyst calling for a reduction of the budget. The budget allows the Library to maintain service levels and to emphasize strong collections. He said there was an emphasis on the completion of the Branch Library Improvement Program. He said there is one more budget meeting scheduled for next week.

Maureen Singleton, Budget Manager, said the Budget Analyst recommended about $352,000 of reductions to the Mayor's Budget which is $84.9 million. She said the handout shows the reductions and percentage change for revenue and expenditures from FY 09 to FY 10

estimate. She said the book budget is 13% of the Library's operating budget.

Luis Herrera, City Librarian, said this is a healthy budget and we are very fortunate to have the Library Preservation Fund to support us. He said the $352,778 cutback goes back to the reserve but some of the Board members would like to see it used for specific items.

Public Comment

An anonymous citizen said there is very little information on the item. He said members of the Budget and Finance Committee asked if the reserve can be used for various partnerships with the library. He said it is a strange economy to have the Public Information Department budgeted at the level it is budgeted.

Sue Cauthen, Library Citizens Advisory Committee (LCAC), asked that the Resolution LCAC passed on June 9, 2009 supporting the budget for fiscal year 2009-10 be included in the Minutes.

Commissioner Chin left the meeting at 5:59 pm.

Peter Warfield said he is glad that the books and materials budget is increasing by $556,000. He said the Supervisors had a number of questions regarding the amnesty. He said he is very concerned about the fine system of the library especially the fines for Link+.

Commission Discussion

Commissioner Del Portillo said that the Library has done very well when you take into account the total picture. She said she particularly wants to publicly recognize and thank staff and the leadership of Luis Herrera. She said this will be the first year of a bad period and she recommends that we begin to look at how we are going to face next year's budget when there will be less money.

Commissioner Kane asked about the fund balance.

Maureen Singleton, Budget Manager, said the fund balance is approximately $8.3 million at the beginning of Fiscal Year 2010, but it could fluctuate by the end of the fiscal year.

AGENDA ITEM NO. 6. APPROVAL OF THE MINUTES OF MAY 21, 2009

Public Comment

An anonymous citizen said the meeting was barely 23 minutes long. He said his comments on page 2 did not accurately reflect his comments. He said Peter Warfield's comments did not reflect his comments accurately.

Peter Warfield said the previous speaker made many good points. He said it would have been appropriate to have made an announcement about new Commissioner Ono at the May 21, 2009 meeting.

MOTION: by Commissioner Ono, seconded by Commissioner Del Portillo to approve the minutes of May 21, 2009.

AYES: 4-0 (Del Portillo, Gomez, Kane and Ono)

AGENDA ITEM NO. 7. ADJOURNMENT

Public Comment

There was no public comment on this item.

Motion: By Commissioner Kane, seconded by Commissioner Del Portillo to adjourn the regular meeting of June 18, 2009.

Action: AYES 4-0: (Del Portillo, Gomez, Kane and Ono).

The meeting adjourned at 6:10 pm.

Sue Blackman
Commission Secretary

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LIBRARY CITIZENS ADVISORY COMMITTEE
Room 278 City Hall
One Dr. Carlton B. Goodlett Place
San Francisco, California 94102

415 391 0737

November 19, 2008

NORTH BEACH LIBRARY: NEW SITE, OPEN PROCESS

The Board of Supervisors Library Citizens Advisory Committee tonight passed the following resolution:

The Library Citizens Advisory Committee has carefully examined the pros and cons of the proposed sites for the North Beach library and has considered the perilous credit climate, the prospect of decreasing property values, the lack of Recreation & Park Department funds for Joe DiMaggio park development in the foreseeable future, and the time-consuming environmental impact report scheduled.

Therefore, we recommend that the Board of Supervisors and both departments take a fresh look at the project, including consideration of other locations for the library, and initiate a process that is open and transparent, and includes meaningful neighborhood input and consideration of neighborhood concerns.

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SUPPORT LIBRARY FY 09-10 BUDGET

June 9, 2009

The Board of Supervisors Library Citizens Advisory Committee (LCAC) tonight voted to support the San Francisco Public Library (SFPL) budget for fiscal year 2009-2010.

The LCAC commends SFPL for its planned $556,000 increase in the book budget and continuation of its program to provide additional open hours at library branches.

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

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NOTICE OF MEETING

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, July 16, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT
(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.)

2. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: Fiscal Year 09/10 Library Budget; and Green Stacks Environmental Library Program.
Explanatory Document: Fiscal Year 09/10 Library Budget presentation.

3. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities).

4. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.) This report will consist of an *informational presentation:* none; *regular reports:* program budget, schedule, and construction reports; active projects; and community outreach; and *special reports:* none.
Explanatory documents: Current Budget Report; and Library Commission Schedule Report.

5. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

6. APPROVAL OF THE MINUTES **ACTION**
(Presentation, discussion and possible action to approve the minutes of the regular meeting of June 4, 2009.
Explanatory document: draft minutes.

7. APPROVAL OF THE MINUTES **ACTION**
(Presentation, discussion and possible action to approve the minutes of the regular meeting of June 18, 2009.
Explanatory document: draft minutes.

8. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 7/13/2009

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KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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Sue Blackman, Commission Secretary 03/29/07

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JUN 15 2009

SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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Sue Blackman, Commission Secretary 03/29/07

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of July 16, 2009

(Approved at the Regular Meeting of August 20, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, July 16, 2009, in the Koret Auditorium Main Library

The meeting was called to order at 4:40 pm

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SAN FRANCISCO
PUBLIC LIBRARY

Commissioners present Gomez, Kane, Munson and Ono

Commissioners excused Del Portillo, Chin and Lee

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said too often in society people assume that democracy is for other people He said the virtue of democracy has to do with open[illegible] and reviewing the information are virtues that benefit everyone in the long run

Sue Cauthen, Chair of the Library Citizens Advisory Committee (LCAC), distributed the LCAC's annual report She said they are very proud of their accomplishments in the past year She said the report includes an Executive Summary, a roster of members, and 14 resolutions passed by the LCAC She said they now have their own website through sfgov.org She said they appreciate the support they get from the Library

Peter Warfield said it is disappointing to not see on the agenda issues that have arisen regarding the Branch Library Improvement Program before the Historic Preservation Commission He said there were serious concerns about the Park, Ortega, Merced and North Beach branches He asked that these issues be placed on an upcoming agenda

Lucille Cutler, Vice-Chair of the Library Citizens Advisory Committee, said it is a privilege to be participating with the LCAC and the opportunity to support the library

Luis Herrera, City Librarian, said the American Library Association (ALA) held its annual convention in Chicago He said one of the highlights was that the Project Read [illegible] received the Advancement to Literacy Award, which is given once a year

Randy Weaver said the award is given to institutions based on the amount of support given to libraries for literacy projects, evidence of long term commitment to literacy and priority given provided to other groups to provide similar activities He said the program would not be what it is without the dedicated volunteer tutors and the courageous adult learners He said it was the tutors and learners are in attendance and he asked them to stand and be recognized

AGENDA ITEM NO. 2 CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian, said this year's budget began on July 1, 2009 and the Library did not have to have a second hearing before the Board of Supervisor's Budget and Finance Committee He said the Library's FY 10 budget totals $83,097,445 and explained the Library's budget priorities and guiding principles

Maureen Singleton, Budget Manager, said the Controller's Office was still making minimal changes to the expenditure side of the budget, but these changes should not vary much from the presentation she is giving today She explained the revenue sources and expenditures by program She said the book budget continues to grow She said labor costs also continue to grow She showed comparisons of the budget from what was adopted by the Commission in February and the current budget She also showed [illegible] between the CPMC and Fine Arts budgets

Luis Herrera, City Librarian, said he wanted to commend and thank Maureen Singleton for her service to the Library He said she has received a promotion to another [illegible]

Jill Bourne, Deputy City Librarian said the Green Stacks Environmental Library Program will help you live a more eco-friendly life and show how the library is doing the same She said Library Practices include a climate action plan, a recycling and composting assessment and staff commuter survey and programs She said public resources include library buildings [illegible] green list(s), programs and exhibits, information resources and marketing and promotion

Public Comment

An anonymous citizen said if the recommendations on the budget were approved, then the public relations position has been cut and the remodeling of the façade of the [illegible]

been cut. He said the issue now is regarding the reserve. He said there is a million dollars missing from the reserve based on the Controller's estimates.

Peter Warfield said he was sorry to see that Maureen Singleton is leaving. He said the budget process at City Hall is pretty obscure. He said he did not see a specific comparison between what the Commission approved in February and what is before the Board of Supervisors. He said he would like to hear about what appears to be a discrepancy in the book budget. He said he appreciated the report on the Green Stacks Environmental Library Program.

Commission Discussion

Commissioner Kane asked about the State budget's impact on the Library's budget.

Luis Herrera, City Librarian, said as of now the State funding is still the same as last year. He said the Chinatown façade is in the budget as is the Public Information Officer position.

Maureen Singleton, Budget Manager, said the numbers for the budget on the presentation will be clarified in the minutes.

President Gomez said Maureen Singleton set a pretty high bar for the person who will follow her and she thanked her very much.

AGENDA ITEM NO. 3. FRIENDS OF THE LIBRARY REPORT

Donna Bero, Friends of the Library, said she just returned from ALA in Chicago and said it is interesting to see what a model San Francisco is for other libraries in the nation. She said she enjoyed the update on Green Stacks. She said the International Poetry Festival kicks off on July 23. She said it will be the best of poetry internationally. She said on July 19 is the Bernal Heights Children's Day which is a benefit for the Bernal Heights Branch Library. She said on Thursday, August 13, the Potrero Branch campaign will be hosting a house party at the home of Joel Selvin.

Public Comment

An anonymous citizen said during the confirmation hearings for Judge Sotomayor, he heard her expounding on the distortions in public policy that are produced by private money. He said Judge Sotomayor said just because it is not illegal sometimes it is still unwise to take private money. He said in some circumstances we should start refusing private money.

Ellen Egbert said she wanted to join the Friends in inviting the Commission to attend the Bernal Heights Children's Day on July 19. She said it will be a fun time. She thanked the Friends for nominating Project Read for the award they received.

Commission Discussion

There was no Commission Discussion.

AGENDA ITEM NO. 4. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there are no informational or special reports this month. She said as of 5/21/09 the approved budget was $187,166,352. She said the schedule report has been distributed to the Commissioners and is available in the back of the room.

Luis Herrera, City Librarian said the Ortega Branch Library has had a six year process of planning and review, was closed on May 9, the contract was awarded and there was a groundbreaking ceremony on June 26. He said there has been an appeal on the demolition permit. He said a hearing will be heard before the Board of Appeals on August 5. He said he wanted the Commission to know that it will have an impact on the schedule. He said the Historic Preservation Commission (HPC) has heard a presentation on some of the upcoming projects. He said a response has been prepared by the Library and we look forward to more dialogue with the HPC. He said they will report back to the Library Commission on these issues.

Lena Chen, Bond Program Manager, gave the status of the program and said that 7 property acquisitions are complete including Bayview. She said the support services facility is in operation, 10 branches are complete and open, 8 branches are in construction, 1 branch is pending award and 5 branches are in design. She showed photographs and gave reports on projects in construction including: Ingleside, Bernal Heights, Eureka Valley, Potrero, Parkside, Visitacion Valley, and Ortega. She said the Anza branch is waiting for the Notice to Proceed and Merced is awaiting contract award. She gave an update on projects in design including Park, Presidio, Golden Gate Valley, North Beach, and Bayview. She said the Ortega Branch Groundbreaking was held on June 26, 2009 and the Ortega Board of Permit Appeals hearing will be held August 5, 2009. She said that the Noe Valley Branch has received the California Preservation Foundation award. She showed photographs from the Ortega Groundbreaking ceremony.

Public Comment

An anonymous citizen said there was not an explanation about why someone submitted an appeal of the demolition permit for the Ortega Branch. He said if he had all the information he might

decide to support the demolition

Peter Warfield said it would be useful if the percentage of completion of the projects was listed in the handout. He said he would like to know the percentage completion of the Park, Ortega, etc. He said he has had a great concern about the process for the Park Branch. He said he is a member of the Library Citizens Advisory Committee and they heard from the appellant about the decision of the Ortega Branch demolition permit and a number of organizations are concerned about the demolition of the Ortega and North Beach branches.

Commission Discussion

Commissioner Kane asked if there are other changes to the schedule that will affect the budget other than Ortega.

Luis Herrera, City Librarian said the Merced branch is still in the appeal period. He said the appeal for the Ortega branch will be heard August 5.

Commissioner Kane asked about cost impacts for delaying the Ortega branch.

Lena Chen, Project Manager, said that the contract has been awarded for Ortega and if the project was halted there would be costs to the project. She said the Merced Branch is awaiting the construction permit.

Mindy Linetzky, Bond Program Administrator, said that the Historic Preservation Commission has jurisdiction over historic landmark buildings and they have an advisory role to appeals. This is determined an historic resource.

Luis Herrera, City Librarian, said there is a potential delay in both the Potrero and Bernal Heights Branches based on the schedule of opening of the branches but they would have no cost impacts.

AGENDA ITEM NO. 5. LABOR UNION REPORT

There was no labor union report.

AGENDA ITEM NO. 6. APPROVAL OF THE MINUTES OF JUNE 4, 2009

Public Comment

An anonymous citizen said his comments were not accurately represented on page one under public comment. He said under public comment Sue Cauthen's remarks were not complete; that it was not reported that the Chair told her to sit down several times. He said not including those comments, distorted comments that came later on in the meeting.

Peter Warfield said he agreed with the previous speaker's concerns about the accuracy and basic omission of fundamental content on what happened under public comment by Sue Cauthen. He said because of that his comments on page two were incomprehensible in context. He said his comments were not complete about the Park and North Beach Branches.

Sue Cauthen said she has a great deal of respect for the Library Commission she said it was a very traumatic experience for her at that meeting relating to public settlement.

Commission Discussion

Commissioner Ono said that under the North Beach item she had said that she was not at the Commission meeting where they approved the change order the building, but if she was there she would have also voted for it. She said she would like her comments to be included in the minutes.

MOTION by Commissioner Munson, seconded by Commissioner Ono to approve the minutes of June 4, 2009 to include the comments made by Commissioner Ono described above.

AYES 4-0 (Gomez, Kane, Munson and Ono)

AGENDA ITEM NO. 7. APPROVAL OF THE MINUTES OF JUNE 18, 2009

Public Comment

An anonymous citizen said his comments under agenda items 1 and 2 did not reflect everything that he said

Peter Warfield said there is a lack of specificity in the minutes. He said his comments on page 1 did not include all of his comments. He said there was a great deal of specificity left out in the comments in the minutes by the anonymous citizen

Commission Discussion

President Gomez commended the Secretary for keeping the Minutes simple as the Commission has directed

MOTION, by Commissioner Munson, seconded by Commissioner Ono to approve the minutes of June 18, 2009

AYES: 4-0 (Gomez, Kane, Munson and Ono)

AGENDA ITEM NO. 8. ADJOURNMENT

Public Comment

There was no public comment on this item

Motion: By Commissioner Kane: seconded by Commissioner Munson to adjourn the regular meeting of July 16, 2009

Action: AYES: 4-0 (Gomez, Kane, Munson and Ono)

The meeting adjourned at 6:23 pm

Sue Blackman

Commission Secretary

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library, (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting, and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d)

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, August 20, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT
(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.)

2. BERNAL HEIGHTS BRANCH LIBRARY MURAL **ACTION**
(Discussion and possible action recommending that the Arts Commission approve restoration of the Bernal Mural on the Cortland Street side only of the Bernal Heights Branch Library).
Explanatory Documents: Bernal Heights Branch Library Mural handout and draft Resolution.

3. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities).

4. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.) This report will consist of an *informational presentation*: Historic Preservation Commission issues; *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports*: none. Explanatory documents: Current Budget Report; and Library Commission Schedule Report; letter to Historic Preservation Commission.

5. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

6. APPROVAL OF THE MINUTES **ACTION**
(Presentation, discussion and possible action to approve the minutes of the regular meeting of July 16, 2009.
Explanatory document: draft minutes.

7. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 8/17/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

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Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

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There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

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Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of August 20, 2009

(Approved at the Regular Meeting of October 1, 2009)

The San Francisco Public Library Commission held a regular meeting on Thursday, August 20, 2009, in the Koret Auditorium Main Library.

The meeting was called to order at 4:30 pm.

Commissioners present: Del Portillo, Gomez, Lee, Munson and Ono.

Commissioner Kane arrived at 4:33 pm.

Commissioner Chin arrived at 4:45 pm.

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SAN FRANCISCO PUBLIC LIBRARY

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said according to Roberts Rules of Order the Minutes should be the first thing on the agenda. He said there has been a psychic assault by the [illegible] someone's access to the truth. He said removing voices of disagreement is the first step in enforcing conformity of opinion.

Sue Cauthen, Chair of the Library Citizens Advisory Committee (LCAC), said she is speaking for herself. She asked that a summary be added to the minutes on the ruling of the Sunshine Ordinance Task Force (SOTF) on the public comment issue that arose during the discussion of the North Beach Branch. She said the SOTF found Library commissioner Chin, Jewell Gomez, in violation of the Sunshine Ordinance and found her behavior official misconduct.

Gladys Soto, a member of the Library Citizens Advisory Committee, said she heard the tape of the meeting addressed in the SOTF complaint. She said it was very shocking and [illegible] doesn't happen again.

Peter Warfield said he is also a member of the LCAC, and at their meeting the previous night there was a member of the public who had been at the Commission meeting where [illegible] occurred and that person did not make public comment because of the bullying demonstration that had occurred. He said he was silenced at a previous meeting where he tried to [illegible] public comment as well.

Clarice Moody, a member of the LCAC, said she wanted to thank the Commission for their knowledge, leadership, courage, and tenacity in building a new library in the [illegible].

Charles Moody thanked the Commission for their assistance in moving forward on the Ortega Library in the Sunset. He said they have been struggling for a number of years. He [illegible] for the area. He said thank you to the Friends of the Library for their assistance in obtaining the furnishings for the library and helping to rally the community.

AGENDA ITEM NO. 2. BERNAL HEIGHTS BRANCH LIBRARY MURAL

Luis Herrera, City Librarian, presented the background on the Bernal Library Mural. He said the mural was dedicated in 1982. He gave background on the artists of the mural. Art Hill and [illegible] talked about the mural themes. He showed photographs of the mural on all sides. He said discussions have been taking place on the mural since 2002. He said various ideas and options for the mural have been suggested by the community. He said the recommendation is to restore the mural on the Cortland Street side of the building only and paint over the east and south faces of the mural. He said the next step will be to send the Commission's recommendation to the Visual Arts Committee for review and recommendation to the full San Francisco Arts Commission in September. He said Luis Cancel, Director of Cultural Affairs, San Francisco Arts Commission (SFAC) wanted to be at today's meeting, but was not able to attend so he wrote a memo stating that SFAC staff's recommendation to the Library Commission is that only the portion of the mural on the front of the building (Cortland Avenue) should be preserved and that the remaining two sides should be removed.

Public Comment

Susan Cervantes, Director Precita Eyes Mural Arts and Visitors Center, read a letter from the Board of Directors in support of preserving and restoring the original mural as it [illegible] on the front façade facing Cortland Avenue, east façade facing Moultrie Street and south façade facing the playground of the Bernal Heights Library.

An anonymous citizen said both sides on this issue have equal claims to legitimacy. He said a mural is tied to its time and place and inherently [illegible] changes in circumstance. [illegible]

is a little concerned that the Library Commission is making this decision first before the Arts Commission makes its judgment.

Andres Rothblat said as a boy growing up in San Francisco he was inspired by public buildings built in the 1930s. He said it was one of the reasons he became an architect. He said restoring the current mural is not a practical option. He said the mural is already compromised.

Richard Everett said he lives in Bernal Heights and is appreciative of all the WPA buildings in San Francisco. He said the Bernal Heights Library does not appear to be a WPA building because of the mural. He said putting a panel in the garden would be an appropriate way to honor the historical significance of the mural while retaining the integrity of the building.

Rachel Ebora, Director of Community Engagement for the Bernal Heights Neighborhood Center, said the Bernal Heights Neighborhood Center supports the resolution to maintain the mural facing Cortland but they also believe the murals on the other walls should be restored. She said she would like a commitment from the Arts Commission to support an inclusive Bernal community process to create a new mural based on the same themes on the existing murals.

A resident of Bernal Heights for over 25 years said she is a visual arts artist. She thanked the Commission for the expansion of the Bernal Heights Library. She said the mural does not deserve restoration. She said the community has tremendous talent in the community that could create something new for the library.

Darcy Lee, President of the Bernal Heights Business Alliance, said she is speaking as an individual. She said the building deserves to be brought back to what it looked like when it was built. She said the neighborhood is so appreciative of the renovation but she really thinks the façade needs a better picture or no picture.

Patricia Rose, Bernal Heights resident, said she is a Precita Eyes muralist. She said she knew Arch Williams, the original muralist. She said she is very fond of the murals on the library. She said she is in support of preservation of the mural on all sides of the building. She read a part of the letter from Precita Eyes Muralists Association in support of the retaining the murals.

Dona Backman, resident of Bernal Heights said the neighborhood is thrilled with the renovation of the library. She said she would like to see the building restored to the glory of the WPA building in the neighborhood. She said murals represent eras but not necessarily the community as it is today.

Kimberly Alvarenga, District Director, for Assemblymember Tom Ammiano, said that the Assemblymember has heard from a number of constituents in the Bernal Heights who support the restoration of the murals. He said, as a resident of the area, he also supports the restoration of all sides of the mural.

Ellen Egbert, resident of Bernal Heights, said the architect of the library is a renowned respected architect. She said she did not believe the building was built to be a canvas. She said she hopes all of the Commissioners have had a chance to visit the branch. She said she does not believe the mural was ever completed. She said the refreshed mural will be a garish contrast to the beautiful new interior of the building.

Jeffery Miller said he is a Bernal Heights resident and a landscape architect. He said the mural did not go through a typical review process and the mural was devised to protect the building from graffiti. He said it is time to remove the mural from the library and return the building to the grace it once had.

Gladys Soto, a Bernal Heights resident, said the mural contains Spanish words and represents members of the community. She said the mural can be restored.

Peter Wiley said he is a 41 year resident of Bernal Heights and a member of the Board of the Friends of the Library. He said the Friends do not have a position on the mural and he is speaking as an individual. He thanked Luis Herrera for engaging with the community on this issue. He said his major concern is not holding up the opening of the library. He said the library does need to move on and the Arts Commission will need to make a decision on this.

Peter Warfield, Library Users Association, said he does not have an absolute opinion on this, but he does think preservation would be the direction in would lean in. He said he is concerned about the process and the wording on the agenda.

Linette Haynes, Legislative Aid, to Supervisor Campos, said many constituents have come forward who would like to see the mural restored on all three sides. She said the mural represents the cultural identity of Latinos in the area. She said Supervisor Campos would definitely like to see the Cortland side restored and he would like the other two sides if not restored have murals added that go through a community process.

Wade Grubbs said he is a member of the Bernal History Project. He said he has seen photographs of the building when it was originally built and he would like to see it returned to its original WPA grandeur.

Mauricio Vela said he lives in Bernal Heights and is part of the Friends of Bernal Preschool. He said he does not support the resolution before the Commission. He said if we can't restore all three sides, then at least two sides of the murals should be restored. He said there should be a community process to determine if the mural is replaced with new murals.

Nancy Everett a resident of Bernal said she is very excited about the new library. She said it is a gorgeous building and the mural distracts from that. She said public art belongs in Bernal and she suggested that the murals be restored on the back sides and remove the mural from the Cortland side or invite the community to do a new mural that would face the playground.

Roseann Legitt said she has been involved in the Library Campaign for a while. She said a lot of money is going into the renovation and restoration of this WPA building and the community is

very grateful. She said the Bernal mural was done long ago and resulted in inferior artwork. She said it represents ideas we all agree but it is incongruent with the design of the building.

Commission Discussion

Commissioner Del Portillo said she has received a lot of calls regarding this issue. She acknowledged the people that have come out to the meeting today. She said she wishes there was money that would be used for the restoration and who will do the restoration. She said the Latino Diaspora is very complex and that the mural was not necessarily Latino in general. She said the community deserves the very best. She said the community seems to be split.

Commissioner Lee said no one is going to be 100% happy or sad. He said this is a good compromise.

Commissioner Kane said he is very impressed with the public on both sides. He said there are historical preservationists on the building and preservationists on the mural. He said the restorations are not to delay the project. He said the preservation cost of the mural would be within budget. He said if the mural is painted over now it is permanent and he likes the balance of the compromise.

Commissioner Munson said a number of the speakers said they were in support of restoring the building to showcase the original architecture. He said the community should revisit at a later time about whether to add a new mural.

President Gomez said the restoration of the mural would restore the vibrancy of the mural. She said we have to give credit to the muralist Arch Williams and he was trying to [illegible]

Commissioner Ono said the issue is very controversial and she gives a lot of credit to the speakers for coming out and sharing their views. She said they seem to be open to the [illegible] compromises available.

Commissioner Chin said she has a concern with the amount of the mural covered by the ramp and wanted to make sure it did not cover the words on the mural. She said there is a balance between the materials used for the mural and the maintenance of the mural. She asked if the recommendation included the possibility of repairing the murals at the [illegible] library.

Luis Herrera, City Librarian, said that the recommendation did not include replacing the murals with new art work. He said the Arts Commission would have to make the [illegible] murals. He said the branch would still open on time but the exterior will not be completed.

Francesca Gessner, Deputy City Attorney, said the Library Commission has no legal obligation to make a recommendation since the Arts Commission will make the [illegible]

MOTION: by Commissioner Lee, seconded by Commissioner Kane to approve a resolution urging the Arts Commission to approve the restoration of the Hymn Mural on the Cortland Avenue side of the Bernal Heights Branch Library only, and paint over the mural sections on the east and south sides of the library.

AYES: 6 (Chin, Del Portillo, Gomez, Kane, Lee and Ono)

NAYS: 1 (Munson)

Commissioner Kane left the meeting.

AGENDA ITEM NO. 3, FRIENDS OF THE LIBRARY REPORT

Donna Bero, Friends of the Library, said the Friends just completed their fiscal year on June 30, 2009. She said they tallied the amount of volunteer time given to the library by the Friends. She said there were 953 volunteers who gave 36,815 hours for a dollar value of $840,000. She said the International Poetry Festival took place in July and was a tremendous success and they were thrilled to work with the Library and the Mayor's office to present it. She said the Bernal Heights History Day will be on August 29. She said on September 13 [illegible] Lemony Snicket and his wife, Lisa Brown, will be hosting the movie Young Frankenstein at the Balboa Theatre with a special reception with proceeds benefiting the Mezzanine and new Friends [illegible]

Public Comment

An anonymous citizen said he wondered if the value of the volunteers was ascribed to the library itself and not the Friends.

Peter Warfield, Library Users Association, said congratulations for the good work but he is very troubled that the Library Commission President has shut down public comment. He said he thought the Friends Executive Director was allowed to speak a second time on the Bernal Heights issue and to encourage people to take Friends literature.

Commission Discussion

There was no Commission Discussion

AGENDA ITEM NO. 4. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager said there are no informational or special reports this month. She said as of 5/21/09 the approved budget was $187,166,352. She said $123,571,870 has been expended as of July 31, 2009. She said the schedule report has been distributed to the Commissioners and is available in the back of the room. She said there are not changes to the schedule this month. She said there are 5 projects in design and 9 projects are in the construction phase. She said the changes since the August report include the Anza branch Notice to Proceed (NTP) issued August 10, 2009, Ortega branch NTP issued on August 17 and the NTP for Ortega is expected in the next week. She said Golden Gate Valley will be going out to bid so it is now listed in the bid and award phase. She said Park, Presidio, Bayview and North Beach remain in design. She showed photographs and gave reports on projects in construction including Ingleside, Bernal Heights, Eureka Valley, Potrero, Parkside, and Visitacion Valley. She said because of the appeal on the demolition permit the Ortega branch has been delayed 2 – 3 months at least.

Luis Herrera, City Librarian said the Board of Appeals rejected the appeal on the Ortega Branch Library. He said staff presented the community process that had been undertaken for the branch. He thanked the members of the public and several of the members of the Commission who testified at the hearing.

Lena Chen, Bond Program Manager said construction on the Anza branch is being mobilized. She said the construction contract was awarded on the Merced branch on July 29 and the NTP is pending. She said the tentative advertisement for bid for the Golden Gate Valley Branch is in early September. She said Park, Presidio and Bayview Branches are in the construction document phase. She said design development has begun for the North Beach Branch Library. She said as part of the study for the Environmental Impact Report Mason Street has been temporarily closed with a park from August 1 through September 27. She invited everyone to go and view the temporary park space. She said the Ingleside Grand Opening will be September 12, 2009. She said the Noe Valley branch will receive an award from the California Preservation Foundation on September 19, 2009.

Luis Herrera, City Librarian said included in the Commission packet is a letter to Charles Chase, President of the Historic Preservation Commission (HPC) in response to the request by the HPC for more information about the BLIP program, the City Planning review process and specific updates on the Ortega, Merced Park, and North Beach projects. He said there has been a commitment to working with historical preservationists and one of the strengths of the program has been the community outreach efforts. He said he wanted to thank the BLIP team for all their hard work on this.

Public Comment

An anonymous citizen said this was a very interesting report. He said Miss Bourne saved the day at the Historic Preservation Commission. A number of issues were raised at that hearing and showed the tension of the community about saving some of the library buildings. He pointed out that some of the libraries in this report are not fully funded.

Sue Cauhorn said she belongs to a group called save the Appleton Wolford libraries formed to lobby on behalf of preserving the 8 Appleton Wolford libraries. She said there was a problem with the noticing on the Ortega Branch and she is hopeful they will be able to save the North Beach Branch. She said the temporary park on Mason Street does show how great it would be if we kept the library in its current location. She said they have asked for story poles to show the size of the branch.

Ellen Egbert, Bernal Heights, said she encouraged everyone to go to the temporary Mason Street park and while there to look at the existing library and imagine what it will be like with the new library. She said she wanted to thank Luis Herrera, Jill Bourne and Mindy Linetzky for their work on the HPC presentation and the Commissioners who attended the Board of Appeals on the Ortega Branch.

Peter Warfield said the response letter to the HPC should have been a separate item on the agenda. He said the community process for the branches is questionable at best. He said there were a number of people at the Board of Appeals and the HPC in opposition to the position taken by the library.

Pat Fanrenfeld, Chief of Technical Services, said she was speaking as a private citizen and on behalf of the visitors and tourists who come to North Beach. She said a beautiful new library in a park like setting in the heart of North Beach will show visitors that we honor and celebrate the cultural and literary heritage of our city.

Commission Discussion

Commissioner Lee said the North Beach temporary park on Mason is very nice and he encourages everyone to go visit it. He asked about the Merced branch remodel and said the budget is very high. He said he would like to know more about the soft costs for the project.

Commissioner Chin said the addition of the park on Mason is great and there doesn't seem to be a problem with the traffic.

AGENDA ITEM NO. 5. LABOR UNION REPORT

There was no labor union report.

AGENDA ITEM NO. 6. APPROVAL OF THE MINUTES OF July 16, 2009

Public Comment

An anonymous citizen said on page one that the point he made under public comment was not reflected accurately. He said [illegible] were also not reflected accurately. He said on page 3 the comments by Maureen Singleton about the numbers on the budget being [illegible] page 6 a summary of his comments should have been reflected in the minutes.

Commissioner Chin left the meeting.

Peter Warfield said lacking specificity in the minutes is an eradication of history. He said his comment on the book budget on page 2 did not [illegible]

Commission Discussion

MOTION by Commissioner Munson, seconded by Commissioner Del Portillo to approve the minutes of July 16, 2009.

AYES: 5-0 (Del Portillo, Gomez, Lee, Munson and Ono)

AGENDA ITEM NO. 7. ADJOURNMENT

Public Comment

There was no public comment on this item.

Motion: By Commissioner Ono, seconded by Commissioner Munson to adjourn the regular meeting of August 20, 2009.

Action: AYES 5-0. (Del Portillo, Gomez, Lee, Munson and Ono)

The meeting adjourned at 7:00 pm.

Sue Blackman

Commission Secretary

Please note: Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library [illegible] San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commiss on secretary custodian of records [illegible] Auditorium immediately prior to, and during, the meeting, and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public as required by law in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

The Public Comment Summary Statements included in these Minutes are authorized by San Francisco Administrative Code Section 67.16.

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the [illegible] Commission.

Item 1: General Public Comment

Anonymous Citizen: Approval of the minutes should be first. One of the issues discussed at the last meeting was a citizen reporting that she felt traumatized by her treatment at the hands of the Library Commission. It was psychic assault, an obvious abuse intended to inflict pain, used for manipulation. Not to be confused with an assault on one's dignity, psychic assault is removing someone's access to the truth. Removing voices of disagreement by use of psychic assault is the first step in enforcing conformity of opinion, in making facts themselves conform to corporate or bureaucratic goals from which we get group think and herd mentality.

As a society we have decided that suppressing open discussion is not worth the damage that it does. The war in Iraq, the subprime mortgage crises and the history of this institution, are examples what happens when bureaucratic self-interest is placed above access to the truth.

Item 2: Bernal Heights Branch Library Mural

Anonymous Citizen: Wouldn't it be nice if the citizens had access to the graphics, especially on a graphic issue? This is not really a controversy because both sides have equal claim to seriousness and legitimacy and both sides can imagine using the other side's arguments in other circumstances. A mural is tied to its time and its place and vulnerable to changes in circumstances.

The mural movement has been primarily focused on recovering dehumanized spaces, brightening dead walls, not being put across an architectural face. Murals are inherently vulnerable to becoming anachronistic. No matter how much it fits in at a certain time, there comes a time when it does not. I am concerned that you are making this judgment before the Arts Commission makes its judgment. The library renovation program is about renewal and it might be appropriate to have a modern mural. Preservation for every mural is just not realistic.

Item 3: Friends of the Library Report

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends and Foundation, don't accept money from the Friends and Foundation.

I don't want the Executive Director to feel bad. Sometimes people get up and leave while I am talking and it doesn't mean as much as you might think.

We have not heard about the Public Comment Fund. I am sure it is still as healthy as ever. Since it is continuing to do its work, I certainly continue to do my part. We might hear where it is going.

I wonder if the value of the volunteers should be aseribed to the Friends. Won't at least some of those people volunteer for the library itself? The power of words, indeed.

Item 1: Bond Program Manager's Report

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to or accept money from the Friends and Foundation.

With such a long time between meetings it might be fruitful to have a City Librarian's report because there are things that we might want to hear about. Today's Chronicle has a list called "Top Eleven Librarians You Don't Want to Mess With." I thought the omission of Jill

Bourne was an oversight, but it turns out the category was "fictional" librarians. Ms. Bourne pretty much carried the day at the Historical Preservation hearing.

The hearing highlighted that libraries are about preserving what is important in the past while addressing current concerns. The library administration was hustling to fill in some gaps and seemed successful. How the Historical Preservation Commission gave by to [illegible] sense of history is not clear. The report mentioned branches that had not been funded.

Item 6: Approval of the Minutes (July 16, 2009)

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends and Foundation

Public comment indicates that the anonymous citizen talked about the virtues of democracy. The comment was "this commission thinks it is aristocratic and your refusal to conduct yourself in a democratic manner has a devastating effect and you are still suffering from it" a nod to Coulter."

Under the City Librarian's report the mention of a million dollar's missing is about the gap between estimates three months apart and is there that precipitous is important.

The Maureen Singleton's comment on page five states that there will be a clarification in the minutes, but there is no clarification or indication of what needs to be clarified.

And on the approval of the minutes itself, the statement, the minutes "do not reflect everything said." does not summarize to any [illegible] was missing or needed to be changed.

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AUG 17 2009

SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library

NOTICE OF ALTERNATIVE MEETING LOCATION

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Pursuant to San Francisco Administrative Code Section 67.6(f) notice is hereby given that the San Francisco Public Library Commission will hold its regular meeting on SEPTEMBER 3, 2009 at an alternative location as follows:

DATE: September 3, 2009
TIME: 4:30 p.m.
PLACE: Richmond/Senator Milton Marks Branch Library
351 9th Avenue
San Francisco, CA 94118

Agenda for this meeting will be available 72 hours before scheduled meeting time from the Commission Secretary/Custodian of Records, 6th floor, Main Library or the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm

Sue Blackman, Commission Secretary: 8/13/2009

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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AUG 3 1 2009

SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF MEETING

NOTE ALTERNATIVE MEETING LOCATION

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, September 3, 2009**
TIME: **4:30 PM**
PLACE: **RICHMOND/SENATOR MILTON MARKS BRANCH LIBRARY**
351 9th Avenue, San Francisco, CA 94118

The meeting will be called to order.

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT
(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda).

2. REPORT ON RICHMOND BRANCH LIBRARY **DISCUSSION**
(This item is a discussion of the programming and services at the Richmond Branch Library).

3. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities).

4. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: 50+ Active Adult and Seniors Program; Partnership for Achievement; Internet Archives; and highlights on exhibitions and programs.
Explanatory Documents: 50+ Active Adult and Senior Program presentation; and Partnership for Achievement presentation.

5. LAPTOP LENDING PROGRAM **DISCUSSION**
(This item is to report on the Library's pilot laptop lending program at the Excelsior, Mission Bay, Ocean View and West Portal branch libraries).

6. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

7. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 8/31/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

DRAFT

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of September 3, 2009

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

The San Francisco Public Library Commission held a regular meeting on Thursday, September 3, 2009, at the Richmond/Senator Milton Marks Branch Library.

The meeting was called to order at 4:41 pm.

Commissioners present: Chin, Del Portillo, Lee and Ono

Commissioner excused: Munson

Commissioners Gomez and Kane arrived at 4:50 pm.

Commissioner Chin, as acting President stated that Item No. 3 the Friends of the Library Report will not be given at this meeting. She said that Deputy City Attorney Francesca Gessner has been reassigned and that the Library Commission is sorry to see her go. She introduced and welcomed the new Deputy City Attorney Alicia Cabrera.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said he is gratified to meet at a branch because it gives others the opportunity to observe the arrogance and contempt that is so much a part of the Library Commission. He said the Friends and Foundation do not report that they only give to the library 7.8% of expenses and 2.8% of total assets.

Sue Cauthen, Chair of the Library Citizens Advisory Committee (LCAC), distributed a bookmark the LCAC has developed. She read a motion adopted by the Telegraph Hill Dwellers supporting the preservation of the existing North Beach Library. She said the Historic Preservation Commission continued an item on the possible landmarking of the Appleton Wolford libraries.

Peter Warfield said the Richmond branch has been renovated. He said Mrs. Milton Marks recognized him at the opening of the branch. He said the Historic Preservation Commission has had discussions on possibly landmarking the Park Branch and the Appleton Wolford libraries.

A citizen of the Richmond District said thank you to the Commission for the smooth transition into the new Richmond Branch.

AGENDA ITEM NO. 2 REPORT ON THE RICHMOND BRANCH LIBRARY

Luis Herrera, City Librarian, said he is glad the Commission is meeting at this wonderful branch library. He said it was opened in 1914 as the first Carnegie library. He said there was some debate at the time over whether the Library should have taken the money from Andrew Carnegie. He said the renovation has been a great success.

Brian Bannon, Chief of Branches, said the branch was built for $48,910. He said the Council of Neighborhood Libraries (CNL) produced a brochure on the Richmond Branch. He said the brochure tells about the history and new features of the library. He introduced Elaine Cahn who has been a member of the CNL representing the Richmond Branch for a number of years.

Shelley Sorenson, Co-Manager of the Richmond Branch and Manager of the Children's Floor gave an overview of the Richmond/Senator Milton Marks Branch library. She showed photographs and gave circulation, programming and children's services statistics.

Brian Bannon introduced Terry Carlson the other Co-Manager of the Richmond Branch and Manager of Adult Services.

Luis Herrera, City Librarian, said thank you to Terry Carlson and Shelley Sorenson and the entire team at the Richmond Branch. He said in 2006 there was only one contractor who bid on the project and the Commission came through to find the additional funding to complete the branch. He said the renovation cost $13.7 million and approximately $5.9 million came from a State grant under Proposition 14.

Public Comment

An anonymous citizen said this branch has a long tradition of distinguished librarians. He said this branch was scheduled to be the first to be remodeled. He said the neighbors of Richmond complained about the original design and the library opened it up for further discussion. He said all of that happened because of the democratic process.

Peter Warfield said the neighborhood was extremely unhappy about the initial design of this branch. He said the planning process was continued on the branch. He said the first time the Library applied to the State the funding was rejected. He said books need to remain a high priority for the library.

Commission Discussion

Commissioner Kane said thank you to the staff for their hard work and this beautiful building. He said it is a great opportunity to go out to the branches and see these wonderful branches. He said he would love to hear more from the patrons of the branches when the Commission visits.

Commissioner Del Portillo asked about programming for older adults and senior citizens.

Terry Carlson said the program room is open to the community and one group is City College. She said they have had programs for older adults at the branch. She said they are also looking at computer training for seniors.

Commissioner Chin said congratulations on the good work the branch is doing.

AGENDA ITEM NO. 3. FRIENDS OF THE LIBRARY REPORT

There was no report at this meeting.

AGENDA ITEM NO. 4. CITY LIBRARIAN'S REPORT

Kathy Lawhun, Chief of Main gave a report on 50Plus Expanded Services. She said the library started to expand programs in the branches on topics such a nutrition, brain function, long-term care, home care and social security and creativity. She said the program includes exhibits and educational services. She said future plans include expanding Books by Mail program and expanding programming and exhibits system-wide. She said they are also working on a 50Plus Resource Webpage; Facebook & Twitter postings and developing a new name and branding for the program.

Toni Bernardi, Chief of Children and Youth Services, said Partnership for Achievement, is a partnership with the school district and other private schools in the city. She said some of the projects were the library card design contest, principals' meeting, school librarians participation in book evaluation, materials supporting education enrichment and "Going Public" a public school enrollment workshop. She went over the results of the 2009 summer reading programs. She said programs coming up are targeted library card registration drive with SFUSD, Mock Caldecott, Notable books workshop, principals' morning – the sequel, school/summer reading partnership, book evaluation participation, "Going Public" workshops, and program coordination with SFUSD in Juvenile Justice and Log Cabin Facilities.

Jill Bourne, Deputy City Librarian, said the Internet Archive is a nonprofit organization founded to build an internet library. She said SFPL began working with Internet Archive in 2007 to scan unique San Francisco history documents that had limited access. She said the Library

Commission heard a report on April 3, 2008 on what has been digitized to that date. She said we are entering into a new phase as we establish a scanning center at our 190 9th Street Support Services Facility. She said there will be up to 16 scanning stations allowing them to scan a much greater number of public domain SFPL materials. These documents will be available from both the SFPL website and the Internet Archive website. The project is made possible from Federal Stimulus funds and the new "Job Now Program". She said they will bring back reports as the work progresses.

Marcia Schneider, Chief of Communications, Collections and Adult Services, reported on upcoming exhibition and program highlights. She said Punk Passage will be on view from September 12 – November 22 in the Jewett Gallery and will include related programming. She said Marking Time will be in the Skylight Gallery on the 6th Floor from September 6 – November 22. She said this year's One City One Book Alive in Necropolis will include a number of programs and featured author programs. She showed two Public Service Announcements that will be aired about the program. She said Ban(ne)d books will be held Thursday, October 1, 2009 at noon on the Larkin Street steps. She said other author programs include Melanie Gideon: The Slippery Year; David Kessler: The Art of Overeating; and Sheila and Lisa Himmel: Hungry A mother and daughter fight anorexia. She said the Library will be honoring Hispanic Heritage Month with several upcoming programs.

Luis Herrera, City Librarian said the Ingleside Branch opening will be on September 12, 2009 at 1:00 pm and everyone is invited to attend. He said he wanted to acknowledge two members of the Library Citizens Advisory Committee in attendance at the meeting Enne Braun and Ted Bamberger. He said they have been very supportive and have provided input into the 50Plus program.

Public Comment

An anonymous citizen said the Library Commission is a policy body. He said a City Controller's audit and issues that have come up at the Board of Permit Appeals and the Historic Preservation Commission have not been shared with the Commission. He said he is concerned about the 50Plus program and how it is defined.

Peter Warfield said the first thing he thinks of for senior services is books and standard library services and strengthening of those services. He was disappointed to not see a little more focus on various senior themes.

Ted Bamberger, member of the Library Citizens Advisory Committee, said thank you to Kathy Lawhun for presented the 50Plus program to their committee. He said he is a tutor with Project Read. He said LCAC's subcommittee would like to continue working with the Library on a quarterly basis on this issue.

Sue Cauthen, Chair Library Citizens Advisory Committee (LCAC) said LCAC would like to continue working with the library on the 50Plus program. She thanked Ted Bamberger for doing such a wonderful job on this.

Commission Discussion

Commissioner Kane asked about the Principal's Orientation.

Toni Bernardi Chief of Children and Youth Services, said they did not have one this year but they hope to have one sometime during the school year.

Commissioner Kane said the digital program is very interesting and he hopes the library will be able to do some of the old microfilm documents.

Kathy Lawhun, Chief of Main, said it depends on who has the rights for some of information on microfilm.

Commissioner Kane asked about a Controller's Report on an audit.

Luis Herrera responded that the Controller's Report is part of the BLIP program so they will report back to the Commission on that.

Commissioner Lee said the programs for 50Plus are very impressive. He asked how the programs are prioritized.

Kathy Lawhun said they get input from the various branches on specific issues they are interested in.

Commissioner Chin said 50Plus offers health services as well.

AGENDA ITEM NO. 5. LAPTOP LENDING PROGRAM

Luis Herrera, City Librarian, said this was a budget priority of the Commission to provide more computer access to the public.

Vivian Pisano, Chief of Information Technology, gave an overview of the program.

Terry Gwiazdowski, North East District Manager gave the pilot program parameters. She said that the findings for the program were from a public survey, IT Reports, circulation numbers and staff comments. She said the program was overwhelmingly successful according to the survey.

Vivian Pisano said the next steps are to expand the program, identify, additional branches, revise procedures base on pilot and continued evaluation.

Public Comment

An anonymous citizen said there should be a mature evaluation of the library's services. He said time has been spent determining the proper balance between computer seats and regular reader seats. He said now every seat in the library is potentially a computer seat. He said it is not a mature way to look at library service.

Peter Warfield said he agrees with the previous speakers comments. He said one of the things it is useful to use library computers for is to watch the programs from SFGTV and the various Commission and Board meetings televised there. He said there has not heard a discussion about the cost of the program.

Commission Discussion

Commissioner Kane said this was great report. He said a lot of kids go to the library to do their homework and use the internet. He said he sees this as civil rights for people who do not have the resources for their own computers. He said one hour is probably not enough time and he wishes we could make them available longer. He encourages the Library to expand the program into all other neighborhoods.

Vivian Pisano, Chief of Information Technology, said the computers are economical but also robust enough to handle the programs. She said the computers cost approximately $750.

Commissioner Ono asked if the survey included any of the demographics for the users and if not could that be added to the next survey.

Commissioner Lee asked about the City's vendor and how purchases are handled.

Vivian Pisano explained the purchase process.

AGENDA ITEM NO. 6. LABOR UNION REPORT

There was no labor union report.

AGENDA ITEM NO. 7. ADJOURNMENT

Public Comment

There was no public comment on this item.

President Gomez thanked Francesca Gessner, Deputy City Attorney for her service to the library as she moves on to other duties.

Motion: By Commissioner Del Portillo, seconded by Commissioner Ono to adjourn the regular meeting of September 2, 2009.

Action: AYES 6-0: (Chin, Del Portillo, Gomez, Kane, Lee and Ono).

The meeting adjourned at 6:47 pm.

Sue Blackman
Commission Secretary

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

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These summary statements are provided by the speaker: Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Item 1: General Public Comment

Anonymous Citizen: A meeting in a branch allows a new group of citizens to observe the arrogance and contempt of private money.

The Friends & Foundation reported expenditures for all library purposes of $498,121. What they don't tell you is that this represents 7.8% of expenses of $6,364,142, and 2.8% of total assets of $17,306,998.

They claim that more half of the donations goes to charitable purposes. This contradiction is resolved by the fact that their director and their controller make $320,000 annually, 76% of which is considered a charitable purpose. Their top seven employees make $889,738.00, which is 75% a charitable purpose. They purchase outside accounting services, and 79% of that is a charitable contribution. They consider 92% of their office rent to be a charitable purpose.

Yet people will show up and ask for the special privileges associated with giving to the Friends. The contempt for public money continues apace.

Item 2: Report on Richmond Branch

Anonymous Citizen: Joe Sugg was the branch head for many years and then Timothy Williams, so the Branch has a long tradition of distinguished librarians.

Richmond was scheduled to be the first branch renovated. When it was learned that the collection size was being reduced and the citizens had been insufficiently consulted about the design, the neighborhood rebelled to the extent that the president of the Commission had to admit that mistakes were made and a public process as initiated to consult the residents.

It is in large part a credit to the Richmond neighborhood, and the process that was demanded here, that subsequent neighborhoods were given a community process and respect was shown for community desires.

A democratic process was initiated by library activists first calling attention to the problems, citizens became informed and democratic values led to an improved design that many people now appreciate. It was democracy in action.

Item 4: City Librarian's Report

Anonymous Citizen: This is supposed to be a policy body. Not only did the Controller issue an audit on library programs, but library issues have been taken up by the Board of Permit Appeals, the Historic Preservation Commission, and the Sunshine Ordinance Task Force, and the City Librarian saw fit not to brief you in favor of fuzzy-wuzzy issues.
Concerning the senior programs, how senior is defined is highly flexible. What percentage of regular service is to those over fifty? The library always wants to cast a very wide net, then direct very narrow service to that group. The most important need for those over fifty is regular library service and traditionally librarians were trained to recognize and be sensitive to the needs of many segments of the population.

If we get to the point where service is deterred by stating the gerontology librarian comes on Tuesday, that will be a loss.

Item 5: Laptop Lending Program

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to or accept money from the Friends and Foundation.

I hope you are going to pass out those cookies to the audience as well.

Didn't we just hear a comment read by the Children's Coordinator about the importance of getting away from computers?

Do you really say yes to everything without considering the implications? Don't we spend an enormous amount of time weighing the proper balance between computer seats and regular reader seats? Now are we saying that every seat is potentially a computer seat? The library cannot be all things to people with popularity being the only criteria. We need a mature assessment of the balance of library services.

It is very important that you preserve the respect that people have for libraries that includes respect for intellect and the past.

San Francisco Public Library

SPECIAL NOTICE

**THE REGULAR MEETING
OF THE SAN FRANCISCO
PUBLIC LIBRARY COMMISSION
SCHEDULED FOR**

THURSDAY, SEPTEMBER 17, 2009

HAS BEEN

CANCELLED

THE NEXT MEETING OF THE LIBRARY COMMISSION IS A REGULARLY SCHEDULED MEETING ON THURSDAY, OCTOBER 1, 2009

POSTED, September 11, 2009
Sue Blackman, Commission Secretary, 415.557.4233

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SEP 11 2009

SAN FRANCISCO
PUBLIC LIBRARY

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

GOVERNMENT
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SEP 28 2009

SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF MEETING

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, October 1, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT
(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.)

2. BAYVIEW/ANNA E. WADEN BRANCH LIBRARY BRICK SCULPTURE DISCUSSION/POSSIBLE ACTION
(Discussion and possible action urging the Arts Commission to approve the de-accessioning and demolition of the brick sculpture on the entry wall of the current Bayview/Anna E. Waden Branch Library)
Explanatory Documents: City Librarian Memo dated September 28, 2009 and Draft Library Commission Resolution.

3. UPDATE ON POSSIBLE INITIATION OF LANDMARK DESIGNATION BY THE HISTORIC PRESERVATION COMMISSION FOR CERTAIN BRANCH LIBRARIES DISCUSSION/POSSIBLE ACTION
(This item is to discuss and possibly urge the Historic Preservation Commission (HPC) to approve the Planning Department Staff recommendations regarding initiation of landmark designation of the Park Branch Library and five Appleton & Wolfard Branch Libraries - Parkside, Marina, Merced, North Beach, and Eureka Valley.
Explanatory Documents: Planning Department Landmark Designation Case Report Case No. 2008.0968L page 12; Draft HPC Resolutions; Draft Library Commission Resolution.

4. FRIENDS OF THE LIBRARY REPORT **DISCUSSION**
(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities).

5. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: new San Francisco Public Library website; Bernal Heights Branch Library mural; and Children and Youth October Programs.

6. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

7. APPROVAL OF THE MINUTES AUGUST 20, 2009 **ACTION**
(Presentation, discussion and possible action to approve the minutes of the regular meeting of August 20, 2009.
Explanatory document: draft minutes.

8. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 9/28/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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JAN - 4 2010

SAN FRANCISCO
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City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of October 1, 2009

(As approved at the November 5, 2009 regularly scheduled meeting.)

The San Francisco Public Library Commission held a regular meeting on Thursday, October 1, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:38 pm.

Commissioners present: Del Portillo, Gomez, Kane, Lee, Munson and Ono

Commissioner Chin arrived at 4:41 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said the Controller's Audit of the West Portal Branch is still not on the agenda. He said Supervisor Alioto-Pier has already introduced an ordinance to address some of the recommendations.

Sue Cauthen, Chair of the Library Citizens Advisory Committee (LCAC), said LCAC approved a resolution on the Branch Library Improvement Program requesting a comprehensive briefing by SFPL on the activities of the BLIP program from the City Librarian at an upcoming LCAC meeting. She asked that the resolution be placed in the minutes.

Peter Warfield, Library Users Association, said the responses to the Controller's audit have been interesting because it appears the Department of Public Works does not like to do the paperwork. He said the Sunshine Task Force heard two complaints from the Library Users Association and they voted 5-3 that the Library Commission had unlawfully silenced a member of the public. He said they did not have the required 6 votes to take an official action, however. He said the library had other sunshine issues relating to provide public documents as well

Donna Bero, Friends of the Library, said there will not be a full Friends report at this meeting but she did want to commend everyone who was involved with the Banned Books celebration including President Gomez who officiated at the event.

AGENDA ITEM NO. 2 BAYVIEW/ANNA E. WADEN BRANCH LIBRARY BRICK SCULPTURE

Jill Bourne, Deputy City Librarian, gave the background on the Bayview Library and said the Commission had taken action to acquire the adjacent lot and build a new building on the site. She said construction of the new building does necessitate the demolition of the existing library building impacting the Overhoff structure integrated into the current library's exterior wall.

Brian Bannon, Chief of Branches, said there has been an extensive community process for this branch. He said the branch will have a number of unique features including a green roof and public art. He gave the background on the sculpture. He said the library looked at relocation options for the sculpture in the new library, but issues include context with the new design, structural impacts, lighting, visibility and cost.

Jill Bourne said that the staff is recommending that the Library Commission direct staff to initiate the legal 90 day notice process which gives the artist an opportunity to claim and remove the brick sculpture at their own cost and that the Commission urges the Arts Commission, in the event that the artist or another party does not remove the brick sculpture, to de-accession the piece and approve the demolition of the sculpture in conjunction with the demolition of the current Bayview/Anna E. Waden Branch Library.

Public Comment

An anonymous citizen said sometimes it is not possible to preserve a piece of art. He said art and the artist need to be respected. He said the mood of the neighborhood should be considered before a piece of public art is destroyed.

Linda Brooks-Burton, Bayview Branch Library Manager, said the Bayview community respects, appreciates and loves art but the community has been planning the new branch library for over a year. She said there have been hard decisions to make. She said the protest is coming from the artist and the architect of the existing building. She said there is not a plaque commemorating the sculpture. She said the community is not that tied to it.

Jeffrey Betcher, resident in the area and organizer of Quesada Gardens Initiative and part of the Bayview Footprints said he has talked to a lot of people in the area and he has not heard from one person concerned about the sculpture or even who knew the sculpture was there. He said the fact that it symbolizes violence is out of sync with the new library and what it represents. He said he wanted to applaud the library on the community process during which time the sculpture never came up.

Malik Seneferu said he has been a Bayview resident, artist and community activist for nearly 40 years. He said if he had known more about the sculpture he would have appreciated it more. He said art is for people. He said there is a point where art is null and void and people don't see it. He said this art should not hold up the future of the new library.

Lydia Vincent said she was born and raised in Bayview. She said she is one of the Koshland Fellows. She said she did not want to disrespect the artist. She said there is a cultural and recognition program in the shipyard. She said she suggests that people who are interested in the sculpture get together and raise funds to move the sculpture to the shipyard.

Larry Ware, resident poet said he has documented and remembers a lot of things about the Bayview. He said the sculpture could be relocated somewhere if people want to preserve it. He said he is looking forward to a brand new branch library.

Virgie Newman said she operates a faith based after school program in the Bayview community. She said they have enjoyed a collaborative relationship with the library. She said she attended all of the community meetings. She said there was a spirit of optimism and hope. She said she did not hear any protests about going forth with the new library. She said the residents want a new start.

Doris Vincent said she has been a resident of Bayview since 1960 and she hope that the library will move forward with the new library. She said she respects the art and she believes there is a way to save the sculpture.

Peter Warfield, Library Users Association, said neighborhood and community input is very important. He said the library has not been kind to its assets whether historic or otherwise. He said it is unfortunate that there was not a plaque or something identifying the structure. He said 90 days does not seem like a fair notice period to the artist to relocate the sculpture.

Commission Discussion

Commissioner Del Portillo asked if the artist is aware of the situation

Susan Pontious, Program Director, Public Arts Commission said the artist is aware of the situation and he is very adamant that he would like the work preserved. She addressed the Arts Commission's de-accessioning process. She said they have been looking at cost estimates. She said the Arts Commission has no money for this and the funding would have to come from some other source.

Jill Bourne, Deputy City Librarian, said the reason they are asking the Commission to make a decision today is so that this does not impact the

schedule for the Bayview Branch at all. She said it is also the preference that it does not impact the budget. She said this branch will be part of the second series revenue bond sale and the budget will be coming back to the Commission for review.

Commissioner Chin said what is revealing to her is that everyone who spoke was in support of moving forward with the library and she wondered why no one came to speak on behalf of the artist.

Commissioner Lee said they have heard from the citizens of Bayview and he believes they should proceed.

Motion: By Commissioner Lee, seconded by Commissioner Munson to approve the Resolution directing staff to initiate the legal 90 day notice process which gives the artist an opportunity to claim and remove the brick sculpture at their own cost and to urge the Arts Commission, in the event that the artist or another party does not remove the brick sculpture, to de-accession the piece and approve the demolition of the sculpture in conjunction with the demolition of the current Bayview/Anna E. Waden Branch Library.

Action: AYES 7-0: (Chin, Del Portillo, Gomez, Kane, Lee, Munson and Ono).

AGENDA ITEM NO. 3. UPDATE ON POSSIBLE INITIATION OF LANDMARK DESIGNATION BY THE HISTORIC PRESERVATION COMMISSION FOR CERTAIN BRANCH LIBRARIES

Luis Herrera, City Librarian, said this item is to discuss and possibly urge the Historic Preservation Commission (HPC) to approve the Planning Department staff recommendations regarding initiation of landmark designation of the Park Branch Library and five Appleton & Wolford Branch Libraries – Parkside, Marina, Merced, North Beach and Eureka Valley. He gave the background on the HPC and the BLIP agenda items that have been discussed at the HPC. He said SFPL landmarked buildings are Chinatown and Mission (2001); Noe Valley (2008) and Sunset and Presidio (2004). He said branches nominated for landmark status are Richmond and Golden Gate Valley. He explained the engagement with Historic Preservation Specialists on the BLIP program. He said the action recommended is to approve a resolution urging the HPC to concur with Planning staff recommendations regarding: Postponing initiation of Parkside and Merced landmark designation until after completion of current renovations; postponing initiation of landmark designation for the Park Branch Library until after completion of the current remodeling project and to not initiate landmark designation for the North Beach Library.

Public Comment

An anonymous citizen said the Commission is hearing about these issues for the first time. He said the City Librarian read from a report but the

entire report was not included in the backup. He said the library has no respect for history or preservation.

Sue Cauthen said she has been to all of the HPC meetings and she is very concerned with these issues. She said she is very concerned about the North Beach library. She said the planners gave the North Beach branch very high marks for historic integrity and architectural significance. She said the Planning Department's statement that extra green space is more important than demolishing a library is irrelevant and incorrect. She said a number of organizations oppose the demolition of the North Beach library.

Howard Wong said he is a resident of North Beach and is representing Friends of Appleton Wolford. He handed out material supported by many organizations and preservation professionals who believe the Appleton Wolford libraries are historic. He said the triangle property in North Beach has been a very contentious property since it was taken by eminent domain for open space and its use should remain open space.

Joan Wood said she is a third generation San Franciscan and has lived in North Beach since 1962. She said a renovation of the North Beach library will save the taxpayers about $4 million. She said the library is taking a lot that is supposed to be a park. She said the demolition will cause environmental damage. She said it is lucky a full Environmental Impact Report is being done. She said the Library wants to hold off the landmarking process until after the renovation, but Western Addition lost its chance to be landmarked because of a renovation.

Peter Warfield, Library Users Association, said the Library's renovation program has gone on for nine years. He said the HPC had heard nothing about the historic renovations and it was brought to them by public spirited citizens. He said the Library went ahead and demolished the Ortega Branch and has damaged parts of the Merced Branch and rushing ahead with a closure and bad planning for the North Beach Branch. He said the Library should respect the process.

Brian O'Flynn said he is in favor of preserving the existing North Beach Library. He said the intent of the voters was to preserve existing libraries. He said the Commissioner's job is to represent the public's interest and safeguard the public's funds for the renovations. He said in this time of global climate change the greenest way to construct the library is to renovate the existing library.

Donna Bero, Friends of the Library said the purpose of this item is to ask the Library Commission to concur with what the Planning Department staff is recommending. She said the HPC is charged with looking at preservation only. She said there was an overwhelming desire for a new library in the North Beach community. She said the Friends of the Library do not automatically support the Library's position but when they see something that clearly serves the community we feel the need to speak out.

Commission Discussion

Commissioner Munson said the Commission is being asked to support the Planning Department's recommendation to the HPC and he thinks that is perfectly appropriate.

Commissioner Lee said there has been a lot of discovery on this issue and he concurs with the Planning Department's recommendation.

Commissioner Chin said she grew up in North Beach and as kids they would go to the North Beach Branch Library. She said there was not a children's section and it was very small. She said to have a new library with a children's section and a teen section would be great. She said the relationship between the Recreation and Park Department and the Library is unique. She said proceeding in this way would make it possible to have a larger library to serve the youth in the area. She said she would like to see the branch reflect more of the Chinese culture.

Motion: By Commissioner Munson, seconded by Commissioner Chin to approve the Resolution urging the Historic Preservation Commission to concur with Planning Department staff to initiate landmark designation of the renovated Marina and Eureka Valley/Harvey Milk Memorial branch libraries; to postpone initiation of landmark designation for the Parkside and Merced branch libraries until after completion of the current renovation projects; to not initiate landmark designation for the North Beach Branch Library; and to postpone initiation of landmark designation for the Park Branch Library until after completion of the current remodeling project.

Action: AYES 7-0: (Chin, Del Portillo, Gomez, Kane, Lee, Munson and Ono).

AGENDA ITEM NO. 4. FRIENDS OF THE LIBRARY REPORT

There was no report at this meeting.

AGENDA ITEM NO. 5. CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian said there was a wonderful celebration of the Ingleside Branch on September 12. He said hundreds of people attended and he thanked the Commissioners who attended.

Vivian Pisano, Chief of Information Technology, said the goal for the new San Francisco Public Library website was to redesign the website with an entirely new architecture and navigational system and one that would be easy to use and offer more functionality. She said there was a complicated process for updating the website. She said a local San Francisco firm was chosen to design the site. She said there was a staff website advisory task force to help with design and usability decisions.

She said a number of items were added along the way. She said the teen page was designed in house.

Skye Patrick, Web Services Manager, gave a presentation on the newly designed site with the major highlights. She said every page on the site will have a copy in both Spanish and Chinese. She explained the various features of the site including the kid's site and the teen site.

Vivian Pisano said before launching the site they will introduce it to the staff and give staff some time to familiarize themselves with it. She said there will also be evaluation tools available for the staff and the public.

Luis Herrera, City Librarian, said on August 20 the Library Commission passed a resolution urging approval of the restoration of the Bernal Heights Branch Library mural on the Cortland side of the building and to paint over the mural on the east and south sides of the building. He said that went to the Visual Arts Committee of the Arts Commission on September 16. He said the item was continued to their October 21 meeting. He said there was substantial public comment at the meeting of September 16. He said there was some lack of clarification on who has the ultimate authority on the mural. He said he will keep the Commission apprised of the Arts Commission action.

Jill Bourne, Deputy City Librarian, said the library is always looking for innovative ways to provide services to children and teens.

Christy Estrovitz, Early Literacy Specialist, said the Tricycle Music Fest West will be held at the Main Library, October 10, 2009 and is being held in conjunction with the Friends of the Library. She said it is the first ever concert series. She said it involves seven branches and seven concerts. She said they are partnering with many early literacy partners to promote the event. She said the annual Read for the Record event will be held on October 8, 2009 in partnership with JumpStart and the book will be The Very Hungry Caterpillar She said there will be 25 branch events and a press conference and a kick off at the Main Library.

Jennifer Collins, Teen Services Specialist, said Teenquake will be held on Friday October 16th from 6:30 – 9:30 pm. She said this will be the first time ever the Main Library will be open after hours for a teen event. She said Teenquake is funded by the Friends of the Library. She said it was inspired by similar events around the country. She said it will be a literary festival open to ages 13 – 18 and part of the larger Literary Festival Litquake. She said they have been fortunate to have youth interns to help with the program.

Annie Lu, an intern on the program Teenquake, said there will be several activities including author panels and film screenings. She said there will also be a scavenger hunt.

Jennifer Collins said there will be an emcee battle, poetry readings, and California Poets in Schools. She said many local organizations have been involved in sponsoring the event.

Public Comment

An anonymous citizen said since he has been involved with the library there have probably been 7 or 8 iterations of the website. He said he has probably been resistant to all of them. He said they are more toward stimulating and distracting rather than functional and understandable. He said this is similar to the Yahoo website with flashy stories and finding what you are looking for on the fringe. He said having a return home is important on each page.

Ellen Egbert, Bernal Heights, said at the August 20 meeting it was obvious that the Commission was relieved when they were told by the City Librarian and the Deputy City Attorney that the Bernal mural issue was going to be decided by the Arts Commission. She said at the Arts Commission on the 16th people in attendance were told that the Visual Arts Committee cannot approve or disapprove the mural. She said they explained that any restoration that is done must meet the city standards.

Peter Warfield, Library Users Association, said the new website looks like a kind of Disneyland. He said he did not hear what the purpose or the goals and objectives of the new website were or what the problems are with the existing website. He said it appears the catalog on the site has been demoted to a secondary menu.

Commission Discussion

Commissioner Kane said the website looks interesting and exciting and he wanted to make sure there was a section on BLIP which would include the Controller's audit. He asked if the budget could be included on the website. He said access to the catalog should be easy.

Vivian Pisano, Chief of Information Technology said there are various entry points on the new website into the catalog.

President Gomez said the website is a beautiful design and will attract a full spectrum of people.

AGENDA ITEM NO. 6. LABOR UNION REPORT

There was no labor union report.

AGENDA ITEM NO. 7. APPROVAL OF THE MINUTES OF AUGUST 20, 2009

Public Comment

An anonymous citizen said the whole idea of the law is to allow citizen's comments to be included in the minutes and speaking with their own voice. He said on page 6 there is a comment by the anonymous citizen that does not reflect the discouraging comments he made about the Friends.

Peter Warfield said it is important that names and specificity be included in the Minutes. He said on page 4 under the discussion of the Bernal mural Gladys Soto's comments should say that she values the fact the mural contains Spanish words and should include the story she told about that. He said there were other comments by him in the minutes that did not accurately reflect what he said.

Motion: By Commissioner Del Portillo, seconded by Commissioner Munson to approve the minutes of August 20, 2009.

Action: AYES 6-0: (Chin, Del Portillo, Gomez, Kane, Munson and Ono

AGENDA ITEM NO. 8. ADJOURNMENT

Public Comment

There was no public comment on this item.

Motion: By Commissioner Munson, seconded by Commissioner Chin to adjourn the regular meeting of October 1, 2009.

Action: AYES 6-0: (Chin, Del Portillo, Gomez, Kane, Munson and Ono).

The meeting adjourned at 6:58 pm.

Sue Blackman
Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

These summary statements are provided by the speaker: Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Item 1: General Public Comment

Anonymous Citizen: The Controller's audit that is still not on your agenda was expected August 3 and actually issued August 27. It calls attention to $405,000 in liquidated damages that were missed, and Supervisor Alioto-Pier has already introduced an ordinance to address some of the recommendations.

Presumably the audit will come before you when the administration can tell you it has been addressed, and is moot.

The defense of the Department of Public Works is that the boilerplate is too burdensome. This should be very alarming to a policy body that can only add conditions and directions if policy directives can be disregarded as boilerplate.

Ed Reiskin told the Capitol Planning Committee that if there is ever any accountability he is out of here. This reflects your attitude that there is a cocktail party going on somewhere. By refusing to recognize feedback and accountability you are basically endorsing your own ignorance.

Item 2: Bayview/Anna E. Waden Branch Library Brick Sculpture

Anonymous Citizen: Wouldn't it be nice if the citizens had access to the computer graphics?

Sometimes it is not possible to preserve a piece of art, yet there are social and intellectual obligations to do so. An aspect of the creation of art is that art and the artist needs to be respected. One of the motivations of art, especially public art, is the attempt to communicate with future generations. Art reflects a commitment that something about our time and place needs to be preserved for future generations.

A French teacher of mine described the view on the Champs-Elysees as stirring because it was left by previous generations and will be there for future generations.

I don't know how I would vote, if I could vote, but certainly a major factor is whether the mood of the neighborhood will tolerate the destruction of something that was created for a profound purpose.

Item 3: Update on Possible Initiation of Landmark Designation by the Historic Preservation Commission for Certain Branch Libraries

Anonymous Citizen: Stop the corporate rape of the public library – don't give money to or accept money from the Friends and Foundation.

The vast majority of the speakers on the previous item were allowed to complete their thoughts. In the interest of fairness, I hope this liberality of the chair will not be selectively applied.

You are hearing this resolution for the first time although the controversy existed for several months. The City Librarian read from a report that he didn't want to incur the expense of copying. Isn't our time worth more than the copy charges? We might have learned things from the report not beneficial to the administration.

The history of this institution shows a complete lack of respect for the past. This Commission has always said, destroy it, move it, get it out of the way because we represent the new . . . whatever. There has never been respect for preservation.

Item 5: City Librarian's Report

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends and Foundation.

I was mortified to miss the opening of the Ingleside branch. I assume a good time was had by all.

The website has gone through several iterations and I probably was resistant to all of them. The changes, like this one, usually move away from functional and understandable, toward stimulating and distracting. I would be happier if this were not so similar to the Yahoo website with flashy stories in the center and finding what you are looking for on the fringe.

What did the presenter do at the end? She went to a tiny link at the bottom of the page that said, home. Making it easy to get back where you started is an essential part of functionality.

The Teenquake might be a better promotion of libraries if the prize were not a Nintendo.

Item 7: Approval of the Minutes (August 20, 2009)

Anonymous Citizen: Stop the hate, stop the ignorance – don't accept money from the Friends and Foundation.

The citizen summaries are not treated as disdainfully as they have been in the past, but slightly more reasonable is not the same thing as reasonable. The law requires you to summarize citizen's comments and if citizens want to supply their own summaries, they will be included. If those citizens are misguided about what they said, still they are speaking with their own voice, which encourages people to participate and that is what democracy is supposed to be about.

For example, there is a comment about the Friends on page 6, and it is not up to the Secretary to clean up or make more palatable what I said. Of course, you can go past the end of the minutes, past the boilerplate and find what I said, but that is not the same thing as "included."

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows

DATE: Thursday, October 15, 2009

TIME: 4:30 PM

PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order

Note: ***The Commission will hear public comment on each item on the agenda before or during consideration of that item***

1. GENERAL PUBLIC COMMENT

(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda

2. BRANCH LIBRARY IMPROVEMENT PROGRAM SCHEDULE CHANGES DISCUSSION/ACTION

(Discussion and possible action to approve changes to the forecast project schedules for the following Branch Library Improvement Program (BLIP) projects: Anza, Merced and Ortega Branches)

Explanatory document: Memorandum to Commission from City Librarian dated October 9, 2009

3. BOND PROGRAM MANAGER'S REPORT DISCUSSION

(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)

This report will consist of an *informational presentation* update on Historic Preservation Commission hearing, and *regular reports*: program budget, schedule, and [illegible] and community outreach.

Explanatory documents: Current Budget Report, and Library Commission Schedule Report

4. CONTROLLER'S AUDIT WEST PORTAL BRANCH LIBRARY DISCUSSION

(This item is to discuss the City Controller's Audit Report of the Department of Public Works West Portal Branch Library)

Explanatory Document: Audit Report West Portal Branch Library

5. ADJOURNMENT (requires motion & public comment) ACTION

Sue Blackman Library Commission Secretary, 10/9/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library, in the rear of the Koret Auditorium immediately prior to, and during, the meeting, and (3), to the extent possible, on the Public Library's website http://sfpl.org/index.php?pid=about/boc/commission-agendas-min

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting, will be available with any applicable agenda materials, will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(a), and 67.29-5.

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SAN FRANCISCO
PUBLIC LIBRARY

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of October 15, 2009

(As amended and approved at the December 3, 2009 regularly scheduled Commission meeting)

The San Francisco Public Library Commission held a regular meeting on Thursday, October 15, 2009, in the Koret Auditorium, Main Library

GOVERNMENT DOCUMENTS DEPT

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The meeting was called to order at 4:46 pm

Commissioners present: Gomez, Lee, Kane and Ono

Commissioners excused: Del Portillo, Chin and Munson

President Gomez announced that Item No. 4 the Controller's Audit West Portal Branch Library will be moved up in the agenda and will be heard [illegible]

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said that democracy is not for losers and aristocrats always favor democracy. He said the virtues of a democracy are a benefit to society as a whole. He said that so-called good people are not more important than society as a whole. He said the lesson from history is that we must organize society around values and [illegible] society

Peter Warfield, Library Users Association, said a high tech library ought to be able to afford a goose neck microphone for the public. He said it is unfortunate the deterioration of the Civic Center has gone forward rather than waiting for the outcome of the Historic Preservation Commission's study of land marking it. He said the Sunshine Ordinance Task Force voted 6-0 to [illegible] that the Library had violated the Sunshine Ordinance. He said the Library did not attend two Compliance and Complaint Committee meetings

Roseanne Liggett, a Bernal resident and library supporter said the Commission's action on the Bernal Heights Branch mural was not a compromise because the [illegible] important wall. She said it was clear from the Library Commission's discussion on the item that they were simply finding a way to pass it on to the Visual Arts Committee with [illegible] support for removal of the mural is growing.

AGENDA ITEM NO. 2, BRANCH LIBRARY IMPROVEMENT PROGRAM SCHEDULE CHANGES

Jill Bourne, Deputy City Librarian, said there is a memo from the City Librarian dated October 9, 2009, outlining changes to three branch library projects' schedules. She said there is a proposed a two-month time extension for the Anza Branch based on a delay during the contract award phase caused by a bid protest. She said the bid protest was resolved, the contract with lowest bidder Trico Construction, and the branch is now in construction. She said the Merced Branch Notice to Proceed (NTP) was delayed because the Planning Department initially [illegible] categorical exemption under the California Environmental Quality Act (CEQA). She said a new categorical exemption was issued and the project has [illegible] when this item was heard the Ortega Branch has experienced a four month delay because 1) an administrative delay occurred in the timing of approvals required from Planning and the Historic Preservation Commission, 2) the bid and award phase was extended due to the withdrawal of a bid from the apparent low bidder and award to the next lowest bidder, 3) the NTP was delayed due to an appeal to the demolition permit and hearing before the Board of Appeals, and 4) An unforeseen condition to the building was discovered. She said there are no [illegible] impacts to these delays. She said if cost impacts do arise they will notify the Commission as soon as possible. She said staff is recommending that the Commission accept the schedule changes to the three projects

Public Comment

An anonymous citizen said it is a very valuable management tool that the schedule changes are brought before the Commission. He said he wondered why the [illegible] was withdrawn

Peter Warfield said he appreciates the information being brought before the Commission. He said there is no cost impact reported and he said that [illegible] cause a cost impact. He said the haste and rush to demolish the Ortega Branch while the Historic Preservation Committee was reviewing it was [illegible]

Commission Discussion

Commissioner Lee said it is good that there is no cost impact for the delays and he asked about the reason the low bidder withdrew

Jill Bourne, Deputy City Librarian, said the low bidder submitted a bid that had errors in it and they were not able to live up to the bid.

Motion: By Commissioner Lee, seconded by Commissioner Kane to approve the schedule changes as outlined in the City Librarian's memo dated October 9, 2009.

Action: AYES 4-0 (Gomez, Kane, Lee and Ono)

AGENDA ITEM NO. 4: CONTROLLER'S AUDIT WEST PORTAL BRANCH LIBRARY

Luis Herrera, City Librarian, said this is a discussion of the City Controller's audit of the West Portal Branch Library Construction Project.

He said the audit includes recommendations to improve the Department of Public Work's (DPW) contract management processes. He said the audit took place before the more formal MOU between the Library and DPW took place. He said since the project has been completed DPW has made changes to their construction management practices and oversight. He said the project was completed under budget and the Library was very pleased with the product. He said the branch has doubled in circulation since its opening.

Fuad Sweiss, Deputy Director Department of Public Works said the West Portal Branch Library was completed in early 2007 before the 2008 Memorandum of Understanding (MOU) between the Library and DPW was signed. He gave a presentation which he had given at the Citizens General Obligation Bond Advisory Committee (CGOBAC). He explained the project scope, the duration of the project, the audit findings, corrective actions, recent improvements and lessons learned.

Public Comment

An anonymous citizen said he would have liked more detail. He said the audit was requested by the CGOBAC. He said the CGOBAC has asked the Controller's office if the MOU does address the issues raised in the audit.

Peter Warfield, Library Users Association, said he wished the report had included the $405,000 amount of penalties due for lateness. He said the library said it is too poor to provide alternate space while the Park Branch is being redeveloped yet here it has given up $405,000.

Commission Discussion

Commissioner Lee thanked DPW staff and the Controller's office. He said there are 27 different findings and some of them are major ones. He had several questions about the project including experience of staff and number of staff. He said the project was $3.3 million and that was considered by DPW to be a small project. He said he would like DPW to act as if funding was coming out of their own pockets.

Joe Chung, DPW Construction Management, said he has been with DPW for 35 years. He responded to many of Commissioner Lee's questions. He said good paperwork was not done on this project. He said a project under 8 or 9 million is considered a small project and some of the smaller construction firms will bid on them. He said the team on this project was a younger team. He said they had a number of problems with a neighbor that caused a delay and they had to hire a full time police officer. He said not everything was documented because of the delay and trying to get the project done as quickly as possible. He said they did finish the project within budget.

Commissioner Ono asked about any deadlines for addressing all of the recommendations.

Fuad Sweiss, Deputy Director Department of Public Works, said many of the issues have already been addressed and they are looking at additional training to address some of the others.

Commissioner Kane said when citizens read these articles it jeopardizes other bond projects. He said he would like these issues to be brought to the Commission in the future so that they are aware of them.

Luis Herrera, City Librarian said since the MOU has been adopted the Library and the Commission will be much more in the loop.

Fuad Sweiss said there are new procedures so the same thing should not happen again.

Don Eng, Chief of the Bureau of Construction Management, said he has 35 years of experience. He said previous audits have been done by the Controller. He said some of the items in this audit have already been addressed through previous audits. He said because this was a small project it does not mean that it was not important. He said the police protection was paid for out of DPW's budget.

President Gomez said she really appreciates staff coming to the meeting and explaining some of the issues and she said she hopes that the MOU in place will make everyone feel more comfortable.

AGENDA ITEM NO. 3. BOND PROGRAM MANAGER'S REPORT

Lena Chen, Bond Program Manager, said there is an informational presentation on the update on the Historic Preservation Commission's (HPC) comments

Jill Bourne, Deputy City Librarian, said the October 7 meeting of the HPC contained two agenda items related to the Branch Library Improvement Program. She said a presentation of the Park Branch was continued from the September 16 meeting. She said the Planning Department requested deferring the installation of land marking the Park Branch until the completion of the project to view interior of the branch. She said the library has integrated some changes into the interior design of the branch. She said there are two minor deviations that exist. She said that was to relocate the existing metal door leading to the community room and replaced it with a wooden door which is more characteristic to the building. She said they are keeping the location of the automatic book drop to preserve some metal railing. She said they are also removing the linoleum floor and will look at restoring the original wood floor. She said the HPC accepted the request to defer land marking until the project is complete. She said the next item was whether to approve the Planning Department and Library Commission's recommendations regarding location of landmark designation of the five Appleton & Wolfard Branch Libraries - Parkside, Marina, Merced, Eureka Valley and North Beach. The HPC rejected the staff's recommendation that a historic study of the Carnegie & Andrew Branch Libraries including Marina, Eureka Valley, North Beach, Excelsior and Western Addition. Excelsior and Western Addition had not been recommended by the planning staff. Consistent with the Library's wishes Merced and Parkside were not initiated for land marking at this time. She said the landmark studies will be undertaken at the next Bond and will come before the Commission as further action occurs.

Lena Chen, Bond Program Manager, said as of 5/21/09 the approved budget was $187,166,352. She said the schedule report has been distributed to the Commission which reflects minor changes from the back of the room. She said the schedule changes approved by the Commission at this meeting will be reflected in next month's schedule. She gave the status of the program and said that 11 property acquisitions are complete including Bayview. She said the support services facility is in operation, 11 branches are complete and open, 8 branches are in construction, 1 branch is out to bid and award and 2 branches are in design. She showed photographs and gave reports on projects in construction including: Ingleside, Eureka Valley, Portola, and Park. She said projects in design in 2009: Bernal Heights, Potrero, Parkside, Visitacion Valley, Ortega, Anza and Merced. She said projects in bid and award are Golden Gate Valley, Presidio, and Park. She said projects in design in 2010 are Bayview and North Beach. She showed photographs from the Ingleside Branch opening on September 12, 2009. She gave a summary of public comment for the program.

Luis Herrera said there will also be a discussion at the Visual Arts Committee on the Bernal Mural on October 21.

Public Comment

An anonymous citizen said he has been attending these meetings for 35 years. He said experience does have some benefits. He said the information about what the HPC requires is documented in a place where you can see it. He said there are various projects on track but there is no mention of how many branches will be closed at the same time.

Sue Cauthen said there is a tremendous impetus in her neighborhood to save the North Beach library from demolition. She said they were very happy when the HPC voted to initiate landmarking the library. She said the Telegraph Hill Dwellers are very supportive of retaining the existing library. She said the HPC had told them that no action will be taken without a public hearing.

Peter Warfield, Library Users Association, said opinions differ on what the Library Administration considers as a positive outcome for the library and that almost would consider to be a disaster, especially relating to historic preservation. He said the HPC was concerned that they had not heard about the BLIP projects before. He said he was also very concerned about the demolition of the Ortega Branch.

Ellen Egbert said she has been attending most of the HPC meetings. She said there are many, many people in the North Beach community who are saying that most of what is in the old library is not sufficient. She said there is a 60 day extension for the Bernal and Potrero Branches. She said beautiful things are happening at libraries. She said that the Commissioners all visit the Bernal Branch to see the mural.

Commission Discussion

Commissioner Lee asked about the fireplace at Eureka Valley.

Brian Bannon, Chief of Branches said that it is a gas fireplace and there is glass around it that will not be hot to touch.

Commissioner Kane asked about the status of the Bernal Mural and the Bayview Sculpture.

Luis Herrera, City Librarian said his understanding is that the Arts Commission has jurisdiction over the Mural and they are working with Supervisor Campos' office on this. He said the Bayview Sculpture will be heard at the Visual Arts Committee meeting on October 21. He said the Park Branch will celebrate its centennial on October 31. He said there have been no issues with the Mural about the historic preservation issue. He said the Park Branch will not close until the Notice to Proceed is issued.

AGENDA ITEM NO. 5. ADJOURNMENT

Public Comment

There was no public comment on this item.

Motion. By Commissioner Ono, seconded by Commissioner Kane to adjourn the regular meeting of October 15, 2009.

Action: AYES 4-0 (Gomez, Kane, Lee and Ono)

The meeting adjourned at 6:25 pm

Sue Blackman

Commission Secretary

Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library, (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d)

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows

DATE: Thursday, November 5, 2009

TIME: 4:30 PM

PLACE: Koret Auditorium, Main Library, lower level

The meeting will be called to order

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT

(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.)

2. ARTS COMMISSION ACTION ON THE BAYVIEW BRANCH LIBRARY SCULPTURE AND THE BERNAL HEIGHTS BRANCH LIBRARY MURAL DISCUSSION

(Discussion on the Arts Commission action on the Bayview Branch Library Sculpture and the Bernal Heights Branch Library Mural.)

Explanatory Documents: 10/21/09 Visual Arts Committee Minutes Items 8 and 9

3. CITY LIBRARIAN'S REPORT by Luis Herrera DISCUSSION

(This item is to allow the City Librarian to report on recent Library activities and make announcements) The City Librarian will give updates on the following topics: New Generation Visual Library Leaders Program, California Library Association conference; Eureka Valley Branch Opening, Park Branch Centennial Celebration and pending legislation on health, city employees, and [illegible] raising funds for City departments

4. FRIENDS OF THE LIBRARY REPORT DISCUSSION

(This item is to allow the Friends of the San Francisco Public Library to inform the Commission of their current and proposed activities)

5. COUNCIL ON NEIGHBORHOOD LIBRARIES REPORT DISCUSSION

(This item is to allow the Council on Neighborhood Libraries to inform the Commission of their current and proposed activities)

6. LABOR UNION REPORT DISCUSSION

(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

7. APPROVAL OF THE 2010 LIBRARY COMMISSION MEETING SCHEDULE ACTION

(Discussion and possible action on the 2010 Library Commission meeting schedule.)

Explanatory document: draft 2010 Library Commission meeting schedule

8. APPROVAL OF THE MINUTES SEPTEMBER 3, 2009 ACTION

(Presentation, discussion and possible action to approve the minutes of the regular meeting of September 3, 2009.)

Explanatory document: minutes

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SAN FRANCISCO PUBLIC LIBRARY

9 APPROVAL OF THE MINUTES OCTOBER 1, 2009 ACTION

Presentation, discussion and possible action to approve the minutes of the regular meeting of October 1, 2009

Explanatory document: minutes

10 ADJOURNMENT (requires motion & public comment) ACTION

Sue Blackman Library Commission Secretary, 11/2/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library, (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/html/about/libcomm/2009agendas.htm

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of November 5, 2009

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

The San Francisco Public Library Commission held a regular meeting on Thursday, November 5, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:41 pm.

Commissioners present: Chin, Del Portillo, Munson and Ono

Commissioners excused: Gomez, Kane, and Lee

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said at the last meeting there was a discussion about the Controller's audit of the West Portal Branch Library. He said Commissioners Kane and Lee asked many questions about the audit but they did not ask why these issues were not exposed during general oversight of the project. He said private money is dangerous because it puts value above the public interest.

Sue Cauthen, speaking on behalf of the Coalition of a Better North Beach Library and Playground said there was a report by the Planning Department on the North Beach Library. She said among the things the report said is that the North Beach Library is an historic resource, which is what triggered the Environmental Impact Report. She said the Telegraph Hill Dwellers have voted to put a park on the triangle and many other community groups support that as well.

Peter Warfield, Library Users Association, said the Sunshine Ordinance Task Force found against the Library for failure to attend two Compliance and Amendments Committee meetings and was sent to the Ethics Commission for action. He said this was based on a previous finding against the Library for not providing construction documents on the Park Branch.

A person who said he was an architectural historian said he is disappointed in the BLIP program. He said the Bayview Branch sculpture is a major work of sculpture by a recognized artist. He said the Ortega and Merced branches were demolished while the Historic Preservation

Commission was carrying out their review of the projects. He said issues at the Park Branch have not been resolved.

AGENDA ITEM NO. 2 ARTS COMMISSION ACTION ON THE BAYVIEW BRANCH SCULPTURE AND THE BERNAL HEIGHTS BRANCH LIBRARY MURAL

Luis Herrera, City Librarian, said the Library Commission voted 7-0 to recommend to the Arts Commission that the Jacque Overhoff's sculpture at the Bayview Branch Library be de-accessioned. Many community members attended the Visual Arts Committee on October 21 in support of de-accessioning the sculpture. The Visual Arts Committee voted unanimously to forward the de-accessioning to the full Arts Commission. The minutes for that meeting are included in your packets. The full Arts Commission voted on consent on November 2 to approve the de-accessioning of the sculpture. He said the Bernal Heights Branch mural was voted on by the Library Commission in August with a 6-1 vote, to urge the Arts Commission to restore the Cortland façade but paint over the other two sides of the building. He said on September 16, the Visual Arts Committee heard the item and after a lengthy hearing tabled the issue. The Visual Arts Committee heard the item again on October 21 and there was a lot of discussion about who had jurisdiction to make this decision. He said the Committee approved the motion with a change to read that the Cortland side would be revitalized and not restored. He said the Committee also reiterated that the mural remains under the jurisdiction of the Library Commission. He said neither side is pleased with the recommendation. At the Arts Commission meeting on November 2, the item was continued at the request of Supervisor David Campos with the rationale that there should be more time for more dialogue from the various parties. He said the issue may not be resolved by the time of the opening of the library but it will not delay the opening in January.

Public Comment

An anonymous citizen said this fits the Library's pattern that if you ignore something and refuse to maintain it you will then need to replace it. He said the present generation doesn't seem to have the respect for these works of art and that is a factor in the decision. He said the Library should make sure this does not happen again and whatever replaces the mural should be cherished and taken care of.

Katie Gough, a resident of Bernal Heights said the problem with the mural is that there was not a meeting about it in the community. She said she thinks the decision about keeping the mural was done behind closed doors and then the word got out and a petition was signed by over 200 people saying they wanted the building restored to its original WPA condition. She said the mural does not fit on the building.

Alfred Bay, a Bernal Heights resident and architect, said the wheelchair ramp has been very well integrated. He said he strongly recommends

that the mural not be restored. He said there are many wonderful murals around Bernal Heights and this is not one of them.

Olivia Koosman said she has been a resident of Bernal Heights for 18 years. She said she strongly supports removing the mural from the library. She said it is so important that we have beautiful civic buildings that represent everyone. She asked that there be more community meetings in the community.

Richard Everett was in a meeting with Supervisor Campos and there was concern that there was not an open process for the decision to retain the mural. He said it appeared the Library Commission had a reluctance to vote on the issue and then they were sent to the Arts Commission. He said they have put together a coalition opposing the mural and they strongly urge that additional discussion take place.

Ellen Egbert said the Library Commission had anticipated that the Arts Commission would let the Library Commission off the hook on the final decision about the mural and clearly that is not the case. She said some of the Commission members spoke about the possibility of painting over the mural and possibly commissioning another mural at a different location. She said the Library Commission was told that their vote was required before the issue went before the Arts Commission. She said it was clear to her that the Library Commission did not intend for their decision to be a binding decision about the mural. She urged the Commission to rescind their previous decision.

Mike Rostein said he lives in the neighborhood and he loves the library. He said the murals are pretty mediocre. He said it is a shame to spend money on the murals when the money should be spent on books.

Joyce McKinney said she lives in the neighborhood and she is a member of the Friends of the Library, she said there has been a lack of community process on this issue. She said she only found out about the issue of the mural about a month ago. She said there needs to be a community process. She said these murals are not of artistic merit. She said the assertion and tactic of people who wish to conserve this snapshot in time to be equally offensive.

Anna Bolton said she is a native San Franciscan, she read a letter from Cindy Hale who said she has seen many murals from the 70s and 80s. She said every single mural in San Francisco has history and every single one of them should be saved. She read another letter from another resident who lives in the area that said the author would be sad and ashamed if the mural was removed. She said art is interpretation and is a time in history and it is important that we preserve the art on all three sides of the mural.

Mauricio Vela, part of the Save the Bernal Mural Committee, passed out a letter from a co-muralist of the mural. He said the letter states that the mural celebrates diversity, native heritage and the importance of building

an inclusive activist community for social justice. He said it was true in 1982 and is still true today. He said he supports all sides being restored and he said that it can be done for $40,000. He said a lot of people value the history the mural reflects. He said there needs to be an open and fair process.

Bradley Weimar, an architectural historian, said the decision should be up to the community. He said it does show a problem with the community process for the Branch Library Improvement Program. He said the branch libraries like Bayview and other mid-century buildings do not generate the same reaction and they could be renovated. He said there seems to be a blind spot on the Commission with the mid-century buildings.

Kathy Angus said she has lived in Bernal Heights for 25 years. She said she only became aware of the issue with the mural a few months ago. She said the architecture of the building is outstanding and gorgeous. She said the mural takes away from the architecture. She said she totally believes in murals and she would like to see a new mural painted at a different location with a community process.

Roseanne Liggett said she is requesting that the Library Commission revisit their recommendation to preserve the mural on the front of the building. She said the decision has had an unfortunate consequence. She said the mural is a substandard piece of art work and detracts from the beauty of the building. She said there has been a cross section of people who have come forward to have the building restored and the mural removed. She said the mural can be archived.

Peter Warfield, Library Users Association, said he reviewed the minutes of the Visual Arts Committee since he was not able to go to the meeting. He said it sounds like there are some serious questions about process. He said the artworks being discussed have suffered from serious neglect from the Library. He said the Library has not taken good care of its historic and artistic buildings.

Commission Discussion

Commissioner Ono asked about the next steps and if there is a schedule that needs to be established.

Luis Herrera said Supervisor Campos has not yet scheduled a meeting and he is waiting to discuss with him a process for additional community input.

Commissioner Chin said she is concerned about any outside art at the libraries and the maintenance that it involves.

Luis Herrera said repainting on the Cortland side would be approximately $18,000. He said it would be cleaned up and then repainted. He said there is no money for additional or ongoing maintenance.

Commissioner Del Portillo said the fairest thing to do would be to get the building back to its original and have a community process to find out the majority wishes for a mural.

Commissioner Chin said it is important to have minority representation. She said in the library itself is where you should have the preponderance of the interest of the people. A mural should be temporary. She said it is narrow minded to say that people who prefer a blank wall are racist. She said she does not think the mural belongs there. She said she is willing to rethink this.

Luis Herrera said that it would be possible to bring this back to the Commission for possible action.

Commissioner Munson said a number of the letters received suggested a different location for a new mural. He said that should be an option to be considered as well.

AGENDA ITEM NO. 3. CITY LIBRARIAN'S REPORT

Luis Herrera, City Librarian said the next Generation of Public Library Leaders is a leadership program that 36 staff members participated in. He said the participants were from different divisions and various staff levels.

Terry Carlson, Adult Services Manager at the Richmond Branch; Brian Castagne, Computer Learning Lab and Family Literacy Coordinator for Project Read; and Terry Gwiazdowski, North East District Manager; gave a presentation on the Next Generation of Public Library Leaders Program. The program provided tools, strategies and support to take ownership of one's job and lead from any position. It offered unprecedented access to, and meaningful dialogue with, senior management. It consisted of four full-day leadership sessions and three half-day based workshops. The participants collaborated on 12 cross-divisional/cross classification team projects that built skills, developed new working relationships and benefitted the Library as a whole. There were several Program Outcomes including creating a blueprint for future leadership training.

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on some legislation that was introduced by Supervisor Daly. He said the Legislative Digest is in the Commissioner's packets and in the back. He said the legislation had proposed to prohibit City employees and officers from raising funds for City departments. He said the legislation went to the Board of Supervisors from the Rules Committee without recommendation and with a 6-5 vote the Board of Supervisors defeated the legislation.

Public Comment

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Bradley Weidmeyer said he was a little concerned about the training program. He said he was exposed to some rather questionable behavior at the centennial with the branch manager when discussing issues regarding the renovation. He said he was shocked at the behavior that the library is pursuing to "take down their opponents."

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Commission Discussion

Commissioner Chin said the leadership program is outstanding and it is important to plan for the future. She said she likes the way different job classifications are integrated.

Commissioner Munson said he agreed with Commissioner Chin.

Commissioner Del Portillo said it is important to expose all staff to different types of training. It is a way of allowing staff to see the possibility of upward mobility. She congratulated the Library on instituting this kind of training.

Commissioner Ono said the Gen PL program sounds like a great idea. She asked if there were plans for future programs.

Luis Herrera, City Librarian said the next group will include middle managers and after that there will be another session similar to the first group. He said this is a multi year commitment. He said there will be an evaluation of the first group

AGENDA ITEM NO. 4. FRIENDS OF THE LIBRARY REPORT

There was no report at this meeting.

AGENDA ITEM NO. 5. COUNCIL OF NEIGHBORHOOD LIBRARIES REPORT

Laura Bernabei, representing the Ingleside Branch on the Council of Neighborhood Libraries (CNL), said CNL started as an advocacy group to address library issues. She said it is chaired by the Chief of Branches, Brian Bannon. She said CNL has helped with the opening parties for the new branches and this year there has been four of them. She said close to 1,000 attended the Ingleside Branch opening. She said before each branch opening, CNL helps sponsor a pizza party held at the branch that is a way to thank staff for all their hard work getting the library ready to open. She said so many people and divisions are involved in opening a new branch that it is fun to get them all together. She said CNL has also worked with the branch librarian to develop brochures for each of the new branches. She said CNL members have also developed a lessons learned checklist to identify problems at the new branches to avoid future problems in other branches. She said they check for lighting, sight lines, comfort of furniture, signage, etc. She said CNL meets the last Thursday of every month in the Library. She said the Commission Secretary, Sue Blackman represents the Commission at all the meetings, but of course Commissioners are always welcome to attend.

Luis Herrera, City Librarian, said the CNL does tremendous work in providing input on library services and projects. He said the idea is to have a representative from each neighborhood branch. He said the brochures require a tremendous amount of work and they provide the information for the public when the new branch is opened. He wanted to thank them for their hard work.

Public Comment

Peter Warfield, Library Users Association, said he would like to see the materials passed out by CNL made available to the public.

Sue Cauthen said she is a founding and charter member on CNL, but she had to resign when she became a member of the Library Citizens Advisory Committee. She said she hoped the brochures and lessons learned documents would be made available to the public.

Ellen Egbert said she is a member of CNL, and that at every library opening you will find a beautiful book with calligraphy listing the names of every single person who made a contribution to that branch. She said Laura is the one who prepares that book and she is appreciated for many things in addition to her wonderful cookies.. She said all of the members are also active in their Neighborhood Library Campaigns.

AGENDA ITEM NO. 6. LABOR UNION REPORT

There was no labor union report.

AGENDA ITEM NO. 7. APPROVAL OF THE 2010 LIBRARY COMMISSION MEETING SCHEDULE

Sue Blackman, Library Commission Secretary, said there are two corrections to the draft schedule. She said there should be only one meeting in December on December 2, 2010, and the year at the bottom should be corrected from 2009 to 2010.

Public Comment

An anonymous citizen said the schedule reflects 21 meetings for next year which is up 1 meeting from this year but down from 22 the year before. He said it is important to have as many meetings as possible. He said he would like to see the meetings moved to 5:00 pm so it would be just a little easier for working people to make it to the meetings.

Peter Warfield, Library Users Association, said the schedule is important He said the 4:30 pm start time is an extreme hardship for people with jobs and students including the Library staff. He said it would be helpful if the meetings started at 5:30 pm. or later.

Motion: By Commissioner Del Portillo, seconded by Commissioner Ono, to approve the 2010 Library Commission meeting schedule with the changes as described by the Commission Secretary.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono)

AGENDA ITEM NO. 8. APPROVAL OF THE MINUTES OF SEPTEMBER 3, 2009

Public Comment

An anonymous citizen said there is no legal requirement for a speaker to state their name when speaking at the Commission meeting. He said there are some improvements in the minutes and plenty of errors. He said his comments about the Friends on page 1 did not reflect accurately the point he was making about the Friends. He said on page 2 his comments about the democratic process were misrepresented.

Peter Warfield, Library Users Association, said the previous speaker made some good points. He said the purpose of the written word is to provide an accurate version of what occurred. He said on page 6 his public comment related to people being able to see programs televised on SFGTV. He said under Commission discussion Vivian Pisano's comments should reflect that the computers cost approximately $750 each.

Motion: By Commissioner Chin seconded by Commissioner Del Portillo, to approve the minutes of September 3, 2009.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono).

AGENDA ITEM NO. 9. APPROVAL OF THE MINUTES OF OCTOBER 1, 2009

Public Comment

An anonymous citizen said his comments under public comment on page 1 did not reflect everything he said. He said at the bottom of page 8 his comments were not reflected accurately and there were other examples of inconsistencies as well.

Sue Cauthen said that she had asked that a Library Citizens Advisory Committee Resolution be included in the minutes and she wanted to thank the secretary for including them. She also asked that the Resolution she referred to earlier in today's meeting be included in the minutes for this meeting.

Peter Warfield, Library Users Association, said he hoped that the Commission would get a better microphone for the public. He said there were some significant omissions in this set of minutes. He said under public comment he had said that the Sunshine Task Force voted 8-0 to find against the Library for withholding documents on the Park Branch and that was not reflected in the minutes. He said on page 5 his comments were not accurately reflected regarding the Park Branch.

Motion: By Commissioner Chin seconded by Commissioner Del Portillo, to approve the minutes of October 1, 2009.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono).

AGENDA ITEM NO. 10. ADJOURNMENT

Public Comment

There was no public comment on this item.

Motion: By Commissioner Del Portllio, seconded by Commissioner Ono to adjourn the regular meeting of November 5, 2009.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono).

The meeting adjourned at 7:00 pm.

Sue Blackman
Commission Secretary

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

These summary statements are provided by the speaker: Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Library Commission Meeting of November 5, 2009.

Item 1: General Public Comment

Anonymous Citizen: Commissioners Kane and Lee were at the last meeting to pretend that they believed in responsibility and honesty – it was a dirty job but someone had to do it. No one asked why the issues were only exposed by a Controller's audit and not by regular management oversight.

After twenty minutes you went back to the regular business of "On schedule, on budget, on program" which is not a mantra, it is a shield. Presenting a happy story is good for fund-raising and all that you care about. But it sends a message that you are impervious to truth.

This is contrary to the virtues of an open society. Associations that are built on the premise that anyone who is connected with it is always right are called "gangs." That is why private money is dangerous, because the truth does not matter and the sociopaths are in charge.

Item 2: Arts Commission Action on the Bayview Branch Library Sculpture and the Bernal Heights Branch Library Mural

Anonymous Citizen: It would be advantageous to follow Robert's Rules of Order and first consider the minutes that contain the previous discussion of this issue.

This fits the Library's pattern. It is a self-fulfilling prophesy to ignore and refuse to maintain something, and then use that neglect as a justification. The old Main had "maintain and cherish" on its facade, but the library never does that. It allows things to fall into ruin and then use that as an excuse to get ever increasing funds to start from scratch.

Art communicates to future generations, but the present generation does not have the respect for these works they deserve. If we let these works go, we should not let this happen again. We shouldn't let things dilapidate to generate money, and then only measure the money. It is the traditions of this institution and the public benefit that are supposed to be important.

Item 3: City Librarian's Report

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends and Foundation.

I appreciate the attempt to foster leadership in the staff which is a departure from previous generations when I saw City Librarians scream at staff members to keep them out of commission meetings, and claim that recognizing the Librarians' Guild would be a settlement on the West Bank. Fostering discussion with the rank and file is an enormous step forward.

The centennial at Park Branch was the first because Park is the oldest branch. Former Commission vice-president Karen Crommie went unrecognized because apparently you don't have the institutional memory that goes back twelve years.

You were told the Opening of the Eureka Valley Branch was the halfway point of the BLIP program. What you were not told is that following the original promises, we would be just a couple of months away from its completion.

Item 7: Approval of the 2010 Library Commission Meeting Schedule

Anonymous Citizen: Stop the hate, stop the ignorance – don't accept money from the Friends and Foundation.

I don't know why you give this item short shrift. This schedule represents 21 meetings per year, up from 20 meetings last year, but down from 22 meetings the year before. For most of the history of the library commission there were 11 meetings per year, but that was with a full committee structure and numerous committee meetings each month.

This is pretty sparse. If you consider all of the issues that are brought before you and all the issues that ought to be before you, this should be a very active commission. The fact that you have meetings with a bare quorum is pulling the commission in opposite directions. I think there should be 24 meetings a year.

And the meetings should be at 5:00 o'clock so it is just a little easier for working people and staff to attend.

Item 8: Approval of the Minutes (September 3, 2009)

Anonymous Citizen: Stop the hate, stop the ignorance – don't accept money from the Friends and Foundation.

The chair does not ask for my name. If he was concerned for the record, he would make sure that it reflected the legal requirement that each request for someone's name be accompanied by notice that giving it is voluntary.

The anonymous citizen's general public comment reflects that the Friends give only 7.8% of their expenditures and 2.8% of their assets to the library, but the point was that it represents itself as a charitable organization by claiming that their director's salary, their controller's salary and their office rent is a charitable purpose.

Similarly, the Richmond branch benefitted from a democratic process, but the point was that the library administration resisted that open process, but now takes credit for the benefit that resulted, when it was the Richmond neighborhood citizens who insisted on democracy.

Item 9: Approval of the Minutes (October 1, 2009)

Anonymous Citizen: Stop the hate, stop the ignorance – don't accept money from the Friends and Foundation.

General public comment of the anonymous citizen states that the controller's report is still not on the agenda, when the point was that the August 27 report was being delayed, that it represented numerous issues including $405,000 in

liquidated damages and it was being buried by the administration until it could be considered moot. The central point of delay was omitted.

A scrambled syntax has skewed the meaning in a number of instances. On page 6, last paragraph, the idea of the law requiring minutes include summaries is to allow citizens to speak with their own voice. On the same page, first paragraph, it is having a return home on each page that is important.

On page 4, at the bottom, a report was not part of the background; "backup" means something else.

COALITION FOR
A BETTER NORTH BEACH LIBRARY & PLAYGROUND
1321 Montgomery Street San Francisco CA 94133
415 391 0737

November 5, 2009

MASSIVE SUPPORT FOR SAVING NORTH BEACH LIBARY

Commissioners:

We would like to remind the Library Commission of the massive community-wide support for saving the historic North Beach library from demolition.

Historic preservation architects Carey & Company's just-certified final report on the library states that it is a historic resource eligible for inclusion on both the national and California registers of historic resources. In fact, the Carey report says North Beach has the highest historic integrity of any of the eight Appleton & Wolfard libraries.

Proponents of preserving the North Beach library include the Telegraph Hill Dwellers, North Beach Neighbors, San Francisco Tomorrow and countless other groups and individuals. Significantly, the Historic Preservation Commission echoes these views and is currently pursuing "landmark" status for North Beach.

Sue Cauthen
Chair

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of November 5, 2009

(As approved at the regular meeting of January 7, 2010)

The San Francisco Public Library Commission held a regular meeting on Thursday, November 5, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:41 pm.

Commissioners present: Chin, Del Portillo, Munson and Ono

Commissioners excused: Gomez, Kane, and Lee

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said at the last meeting there was a discussion about the Controller's audit of the West Portal Branch Library. He said Commissioners Kane and Lee asked many questions about the audit but they did not ask why these issues were not exposed during general oversight of the project. He said private money is dangerous because it puts value above the public interest.

Sue Cauthen, speaking on behalf of the Coalition of a Better North Beach Library and Playground said there was a report by the Planning Department on the North Beach Library. She said among the things the report said is that the North Beach Library is an historic resource, which is what triggered the Environmental Impact Report. She said the Telegraph Hill Dwellers have voted to put a park on the triangle and many other community groups support that as well.

Peter Warfield, Library Users Association, said the Sunshine Ordinance Task Force found against the Library for failure to attend two Compliance and Amendments Committee meetings and was sent to the Ethics Commission for action. He said this was based on a previous finding against the Library for not providing construction documents on the Park Branch.

A person who said he was an architectural historian said he is disappointed in the BLIP program. He said the Bayview Branch sculpture

is a major work of sculpture by a recognized artist. He said the Ortega and Merced branches were demolished while the Historic Preservation Commission was carrying out their review of the projects. He said issues at the Park Branch have not been resolved.

AGENDA ITEM NO. 2 ARTS COMMISSION ACTION ON THE BAYVIEW BRANCH SCULPTURE AND THE BERNAL HEIGHTS BRANCH LIBRARY MURAL

Luis Herrera, City Librarian, said the Library Commission voted 7-0 to recommend to the Arts Commission that the Jacque Overhoff's sculpture at the Bayview Branch Library be de-accessioned. Many community members attended the Visual Arts Committee on October 21 in support of de-accessioning the sculpture. The Visual Arts Committee voted unanimously to forward the de-accessioning to the full Arts Commission. The minutes for that meeting are included in your packets. The full Arts Commission voted on consent on November 2 to approve the de-accessioning of the sculpture. He said the Bernal Heights Branch mural was voted on by the Library Commission in August with a 6-1 vote, to urge the Arts Commission to restore the Cortland façade but paint over the other two sides of the building. He said on September 16, the Visual Arts Committee heard the item and after a lengthy hearing tabled the issue. The Visual Arts Committee heard the item again on October 21 and there was a lot of discussion about who had jurisdiction to make this decision. He said the Committee approved the motion with a change to read that the Cortland side would be revitalized and not restored. He said the Committee also reiterated that the mural remains under the jurisdiction of the Library Commission. He said neither side is pleased with the recommendation. At the Arts Commission meeting on November 2, the item was continued at the request of Supervisor David Campos with the rationale that there should be more time for more dialogue from the various parties. He said the issue may not be resolved by the time of the opening of the library but it will not delay the opening in January.

Public Comment

An anonymous citizen said this fits the Library's pattern that if you ignore something and refuse to maintain it you will then need to replace it. He said the present generation doesn't seem to have the respect for these works of art and that is a factor in the decision. He said the Library should make sure this does not happen again and whatever replaces the mural should be cherished and taken care of.

Katie Gough, a resident of Bernal Heights said the problem with the mural is that there was not a meeting about it in the community. She said she thinks the decision about keeping the mural was done behind closed doors and then the word got out and a petition was signed by over 200 people saying they wanted the building restored to its original WPA condition. She said the mural does not fit on the building.

Alfred Bay, a Bernal Heights resident and architect, said the wheelchair ramp has been very well integrated. He said he strongly recommends that the mural not be restored. He said there are many wonderful murals around Bernal Heights and this is not one of them.

Olivia Koosman said she has been a resident of Bernal Heights for 18 years. She said she strongly supports removing the mural from the library. She said it is so important that we have beautiful civic buildings that represent everyone. She asked that there be more community meetings in the community.

Richard Everett was in a meeting with Supervisor Campos and there was concern that there was not an open process for the decision to retain the mural. He said it appeared the Library Commission had a reluctance to vote on the issue and then they were sent to the Arts Commission. He said they have put together a coalition opposing the mural and they strongly urge that additional discussion take place.

Ellen Egbert said the Library Commission had anticipated that the Arts Commission would let the Library Commission off the hook on the final decision about the mural and clearly that is not the case. She said some of the Commission members spoke about the possibility of painting over the mural and possibly commissioning another mural at a different location. She said the Library Commission was told that their vote was required before the issue went before the Arts Commission. She said it was clear to her that the Library Commission did not intend for their decision to be a binding decision about the mural. She urged the Commission to rescind their previous decision.

Mike Rostein said he lives in the neighborhood and he loves the library. He said the murals are pretty mediocre. He said it is a shame to spend money on the murals when the money should be spent on books.

Joyce McKinney said she lives in the neighborhood and she is a member of the Friends of the Library, she said there has been a lack of community process on this issue. She said she only found out about the issue of the mural about a month ago. She said there needs to be a community process. She said these murals are not of artistic merit. She said the assertion and tactic of people who wish to conserve this snapshot in time to be equally offensive.

Anna Bolton said she is a native San Franciscan, she read a letter from Cindy Hale who said she has seen many murals from the 70s and 80s. She said every single mural in San Francisco has history and every single one of them should be saved. She read another letter from another resident who lives in the area that said the author would be sad and ashamed if the mural was removed. She said art is interpretation and is a time in history and it is important that we preserve the art on all three sides of the mural.

Mauricio Vela, part of the Save the Bernal Mural Committee, passed out a letter from a co-muralist of the mural. He said the letter states that the mural celebrates diversity, native heritage and the importance of building an inclusive activist community for social justice. He said it was true in 1982 and is still true today. He said he supports all sides being restored and he said that it can be done for $40,000. He said a lot of people value the history the mural reflects. He said there needs to be an open and fair process.

Bradley Weimar, an architectural historian, said the decision should be up to the community. He said it does show a problem with the community process for the Branch Library Improvement Program. He said the branch libraries like Bayview and other mid-century buildings do not generate the same reaction and they could be renovated. He said there seems to be a blind spot on the Commission with the mid-century buildings.

Kathy Angus said she has lived in Bernal Heights for 25 years. She said she only became aware of the issue with the mural a few months ago. She said the architecture of the building is outstanding and gorgeous. She said the mural takes away from the architecture. She said she totally believes in murals and she would like to see a new mural painted at a different location with a community process.

Roseanne Liggett said she is requesting that the Library Commission revisit their recommendation to preserve the mural on the front of the building. She said the decision has had an unfortunate consequence. She said the mural is a substandard piece of art work and detracts from the beauty of the building. She said there has been a cross section of people who have come forward to have the building restored and the mural removed. She said the mural can be archived.

Peter Warfield, Library Users Association, said he reviewed the minutes of the Visual Arts Committee since he was not able to go to the meeting. He said it sounds like there are some serious questions about process. He said the artworks being discussed have suffered from serious neglect from the Library. He said the Library has not taken good care of its historic and artistic buildings.

Commission Discussion

Commissioner Ono asked about the next steps and if there is a schedule that needs to be established.

Luis Herrera said Supervisor Campos has not yet scheduled a meeting and he is waiting to discuss with him a process for additional community input.

Commissioner Chin said she is concerned about any outside art at the libraries and the maintenance that it involves.

Luis Herrera said repainting on the Cortland side would be approximately $18,000. He said it would be cleaned up and then repainted. He said there is no money for additional or ongoing maintenance.

Commissioner Del Portillo said the fairest thing to do would be to get the building back to its original and have a community process to find out the majority wishes for a mural.

Commissioner Chin said it is important to have minority representation. She said in the library itself is where you should have the preponderance of the interest of the people. A mural should be temporary. She said it is narrow minded to say that people who prefer a blank wall are racist. She said she does not think the mural belongs there. She said she is willing to rethink this.

Luis Herrera said that it would be possible to bring this back to the Commission for possible action.

Commissioner Munson said a number of the letters received suggested a different location for a new mural. He said that should be an option to be considered as well.

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Public Comment

Peter Warfield, Library Users Association, said he would like to see the materials passed out by CNL made available to the public.

Sue Cauthen said she is a founding and charter member on CNL, but she had to resign when she became a member of the Library Citizens Advisory Committee. She said she hoped the brochures and lessons learned documents would be made available to the public.

Ellen Egbert said she is a member of CNL, and that at every library opening you will find a beautiful book with calligraphy listing the names of every single person who made a contribution to that branch. She said Laura is the one who prepares that book and she is appreciated for many things in addition to her wonderful cookies.. She said all of the members are also active in their Neighborhood Library Campaigns.

AGENDA ITEM NO. 6. LABOR UNION REPORT

There was no labor union report.

AGENDA ITEM NO. 7. APPROVAL OF THE 2010 LIBRARY COMMISSION MEETING SCHEDULE

Sue Blackman, Library Commission Secretary, said there are two corrections to the draft schedule. She said there should be only one meeting in December on December 2, 2010, and the year at the bottom should be corrected from 2009 to 2010.

Public Comment

An anonymous citizen said the schedule reflects 21 meetings for next year which is up 1 meeting from this year but down from 22 the year before. He said it is important to have as many meetings as possible. He said he would like to see the meetings moved to 5:00 pm so it would be just a little easier for working people to make it to the meetings.

Peter Warfield, Library Users Association, said the schedule is important He said the 4:30 pm start time is an extreme hardship for people with jobs and students including the Library staff. He said it would be helpful if the meetings started at 5:30 pm. or later.

Motion: By Commissioner Del Portillo, seconded by Commissioner Ono, to approve the 2010 Library Commission meeting schedule with the changes as described by the Commission Secretary.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono)

AGENDA ITEM NO. 8. APPROVAL OF THE MINUTES OF SEPTEMBER 3, 2009

Public Comment

An anonymous citizen said there is no legal requirement for a speaker to state their name when speaking at the Commission meeting. He said

there are some improvements in the minutes and plenty of errors. He said his comments about the Friends on page 1 did not reflect accurately the point he was making about the Friends. He said on page 2 his comments about the democratic process were misrepresented.

Peter Warfield, Library Users Association, said the previous speaker made some good points. He said the purpose of the written word is to provide an accurate version of what occurred. He said on page 6 his public comment related to people being able to see programs televised on SFGTV. He said under Commission discussion Vivian Pisano's comments should reflect that the computers cost approximately $750 each.

Motion: By Commissioner Chin seconded by Commissioner Del Portillo, to approve the minutes of September 3, 2009.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono).

AGENDA ITEM NO. 9. APPROVAL OF THE MINUTES OF OCTOBER 1, 2009

Public Comment

An anonymous citizen said his comments under public comment on page 1 did not reflect everything he said. He said at the bottom of page 8 his comments were not reflected accurately and there were other examples of inconsistencies as well.

Sue Cauthen said that she had asked that a Library Citizens Advisory Committee Resolution be included in the minutes and she wanted to thank the secretary for including them. She also asked that the Resolution she referred to earlier in today's meeting be included in the minutes for this meeting.

Peter Warfield, Library Users Association, said he hoped that the Commission would get a better microphone for the public. He said there were some significant omissions in this set of minutes. He said under public comment he had said that the Sunshine Task Force voted 8-0 to find against the Library for withholding documents on the Park Branch and that was not reflected in the minutes. He said on page 5 his comments were not accurately reflected regarding the Park Branch.

Motion: By Commissioner Chin seconded by Commissioner Del Portillo, to approve the minutes of October 1, 2009.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono).

AGENDA ITEM NO. 10. ADJOURNMENT

Public Comment

There was no public comment on this item.

Motion: By Commissioner Del Portllio, seconded by Commissioner Ono to adjourn the regular meeting of November 5, 2009.

Action: AYES 4-0: (Chin, Del Portillo, Munson and Ono).

The meeting adjourned at 7:00 pm.

Sue Blackman
Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

These summary statements are provided by the speaker: Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Library Commission Meeting of November 5, 2009.

Item 1: General Public Comment

Anonymous Citizen: Commissioners Kane and Lee were at the last meeting to pretend that they believed in responsibility and honesty – it was a dirty job but someone had to do it. No one asked why the issues were only exposed by a Controller's audit and not by regular management oversight.

After twenty minutes you went back to the regular business of "On schedule, on budget, on program" which is not a mantra, it is a shield. Presenting a happy story is good for fund-raising and all that you care about. But it sends a message that you are impervious to truth.

This is contrary to the virtues of an open society. Associations that are built on the premise that anyone who is connected with it is always right are called "gangs." That is why private money is dangerous, because the truth does not matter and the sociopaths are in charge.

Item 2: Arts Commission Action on the Bayview Branch Library Sculpture and the Bernal Heights Branch Library Mural

Anonymous Citizen: It would be advantageous to follow Robert's Rules of Order and first consider the minutes that contain the previous discussion of this issue.

This fits the Library's pattern. It is a self-fulfilling prophesy to ignore and refuse to maintain something, and then use that neglect as a justification. The old Main had "maintain and cherish" on its facade, but the library never does that. It allows things to fall into ruin and then use that as an excuse to get ever increasing funds to start from scratch.

Art communicates to future generations, but the present generation does not have the respect for these works they deserve. If we let these works go, we should not let this happen again. We shouldn't let things dilapidate to generate money, and then only measure the money. It is the traditions of this institution and the public benefit that are supposed to be important.

Item 3: City Librarian's Report

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends and Foundation.

I appreciate the attempt to foster leadership in the staff which is a departure from previous generations when I saw City Librarians scream at staff members to keep them out of commission meetings, and claim that recognizing the Librarians' Guild would be a settlement on the West Bank. Fostering discussion with the rank and file is an enormous step forward.

The centennial at Park Branch was the first because Park is the oldest branch. Former Commission vice-president Karen Crommie went unrecognized because apparently you don't have the institutional memory that goes back twelve years.

You were told the Opening of the Eureka Valley Branch was the halfway point of the BLIP program. What you were not told is that following the original promises, we would be just a couple of months away from its completion.

Item 7: Approval of the 2010 Library Commission Meeting Schedule

Anonymous Citizen: Stop the hate, stop the ignorance – don't accept money from the Friends and Foundation.

I don't know why you give this item short shrift. This schedule represents 21 meetings per year, up from 20 meetings last year, but down from 22 meetings the year before. For most of the history of the library commission there were 11 meetings per year, but that was with a full committee structure and numerous committee meetings each month.

This is pretty sparse. If you consider all of the issues that are brought before you and all the issues that ought to be before you, this should be a very active commission. The fact that you have meetings with a bare quorum is pulling the commission in opposite directions. I think there should be 24 meetings a year.

And the meetings should be at 5:00 o'clock so it is just a little easier for working people and staff to attend.

Item 8: Approval of the Minutes (September 3, 2009)

Anonymous Citizen: Stop the hate, stop the ignorance – don't accept money from the Friends and Foundation.

The chair does not ask for my name. If he was concerned for the record, he would make sure that it reflected the legal requirement that each request for someone's name be accompanied by notice that giving it is voluntary.

The anonymous citizen's general public comment reflects that the Friends give only 7.8% of their expenditures and 2.8% of their assets to the library, but the point was that it represents itself as a charitable organization by claiming that their director's salary, their controller's salary and their office rent is a charitable purpose.

Similarly, the Richmond branch benefitted from a democratic process, but the point was that the library administration resisted that open process, but now takes credit for the benefit that resulted, when it was the Richmond neighborhood citizens who insisted on democracy.

Item 9: Approval of the Minutes (October 1, 2009)

Anonymous Citizen: Stop the hate, stop the ignorance – don't accept money from the Friends and Foundation.

General public comment of the anonymous citizen states that the controller's report is still not on the agenda, when the point was that the August 27 report was being delayed, that it represented numerous issues including $405,000 in

liquidated damages and it was being buried by the administration until it could be considered moot. The central point of delay was omitted.

A scrambled syntax has skewed the meaning in a number of instances. On page 6, last paragraph, the idea of the law requiring minutes include summaries is to allow citizens to speak with their own voice. On the same page, first paragraph, it is having a return home on each page that is important.

On page 4, at the bottom, a report was not part of the background; "backup" means something else.

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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NOV 16 2009

SAN FRANCISCO
PUBLIC LIBRARY

9/09

Gavin Newsom
Mayor

Dewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, November 19, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT
(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda).

2. BRANCH LIBRARY IMPROVEMENT PROGRAM BUDGET TRANSFERS **DISCUSSION/ACTION**
(Discussion and possible action to approve changes to budget for the following Branch Library Improvement Program (BLIP) projects and accounts: Mission Bay; West Portal; Sunset; Marina; Glen Park; Western Addition; Noe Valley; Eureka Valley; Bernal Heights; Parkside; Anza; Merced; Presidio; Visitacion Valley; and Moving and Interim Services.
Explanatory document: Memorandum to Commission from City Librarian dated November 16, 2009.

3. BOND PROGRAM MANAGER'S REPORT **DISCUSSION**
(This is a discussion item to allow the Branch Library Bond Program Manager to report on recent bond program related activities and make announcements.)
This report will consist of *informational presentations*: none *regular reports*: program budget, schedule, and construction reports; active projects; and community outreach; and *special reports:* Presidio Branch Peer Review Response and North Beach Branch Peer Review Response.
Explanatory documents: Current Budget Report; Library Commission Schedule Report; Presidio Branch Peer Review Response and North Beach Branch Peer Review Response.

4. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 11/16/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

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Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244. San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site: sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

San Francisco Public Library Commission
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Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of November 19, 2009

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

The San Francisco Public Library Commission held a regular meeting on Thursday, November 19, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:37 pm.

Commissioners present: Del Portillo, Gomez, Lee, Munson and Ono

Commissioner excused: Chin

Commissioner Kane arrived at 4:51 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said that when the Controller's Report was discussed the explanation from the Department of Public Works (DPW) was all due to the anti-social activity of the neighbor next to the West Portal Branch. He said when the neighbor complained the library provoked her with its arrogance. He said the Commission did not ask if the $405,000 in liquidated damages was preventable.

Sue Cauthen, Chair Library Citizens Advisory Committee (LCAC), said the LCAC passed a resolution on the Branch Library Improvement Program Audit of the West Portal library. She said LCAC is asking the Board of Supervisors to adopt a resolution urging DPW and the Library to adhere to BLIP contract terms; facilitate completion of BLIP projects on time and on budget; and audit other BLIP projects with a dedicated funding source.

Peter Warfield, Library Users Association, said the Sunshine Ordinance Task Force found that the Commission unlawfully silenced a member of the public. The Task Force further found that the administration had unlawfully withheld Park Branch renovation documents from a member of the public. He said there has been no response by the Commission to these actions.

AGENDA ITEM NO. 2. BRANCH LIBRARY IMPROVEMENT PROGRAM BUDGET TRANSFERS

Luis Herrera, City Librarian said there is a memo on the two actions before the Commission today. He said 12 of the 24 BLIP projects are now completed, 7 are under construction, 3 projects are in bid and award and 2 projects are in design. He said an assessment has been done of available funds from various projects.

Jill Bourne, Deputy City Librarian, gave a presentation on the actions before the Commission at today's meeting. She said they are recommending that the Commission 1) Transfer funds from available sources to the Program Reserve and 2) Transfer funds to two project budgets to meet identified needs. She said there are 7 completed and closed out projects that show a positive balance that can now be transferred to the Program Reserve including: Mission Bay, $80,232; West Portal, $153,519; Sunset, $50,891; Marina, $26,181; Glen Park, $682; Western Addition, $43,683; and Noe Valley, $226,364. She said Eureka Valley has been completed but not closed out and has a balance of $1,100,000 to be transferred to the Program Reserve. She said Bernal Heights, $200,000; Parkside, $721,810; Anza, $731,469; and Merced $209,799 have recently awarded construction contracts with positive balances that can also be transferred to the Reserve. She said additionally the program-wide library costs, $250,000 and the moving and interim services $132,441 accounts also have a balance that can be transferred to the Reserve. She said the total is $3,927,071 that can be transferred to the Program Reserve. She said it is important to place all the remaining funds in the Program Reserve because additional funds are needed for the Presidio and Visitacion Valley Branches.

Roberto Lombardi, Facilities Director, said the additional funds will be needed for the Presidio Branch for the exterior restoration. He showed a drawing and photographs of the problems with the exterior and explained the work that will need to be done.

Jill Bourne said the Visitacion Valley Branch will need additional funds because of the costs associated with achieving LEED Silver, replacement of asphalt roof shingles with clay tile, related structural enhancements and an increase to the construction contingency (15%) to cover unforeseen conditions. She said they are requesting that $1,731,896 be transferred from the Program Reserve to the Presidio Branch and $1,646,281 be transferred from the Program Reserve to the Visitacion Valley Branch for a total of $3,378,177. She said the Program Reserve currently is $5,160,896 and with the recommended actions will be $5,709,790.

Public Comment

An anonymous citizen said this is a sudden turn of events to find that there is $4 million hanging out there. He said various communities have been told there is no money for interim services because budgets are

very tight. He asked if the failure of maintenance at the Presidio branch is the cause for a capital project for the exterior.

Peter Warfield, Library Users Association, said there are some rather shocking oversights or at least things ignored. He said if you take the savings of $3.9 million plus and subtract the expanded scope on the two libraries you have $548,894 remaining. He said people in Haight Asbury have been told about the inability of the library to provide a measly $60,000 to $120,000 for an alternate site for a year while the Park Branch is closed. He said he would urge that the Commission put some of this money aside for temporary services at the Park Branch.

Commission Discussion

Commissioner Lee said we are very fortunate projects are under budget. He said the money needs to be transferred as recommended by the staff.

Commissioner Munson said there were several years when construction costs were high. He said they need to maintain an adequate reserve to prepare for any surprises that may arise.

Commissioner Del Portillo said she agrees with the two previous Commissioners and said she wanted to congratulate staff on doing a very good job and wisely identifying money that can be put into the reserve. She said you do not know what tomorrow will bring.

Commissioner Ono said she agrees with previous speakers. She asked about the qualifications of the contractor to do the exterior work at the Presidio Branch.

Roberto Lombardi, Facilities Director, said that the exterior work is very specialized so the contractor for the Presidio Branch will hire qualified subcontractors with that specialty.

Luis Herrera, City Librarian, said the Commission several years ago approved work on the exterior of the Presidio Branch.

Commissioner Kane said the Library is lucky that we have savings. He said there are projects coming up that are not fully funded so keeping the reserve as large as possible is very important. He said we have to do these projects right. He asked about the budget transfer for the Visitacion Valley branch.

Luis Herrera said the clay tiles and structural changes are a big chunk of the increase. He said additional costs are to achieve LEED Silver.

Jill Bourne, Deputy City Librarian, said there are hard costs of about $600,000 and soft costs of approximately $100,000 for LEED Silver.

Samuel Chiu, Project Manager, said there is site improvement work needed to obtain LEED Silver including for storm water runoff.

Commissioner Lee asked about the additional soft costs for LEED.

Samuel Chiu said part of the soft costs go to the commissioning for engineering consultants to come in and test the systems.

Motion: By Commissioner Munson, seconded by Commissioner Del Portillo to approve the transfer of funds from available sources to the Program Reserve and transfer of funds to two project budgets to meet identified needs as outlined above and in the City Librarian's memo dated November 16, 2009.

Action: AYES 6-0: (Del Portillo, Gomez, Kane, Lee, Munson and Ono).

AGENDA ITEM NO. 3. BOND PROGRAM MANAGER'S REPORT

Brian Bannon, Chief of Branches, gave the Bond Program Manager's report for Lena Chen, who was out of the office. He said there were no informational presentations and there are two special reports, the Peer review responses for Presidio and North Beach branches. He said as of 5/21/09 the approved budget was $187,166,352. He said the schedule reflects the changes made by the Commission at the October meeting. He said the schedule is available in the Commissioners packets and also available at the back of the room. He gave the status of the program and said that 7 property acquisitions are complete. He said the support services facility is in operation; 12 branches are complete and open; 7 branches are in construction; 3 branches are in bid and award and 2 branches are in design. He showed photographs and gave reports on projects in construction including: Bernal Heights, Potrero; Parkside; Visitacion Valley; Ortega; Anza and Merced. He said projects in bid and award are Golden Gate Valley; Presidio and Park. He said projects in design are Bayview and North Beach. He gave a summary of public outreach for the program including the Eureka Valley Grand Opening and the Golden Gate Valley Closing Party. He said the Peer Review for the Presidio Branch Library was held on February 5, 2009. He said the peer review response addresses five issues raised at the Peer Review. Issues addressed include: concerns about the safety of the radiators; the possibility of a more modern design; the possibility of brightening and lightening the interior; providing good exterior lighting for the access ramp; and concerns about indirect lighting. He said the Peer Review for the North Beach Branch Library was held on June 4, 2009. He said the peer review response addresses seven issues raised at the Peer Review. Issues addressed include: combining the circ/reference/children's desks; the ease of use by staff of the meshed screens for closing off the ground floor of the library after-hours; concern over the height of the fencing surrounding the tennis courts; the possibility of adding more glass to the adult reading room; adding display areas about literature and the neighborhood; construction using high-quality materials and craftsmanship and concern regarding the orange color for the interior of the library.

Public Comment

An anonymous citizen said he went to the opening of the Eureka Valley branch. He said he also went to the Golden Gate Valley branch closing party and it was very quiet. He said the report given said the contract had not been awarded for Golden Gate Valley, so he asked why the branch was closed.

Peter Warfield, Library Users Association, said he is a member of the Library Citizens Advisory Committee (LCAC). He said a presentation was given by the library at LCAC's meeting the night before and they did not provide any handouts or give the detail that was given at this meeting. He said there are enormous increases in the budgets for some of the projects. He said there have been increases to the North Beach and Ortega branches, but there has been nothing added for interim services for the Park branch.

Sue Cauthen said the LCAC was disappointed that the City Librarian did not attend their meeting and that they did not bring any documents. She said the LCAC is made up of 17 people who are very interested in the BLIP program. She said the City Librarian has said he will attend their December meeting. She said the EIR for the North Beach Branch will not be out until April. She said her understanding from the California Environmental Quality Act says there should be a halt in moving forward until the EIR results are published.

Ellen Egbert, Bernal Heights, said the report said the Golden Gate Valley branch is under budget including the add alternates. She said they did not do all of the add alternates and she hoped that any of the add alternates are ones that are really needed. She said she stopped at the Eureka Valley branch yesterday while they were having the tiny tots program and she recommends that everyone go to the branch and see the Shades photographs.

Commission Discussion

Commissioner Munson said the Commission is trying to keep a long term oversight view for a 50 year life for the libraries. He said the management does a good job of listening to the public.

Commissioner Kane asked about schedule changes, the Bernal mural and staff assignments for branch closures.

Luis Herrera, City Librarian, said that schedule changes are brought to the Commission when there is a delay of more than 2 months. He said there was no new update on the Bernal mural. He said staff is reassigned from closed branches. He said they would come back for a discussion on operational issues as part of next year's budget discussions.

AGENDA ITEM NO. 4. ADJOURNMENT

President Gomez said she would like to adjourn the meeting in honor of Effie Lee Morris who passed away recently. She said she was the first Children's Library Services Coordinator in 1963 and she created the Children's Historical Research Collection. She said she was an advocate for library services for children, minorities and the visually impaired. She said she was the first African-American President of the Public Library Association. She said she began her career as a children's librarian in 1946.

Public Comment

An anonymous citizen said not only was Effie Lee Morris a national library authority but she was a mentor of his. He said it was natural for librarians in her era to reach out and be tolerant and it is only with privatization that makes them exclusive and intolerant. He said they were the only two people who spoke of principle and public benefit. He said she did not retire she resigned because she wanted to make a point that she had been driven out. He said she was a real library hero.

Peter Warfield, Library Users Association, said Effie Lee Morris was one of a kind. He said she was extraordinarily knowledgeable, she was warm and she was willing to share her knowledge in a very kind and generous way. He said she was truly concerned with Library service for everyone.

Toni Bernardi, Chief of Children and Youth Services, said Effie Lee Morris was an incredible and indomitable woman. She said it was a shock to get the call about her death. She said she was a great lady who influenced services for children at the local, national and even international level and she will be missed. She said there is not a children's library in this country that has not been touched in some way by Effie Lee Morris. She said she cannot be replaced.

Luis Herrera, City Librarian, said Effie Lee Morris leaves a remarkable legacy.

Motion: By Commissioner Lee, seconded by Commissioner Munson to adjourn the regular meeting of November 19, 2009 in honor of Effie Lee Morris.

Action: AYES 6-0: (Del Portillo, Gomez, Kane, Lee, Munson and Ono).

The meeting adjourned at 6:04 pm.

Sue Blackman
Commission Secretary

Please note: These are draft minutes subject to revision by the Public Library Commission. Copies of commission minutes and handouts are available in the office of the secretary of the San Francisco Public Library

Commission, 6th floor, Main Library, 100 Larkin Street, San Francisco, CA 94102-4733.

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

These summary statements are provided by the speaker: Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Library Commission Meeting of November 19, 2009.

Item 1: General Public Comment

Anonymous Citizen: The explanation for the Controller's audit blamed your neighbor. At face value, you have provoked a West Portal homeowner to act like a street thug. How proud are you of that? Did you just laugh and put five dollars in the public comment fund?

Are you really so arrogant and contemptuous that five dollars in the public comment fund is more important than $405,000 in the liquidated damages that represents the public benefit? Your arrogance has become a goal unto itself.

The idea that created the library commission was that this lady could be your neighbor, or you, and a bond of humanity would keep our government decent and humane.

The nightmare of dehumanization that our literature foretold was individuals would become placeholders for the corporations and the idea of human sympathy would become an occasion for mockery. Your capacity for cruelty has become a badge of your success.

Item 2: Branch Library Improvement Program Budget Transfers

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends and Foundation.

It would be nice if the citizens had access to the graphic displays.

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The word we heard from the presenter was "balance." Without any details, are we supposed to take his word for it? No one wants to be thought of as "too" serious, but "whimsical" at the Presidio Branch could be quite dangerous. We could be shown the "color palate" that accomplishes this.

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She was a true library hero.

LIBRARY CITIZENS ADVISORY COMMITTEE
Room 278 City Hall
San Francisco, California 94102

415 391 0737

November 18, 2009

RESOLUTION: BLIP AUDIT PROGRAM

Whereas the San Francisco Controller's audit of the West Portal library modernization project found numerous violations of the contract terms; and

Whereas, the Library Citizens Advisory Committee heard presentations from the Controller's office and the Department of Public Works project manager; and

Whereas, it is critical that projects of the Branch Library Improvement Program (BLIP) adhere to their contract requirements;

Therefore be it resolved that:

The Board of Supervisors Library Citizens Advisory Committee recommends that the BOS adopt a resolution urging the Department of Public Works and San Francisco Public Library to take the necessary steps to (1) adhere to BLIP contract terms, (2) facilitate completion of BLIP projects on time and on budget and (3) audit other BLIP projects with a dedicated funding source.

San Francisco Public Library Commission
100 Larkin Street, San Francisco, CA 94102-4733
Phone 415.557.4233, Fax 415.557.4240

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SAN FRANCISCO
PUBLIC LIBRARY

Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of November 19, 2009

(As approved at the regular meeting of January 7, 2010)

The San Francisco Public Library Commission held a regular meeting on Thursday, November 19, 2009, in the Koret Auditorium, Main Library.

The meeting was called to order at 4:37 pm.

Commissioners present: Del Portillo, Gomez, Lee, Munson and Ono

Commissioner excused: Chin

Commissioner Kane arrived at 4:51 pm.

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said that when the Controller's Report was discussed the explanation from the Department of Public Works (DPW) was all due to the anti-social activity of the neighbor next to the West Portal Branch. He said when the neighbor complained the library provoked her with its arrogance. He said the Commission did not ask if the $405,000 in liquidated damages was preventable.

Sue Cauthen, Chair Library Citizens Advisory Committee (LCAC), said the LCAC passed a resolution on the Branch Library Improvement Program Audit of the West Portal library. She said LCAC is asking the Board of Supervisors to adopt a resolution urging DPW and the Library to adhere to BLIP contract terms; facilitate completion of BLIP projects on time and on budget; and audit other BLIP projects with a dedicated funding source.

Peter Warfield, Library Users Association, said the Sunshine Ordinance Task Force found that the Commission unlawfully silenced a member of the public. The Task Force further found that the administration had unlawfully withheld Park Branch renovation documents from a member of the public. He said there has been no response by the Commission to these actions.

AGENDA ITEM NO. 2. BRANCH LIBRARY IMPROVEMENT PROGRAM BUDGET TRANSFERS

Luis Herrera, City Librarian said there is a memo on the two actions before the Commission today. He said 12 of the 24 BLIP projects are now completed, 7 are under construction, 3 projects are in bid and award and 2 projects are in design. He said an assessment has been done of available funds from various projects.

Jill Bourne, Deputy City Librarian, gave a presentation on the actions before the Commission at today's meeting. She said they are recommending that the Commission 1) Transfer funds from available sources to the Program Reserve and 2) Transfer funds to two project budgets to meet identified needs. She said there are 7 completed and closed out projects that show a positive balance that can now be transferred to the Program Reserve including: Mission Bay, $80,232; West Portal, $153,519; Sunset, $50,891; Marina, $26,181; Glen Park, $682; Western Addition, $43,683; and Noe Valley, $226,364. She said Eureka Valley has been completed but not closed out and has a balance of $1,100,000 to be transferred to the Program Reserve. She said Bernal Heights, $200,000; Parkside, $721,810; Anza, $731,469; and Merced $209,799 have recently awarded construction contracts with positive balances that can also be transferred to the Reserve. She said additionally the program-wide library costs, $250,000 and the moving and interim services $132,441 accounts also have a balance that can be transferred to the Reserve. She said the total is $3,927,071 that can be transferred to the Program Reserve. She said it is important to place all the remaining funds in the Program Reserve because additional funds are needed for the Presidio and Visitacion Valley Branches.

Roberto Lombardi, Facilities Director, said the additional funds will be needed for the Presidio Branch for the exterior restoration. He showed a drawing and photographs of the problems with the exterior and explained the work that will need to be done.

Jill Bourne said the Visitacion Valley Branch will need additional funds because of the costs associated with achieving LEED Silver, replacement of asphalt roof shingles with clay tile, related structural enhancements and an increase to the construction contingency (15%) to cover unforeseen conditions. She said they are requesting that $1,731,896 be transferred from the Program Reserve to the Presidio Branch and $1,646,281 be transferred from the Program Reserve to the Visitacion Valley Branch for a total of $3,378,177. She said the Program Reserve currently is $5,160,896 and with the recommended actions will be $5,709,790.

Public Comment

An anonymous citizen said this is a sudden turn of events to find that there is $4 million hanging out there. He said various communities have

been told there is no money for interim services because budgets are very tight. He asked if the failure of maintenance at the Presidio branch is the cause for a capital project for the exterior.

Peter Warfield, Library Users Association, said there are some rather shocking oversights or at least things ignored. He said if you take the savings of $3.9 million plus and subtract the expanded scope on the two libraries you have $548,894 remaining. He said people in Haight Asbury have been told about the inability of the library to provide a measly $60,000 to $120,000 for an alternate site for a year while the Park Branch is closed. He said he would urge that the Commission put some of this money aside for temporary services at the Park Branch.

Commission Discussion

Commissioner Lee said we are very fortunate projects are under budget. He said the money needs to be transferred as recommended by the staff.

Commissioner Munson said there were several years when construction costs were high. He said they need to maintain an adequate reserve to prepare for any surprises that may arise.

Commissioner Del Portillo said she agrees with the two previous Commissioners and said she wanted to congratulate staff on doing a very good job and wisely identifying money that can be put into the reserve. She said you do not know what tomorrow will bring.

Commissioner Ono said she agrees with previous speakers. She asked about the qualifications of the contractor to do the exterior work at the Presidio Branch.

Roberto Lombardi, Facilities Director, said that the exterior work is very specialized so the contractor for the Presidio Branch will hire qualified subcontractors with that specialty.

Luis Herrera, City Librarian, said the Commission several years ago approved work on the exterior of the Presidio Branch.

Commissioner Kane said the Library is lucky that we have savings. He said there are projects coming up that are not fully funded so keeping the reserve as large as possible is very important. He said we have to do these projects right. He asked about the budget transfer for the Visitacion Valley branch.

Luis Herrera said the clay tiles and structural changes are a big chunk of the increase. He said additional costs are to achieve LEED Silver.

Jill Bourne, Deputy City Librarian, said there are hard costs of about $600,000 and soft costs of approximately $100,000 for LEED Silver.

Samuel Chiu, Project Manager, said there is site improvement work needed to obtain LEED Silver including for storm water runoff.

Commissioner Lee asked about the additional soft costs for LEED.

Samuel Chiu said part of the soft costs go to the commissioning for engineering consultants to come in and test the systems.

Motion: By Commissioner Munson, seconded by Commissioner Del Portillo to approve the transfer of funds from available sources to the Program Reserve and transfer of funds to two project budgets to meet identified needs as outlined above and in the City Librarian's memo dated November 16, 2009.

Action: AYES 6-0: (Del Portillo, Gomez, Kane, Lee, Munson and Ono).

AGENDA ITEM NO. 3. BOND PROGRAM MANAGER'S REPORT

Brian Bannon, Chief of Branches, gave the Bond Program Manager's report for Lena Chen, who was out of the office. He said there were no informational presentations and there are two special reports, the Peer review responses for Presidio and North Beach branches. He said as of 5/21/09 the approved budget was $187,166,352. He said the schedule reflects the changes made by the Commission at the October meeting. He said the schedule is available in the Commissioners packets and also available at the back of the room. He gave the status of the program and said that 7 property acquisitions are complete. He said the support services facility is in operation; 12 branches are complete and open; 7 branches are in construction; 3 branches are in bid and award and 2 branches are in design. He showed photographs and gave reports on projects in construction including: Bernal Heights, Potrero; Parkside; Visitacion Valley; Ortega; Anza and Merced. He said projects in bid and award are Golden Gate Valley; Presidio and Park. He said projects in design are Bayview and North Beach. He gave a summary of public outreach for the program including the Eureka Valley Grand Opening and the Golden Gate Valley Closing Party. He said the Peer Review for the Presidio Branch Library was held on February 5, 2009. He said the peer review response addresses five issues raised at the Peer Review. Issues addressed include: concerns about the safety of the radiators; the possibility of a more modern design; the possibility of brightening and lightening the interior; providing good exterior lighting for the access ramp; and concerns about indirect lighting. He said the Peer Review for the North Beach Branch Library was held on June 4, 2009. He said the peer review response addresses seven issues raised at the Peer Review. Issues addressed include: combining the circ/reference/children's desks; the ease of use by staff of the meshed screens for closing off the ground floor of the library after-hours; concern over the height of the fencing surrounding the tennis courts; the possibility of adding more glass to the adult reading room; adding display areas about literature and the neighborhood; construction using high-quality materials and

craftsmanship and concern regarding the orange color for the interior of the library.

Public Comment

An anonymous citizen said he went to the opening of the Eureka Valley branch. He said he also went to the Golden Gate Valley branch closing party and it was very quiet. He said the report given said the contract had not been awarded for Golden Gate Valley, so he asked why the branch was closed.

Peter Warfield, Library Users Association, said he is a member of the Library Citizens Advisory Committee (LCAC). He said a presentation was given by the library at LCAC's meeting the night before and they did not provide any handouts or give the detail that was given at this meeting. He said there are enormous increases in the budgets for some of the projects. He said there have been increases to the North Beach and Ortega branches, but there has been nothing added for interim services for the Park branch.

Sue Cauthen said the LCAC was disappointed that the City Librarian did not attend their meeting and that they did not bring any documents. She said the LCAC is made up of 17 people who are very interested in the BLIP program. She said the City Librarian has said he will attend their December meeting. She said the EIR for the North Beach Branch will not be out until April. She said her understanding from the California Environmental Quality Act says there should be a halt in moving forward until the EIR results are published.

Ellen Egbert, Bernal Heights, said the report said the Golden Gate Valley branch is under budget including the add alternates. She said they did not do all of the add alternates and she hoped that any of the add alternates are ones that are really needed. She said she stopped at the Eureka Valley branch yesterday while they were having the tiny tots program and she recommends that everyone go to the branch and see the Shades photographs.

Commission Discussion

Commissioner Munson said the Commission is trying to keep a long term oversight view for a 50 year life for the libraries. He said the management does a good job of listening to the public.

Commissioner Kane asked about schedule changes, the Bernal mural and staff assignments for branch closures.

Luis Herrera, City Librarian, said that schedule changes are brought to the Commission when there is a delay of more than 2 months. He said there was no new update on the Bernal mural. He said staff is reassigned from closed branches. He said they would come back for a

discussion on operational issues as part of next year's budget discussions.

AGENDA ITEM NO. 4. ADJOURNMENT

President Gomez said she would like to adjourn the meeting in honor of Effie Lee Morris who passed away recently. She said she was the first Children's Library Services Coordinator in 1963 and she created the Children's Historical Research Collection. She said she was an advocate for library services for children, minorities and the visually impaired. She said she was the first African-American President of the Public Library Association. She said she began her career as a children's librarian in 1946.

Public Comment

An anonymous citizen said not only was Effie Lee Morris a national library authority but she was a mentor of his. He said it was natural for librarians in her era to reach out and be tolerant and it is only with privatization that makes them exclusive and intolerant. He said they were the only two people who spoke of principle and public benefit. He said she did not retire she resigned because she wanted to make a point that she had been driven out. He said she was a real library hero.

Peter Warfield, Library Users Association, said Effie Lee Morris was one of a kind. He said she was extraordinarily knowledgeable, she was warm and she was willing to share her knowledge in a very kind and generous way. He said she was truly concerned with Library service for everyone.

Toni Bernardi, Chief of Children and Youth Services, said Effie Lee Morris was an incredible and indomitable woman. She said it was a shock to get the call about her death. She said she was a great lady who influenced services for children at the local, national and even international level and she will be missed. She said there is not a children's library in this country that has not been touched in some way by Effie Lee Morris. She said she cannot be replaced.

Luis Herrera, City Librarian, said Effie Lee Morris leaves a remarkable legacy.

Motion: By Commissioner Lee, seconded by Commissioner Munson to adjourn the regular meeting of November 19, 2009 in honor of Effie Lee Morris.

Action: AYES 6-0: (Del Portillo, Gomez, Kane, Lee, Munson and Ono).

The meeting adjourned at 6:04 pm.

Sue Blackman
Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

These summary statements are provided by the speaker: Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Library Commission Meeting of November 19, 2009.

Item 1: General Public Comment

Anonymous Citizen: The explanation for the Controller's audit blamed your neighbor. At face value, you have provoked a West Portal homeowner to act like a street thug. How proud are you of that? Did you just laugh and put five dollars in the public comment fund?

Are you really so arrogant and contemptuous that five dollars in the public comment fund is more important than $405,000 in the liquidated damages that represents the public benefit? Your arrogance has become a goal unto itself.

The idea that created the library commission was that this lady could be your neighbor, or you, and a bond of humanity would keep our government decent and humane.

The nightmare of dehumanization that our literature foretold was individuals would become placeholders for the corporations and the idea of human sympathy would become an occasion for mockery. Your capacity for cruelty has become a badge of your success.

Item 2: Branch Library Improvement Program Budget Transfers

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends and Foundation.

It would be nice if the citizens had access to the graphic displays.

It feels like manipulation to suddenly find $4 million floating around. Several communities were told that nothing is available for interim services. If Park branch closes before Bernal Heights opens, there will be eleven branches closed at once. Having promised the voters only three branches would be closed at once, one wouldn't want to save money on providing for interim services.

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The word we heard from the presenter was "balance." Without any details, are we supposed to take his word for it? No one wants to be thought of as "too" serious, but "whimsical" at the Presidio Branch could be quite dangerous. We could be shown the "color palate" that accomplishes this.

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San Francisco Public Library Commission
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Phone 415.557.4233. Fax 415.557.4240

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Gavin Newsom
Mayor

Jewelle Gomez
President
A. Lee Munson
Vice-President

Lonnie K. Chin
Carlota del Portillo
Larry Kane
Mel Lee
Teresa Ono
Commissioners

Luis Herrera
City Librarian

Sue Blackman
Commission Secretary

NOTICE OF MEETING

A regular meeting of the San Francisco Public Library Commission will be held as follows:

DATE: **Thursday, December 3, 2009**
TIME: **4:30 PM**
PLACE: **Koret Auditorium, Main Library, lower level**

The meeting will be called to order.

Note: The Commission will hear public comment on each item on the agenda before or during consideration of that item.

1. GENERAL PUBLIC COMMENT
(This item is to allow members of the public to address the Commission on matters that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.)

2. CITY LIBRARIAN'S REPORT by Luis Herrera **DISCUSSION**
(This item is to allow the City Librarian to report on recent Library activities and make announcements). The City Librarian will give updates on the following topics: FY 09/10 Budget; Public Safety Plan partnership with Department of Public Health; and Greening Projects: Main/Fulton Street; Noe Valley, and Mission Branches.

3. MEMORANDUM OF UNDERSTANDING BETWEEN LIBRARY AND DEPARTMENT OF PUBLIC WORKS REGARDING BRANCH LIBRARY IMPROVEMENT PROGRAM **DISCUSSION**
(This is a discussion item to provide a status update on the Memorandum of Understanding (MOU) between the Library and the Department of Public Works regarding management of the Branch Library Improvement Program) Explanatory documents: Memo to Commission dated November 30, 2009; and revised version of Attachment A to the MOU (A.1. Revenue; A.2. Approved Project Budget and Scope; A.3. Summary Schedule; and A.4. Budget Actions).

4. LABOR UNION REPORT **DISCUSSION**
(This item is to allow representatives of library labor organizations to report on employee matters within the Commission's purview as well as to suggest new agenda items for the Library Commission's consideration.)

5. APPROVAL OF THE MINUTES OCTOBER 15, 2009 **ACTION**
(Presentation, discussion and possible action to approve the minutes of the regular meeting of October 15, 2009.)
Explanatory document: draft minutes.

6. ADJOURNMENT (requires motion & public comment) **ACTION**

Sue Blackman Library Commission Secretary, 11/30/2009

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library; (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting; and (3), to the extent possible, on the Public Library's website http://sfpl.org/librarylocations/libcomm/2009agendas.htm.

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SAN FRANCISCO PUBLIC LIBRARY COMMISSION - Accessible Meetings Policy

To ensure the participation of the disabled public in all Commission public meetings, the following items concerning accessibility will be available:

Sign Language interpreters or note takers will be available upon request. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. Late requests will be honored if possible.

A sound enhancement system will be available upon request at the meetings. Please contact Services for the Deaf and Hearing Impaired at 415/557-4433 (TDD) or 415/557-4434 (Voice) at least 48 hours prior to the meeting. late requests will be honored if possible.

A person who is deaf or hearing impaired may gain meeting information prior to the meeting by calling 415/557-4433 (TDD) or 415/557-4434 (Voice). In addition, the California Relay Service can be used by individuals with hearing and speech impairments by calling 1-800/735-2929 (TDD) or 1-800/735-2992 (Voice).

Minutes of the meetings are available in alternative formats. If you require the use of a reader during the meeting, please contact the Library for the Blind and Print Handicapped at 415/557-4253 at least 48 hours in advance of the need.

Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call the accessibility hotline at 415/554-8925 to discuss meeting accessibility. In order to assist San Francisco's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals.

Library Commission meetings will be held at the Main Library, 100 Larkin Street at Grove, Lower Level, Koret Auditorium, except when otherwise noticed. The Commission meeting room is wheelchair accessible. The closest accessible BART station is Civic Center. The accessible MUNI line serving this location is the #19 Polk. For information about Muni's accessible service, please call 415/923-6142.

There is accessible parking available at 355 McAllister, Civic Center Plaza Garage. Call 415/863-1537.

Accessible seating for persons with disabilities (including those using wheelchairs) will be available at meetings.

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound producing electronic devices.

KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decision in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance or to report a violation of the ordinance, contact Frank Darby by mail to Administrator, Sunshine Ordinance Task Force, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco CA 94102-4689; by phone at 415 554 7724; by fax at 415 554 7854; or by email at sotf@sfgov.org.

Citizens interested in obtaining a free copy of the Sunshine Ordinance can request a copy from Ms. Destro or by printing Chapter 67 of the San Francisco Administrative Code on the Internet, http://www.sfgov.org/sunshine/

San Francisco Lobbyist Ordinance

Attention: Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Campaign & Governmental Conduct code sec. 2.100] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and web site. sfgov.org/ethics.

Sue Blackman, Commission Secretary 03/29/07

SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Minutes of the Regular Meeting of December 3, 2009

As approved at the regular Commission meeting of January 21, 2010

The San Francisco Public Library Commission held a regular meeting on Thursday, December 3, 2009 in the Koret Auditorium, Main Library.

The meeting was called to order at 4:38 pm

Commissioners present: Del Portillo, Kane, Lee and Munson.

Commissioner excused: Ono

President Comez arrived at 4:40 pm

Commissioner Chin arrived at 5:25 pm

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SAN FRANCISCO
PUBLIC LIBRARY

AGENDA ITEM NO. 1 PUBLIC COMMENT

An anonymous citizen said former Commissioner Coulter broke in new Library Commissioners and there is a difference between those Commissioners and the [illegible] he said he used a technique of disenfranchising the public.

Peter Warfield, Library Users Association, said he was happy to see a new microphone for the public. He said in June the Library Commission [illegible] Sunshine Ordinance Task Force (SOTF) found not only illegal but a willful violation of the law. He said the SOTF voted unanimously on Tuesday [illegible] for enforcement. He said the SOTF also added an additional violation for failure to appear at meetings of the Task Force itself. He said he's disappointed [illegible] item.

Sue Cauthen said she is the person who was prevented from offering public comment at the June 4 meeting. She said she was shouted and screamed at. She said [illegible] the Chair and Vice-Chair of the Commission and never heard back. She said it is important that the public be treated with respect and politeness. She said she is sorry [illegible] addressed this issue.

AGENDA ITEM NO. 2: CITY LIBRARIAN'S REPORT

Jill Bourne, Deputy City Librarian said the first report would be on the impact of the FY 09-10 Budget by recent revenue estimates provided by the Controller's Office [illegible]

John Dodge, Chief Financial Officer, said property taxes are significantly less than proposed in the current budget. He said the impact on the Library [illegible] $42,240,000 and the estimate is now $41,510,000 so that is a $730,000 shortfall. He said the Library Property Tax Set Aside was projected [illegible] $35,992,000 or a shortfall of $1,392,000. He said that projects a total of $2,122,000 shortfall for the current fiscal year.

Jill Bourne, Deputy City Librarian, said the goal is to close the shortfall gap by June while preserving the Library's current service levels. She said they will [illegible] maintaining a select number of vacancies that have been frozen, reducing collection spending in select areas, and tracking the revenue situation. She said they will [illegible] the Commission in January when the first discussion about the 2010/11 fiscal year budget will occur. She said the Library has made Public Safety a priority in the last several months and to develop partnerships with other city agencies in order to insure a safe and welcome environment in our libraries.

Kathy Lawfrun, Chief of Main, said SF First is the San Francisco Fully Integrated Recovery Services Team, which is a [illegible] Homeless Outreach Team or HOT. She said in July – December 2008 there were 2 SF HOT Case Managers stationed part time at the Main [illegible] and evenings. She said from January – June 2009 there was 1 Social Worker full time at the Main and 2 Health and Safety Associations part time [illegible] outreach teams on commuter early mornings and evenings. She said there has been a reduction in the number and severity of incidents within the Main. She said there has been increased satisfaction of staff on how incidents in the Main are being handled. She gave social worker statistics for patrons assisted.

Brian Bannon, Chief of Branches, said there are three projects they want to report on today including the [illegible]

Roberto Lombardi, Facilities Director, described the green bench project on the Fulton Street near Larkin. He said they are trying to improve the area and showed some proposals for the project and the types of plants that may be used.

Jill Bourne, Deputy City Librarian, said one of the reasons for doing the green bench project is related to the Library's public safety plan. She said this area becomes a large gathering place. She said one of the goals is to break up the bench and to encourage smaller groups or individuals to use the bench. She said it is also quite lovely.

Brian Bannon, Chief of Branches, said the outdoor space at the Noe Valley Branch had fallen into disrepair and some members of the community approached the Library with the idea to tie into some of the Green programs and to revitalize the garden. He showed some photographs of the work being done on the garden.

Lia Hillman, Portrero Branch Manager and Interim Children's Room Manager at the Mission Branch Library, showed photographs of the Mission Branch Garden. She said they were able to build a 40' planter bed. She said the objective was to build a teaching garden accessible to all ages.

Public Comment

An anonymous citizen said it appears that the motivation under the City Librarian's report is to group items together that should be handled separately. He said the budget report represents an enormous number of policy issues about how the reserve is going to be handled.

Peter Warfield, Library Users Association, said it would be more appropriate if these items were heard separately. He said the revenue reduction is a problem and meanwhile the bond program is going along with scope expansions, while staff and books appear to be getting the ax.

He said he understands these are separate funds that aren't necessarily transferrable. He said some of the greening projects sound nice but there was no public participation on the Main Green bench.

Commission Discussion

Commissioner Lee said he appreciates the way the City Librarian's report is given. He asked about the public safety plan and the number of repeaters.

Kathy Lawhun, Chief of Main said during 2008-09 there was 42 incidents of reported drug use and she said by the end of the year it had gone from about 6 a month to about 3.

Commissioner Kane asked about possible layoffs in the Library and the Library's reserve.

Jill Bourne, Deputy City Librarian, said the Library is not anticipating any layoffs but a number of vacancies have been frozen. She said if we are asked to cut positions next year we should be able to do it through vacancies. She said the reserve is approximately $12.5 million.

Commissioner Kane said for next year's budget he will be looking very closely at the library's priorities and making sure we focus on our core library services like hours and keeping librarians fully employed.

Commissioner Munson said the budget issue is just an update and there will be further information provided in January.

Commissioner Del Portillo asked if the library has been affected by bumping of employees. She said training for the bumped employees is very specific and there should be funds allocated for training.

Jill Bourne said three positions have been effected and they are city wide positions.

President Gomez asked about the training for staff on the public safety issues.

Kathy Lawhun, Chief of Main, said the training was done for a small number because it's most effective for small groups and those that attended will then train the additional staff. She said there was also training in the Koret where the movie The Soloist was shown and there was a discussion afterward.

President Gomez said staff safety is very important.

AGENDA ITEM NO. 3. MEMORANDUM OF UNDERSTANDING BETWEEN LIBRARY AND DEPARTMENT OF PUBLIC WORKS REGARDING BRANCH LIBRARY IMPROVEMENT PROGRAM

Jill Bourne, Deputy City Librarian, said the key recommendation of the City Controller's audit findings of the Library [illegible] was to develop a Memorandum of Understanding between the Department of Public Works and the Library regarding the management of the BLIP. She said the MOU was completed. The [illegible] MOU was provided to the Commission in November 2008. She said the memo included in the Commissioner's packets and at the [illegible] meeting.

Edgar Lopez, representing the Department of Public Works (DPW), gave a presentation on the overall performance of the MOU, the budget, [illegible] project coordination and opportunities to improve. He said this has been a great partnership with the Library and it has been successful [illegible]

Public Comment

An anonymous citizen said one of the aspects of the MOU is supposed to be clearer lines of responsibility. He said the report [illegible] efficiency measures. He said that was one of the issues highlighted by the West Portal branch audit. He said he is very suspicious of this data.

Commission Discussion

Commissioner Munson said this is a big improvement and the Commission has been very supportive of this process.

Commissioner Lee said this is a major improvement. He said closing the projects within three months is important and every time you [illegible] should be a deadline for that. He asked who is responsible for the furniture, fixtures and equipment (FF&E).

Jill Bourne, Deputy City Librarian, said that as part of the MOU there is a Technical Advisory Team that identifies the FF&E. She said the FF&E [illegible] have a staff person who places the orders, but the FF&E package is approved by the library and BLIP team.

Edgar Lopez, Department of Public Works, said having more detailed information will make it easier for DPW to understand the expectations of the Library and [illegible] through the MOU.

Jill Bourne said DPW and the Library worked on the MOU together. She said there is much more transparency since the MOU was [illegible].

Commissioner Chin said she was concerned about the number of change orders.

Edgar Lopez said change orders are in different categories including unforeseen conditions, code changes, directives by the library, and errors and omissions.

AGENDA ITEM NO. 4. LABOR UNION REPORT

There was no labor union report.

AGENDA ITEM NO. 5. APPROVAL OF THE MINUTES OF OCTOBER 15, 2009

Public Comment

An anonymous citizen said he submitted citizen summaries to these minutes on November 2. He said they are not included in the minutes. He said [illegible] provides that citizen summaries will be included in the minutes. He said his comments under public comment did not clearly reflect his comments. He said [illegible] complete.

Commission Discussion

Sue Blackman, Commission Secretary, said she did not think she received the citizen summaries and will go back and check. She said she will [illegible] has them.

Commissioner Munson said on page three the anonymous citizen said that the audit was requested by the CGOBAC. He said it should be corrected to reflect that the Library Commission requested the audit. He also said on page one of the anonymous citizen's comments the word aristocracy should be changed to democracy.

Commissioner Del Portillo said that Commissioner Munson's comments would be reflected in the minutes of this meeting.

Motion: By Commissioner Munson seconded by Commissioner Chin to approve the minutes of October 19, 2009 with a correction to the last word of the first sentence under public comment by the anonymous citizen to read democracy.

Action: AYES 6-0 (Chin, Del Portillo, Gomez, Kane, Lee, and Munson).

AGENDA ITEM NO. 6. ADJOURNMENT.

Public Comment.

There was no public comment on this item.

Motion: By Commissioner Del Portillo, seconded by Commissioner Munson to adjourn the regular meeting of December 3, 2009.

Action: AYES 6-0 (Chin, Del Portillo, Gomez, Kane, Lee, and Munson).

The meeting adjourned at 6:03 pm.

Sue Blackman

Commission Secretary

Explanatory documents: Copies of listed explanatory documents are available as follows: (1) from the commission secretary/custodian of records, 6th floor, Main Library, (2) in the rear of Koret Auditorium immediately prior to, and during, the meeting, and (3), to the extent possible, on the Public Library's website http://sfpl.org. Additional materials not listed as explanatory documents on this agenda, if any, that are distributed to library commissioners prior to or during the meeting in connection with any agenda item will be available to the public for inspection and copying in accordance with Government Code Section 54954.1 and Sunshine Ordinance Sections 67.9, 67.28(b), and 67.28(d).

These summary statements are provided by the speaker. Their contents are neither generated by, nor subject to approval or verification of accuracy by, the San Francisco Public Library Commission.

Library Commission Meeting of December 3, 2009

Item 4 General Public Comment

Aging Citizen: There is a schism between those who were or weren't broken in by Commissioner Coulter that I should explain.

I just heard a monologue delivered to Mr. Munson that I considered an attempt to provoke me, but which I realized was his break-in-a-new-commissioner speech. It was a stream of hate and contempt that I hope you can barely imagine, with the library staff characterized as "Trotskyite librarian's screaming in my face."

Those tactics you tell yourself to objectify people and cut off human sympathy are just obvious cheap tricks to disenfranchise people.

I know library commissioners would object to such tactics by the Defense Department, but it is really Halliburton Oil or the Friends & Foundation that needs to suppress the truth and support the lies that you are "positive" and "good people."

I just wonder if you feel if Halliburton Oil put $5 in a kitty for every anti-war protester and had a party with it?

Item 5 City Librarian's Report

Aging Citizen: Stop the hate, stop the ignorance – don't give money to the Friends & Foundation.

Welcome to the new Chief Financial Officer. I hope the responsiveness issues will be solved.

Perhaps immunizing public comment is the motivation for grouping these policy issues that should be handled separately, particularly the budget.

We never thought we would be in this position with both the General Fund and the property tax set-aside going down. It was thought that the bottom of [illegible] upon the sale of a property, the drop of property values would never reverse that regressive effect. Well it has.

With respect to the safety report, we got a nice report on intervention statistics and staff satisfaction. But lowering [illegible] public satisfaction. Since you represent the public that ought to be a concern.

Item 3: Memorandum of Understanding between Library and Department of Public Works Regarding Branch Library Improvement Program

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends & Foundation.

The devil is in the details and I have not familiarized myself with many of the details.

This memorandum references several attachments, but the documents are loose throughout the packet. I did eventually find them, but it would be more convenient for [illegible] the attachments were actually attached.

One of the features of the memorandum of understanding was supposed to be clearer lines of responsibility. The oral report stated that some [illegible] efficiency. But, undocumented changes were highlighted as serious problems in the West Portal audit. I would be suspicious of [illegible] which has led to so many past problems. This may be going in the wrong direction.

I will be studying this further, as I am sure you will.

Item 4: Approval of the Minutes (October 15, 2009)

Anonymous Citizen: Stop the hate, stop the ignorance – don't give money to the Friends & Foundation.

My citizen summaries went to the secretary on November 2. More than a month later on they are not here.

I wish I could say that I was shocked that my citizen summaries were omitted from the minutes. In fact, I am shocked that they were included [illegible] together that Mr. Honsh and he wouldn't include the summaries.

The commission itself is answerable to the legal requirement, Sunshine Ordinance §67.16, that summaries, if provided, will be [illegible].

The anonymous citizen is quoted as saying that aristocrats prefer aristocracy, but the point of the comment was the opposite: that some [illegible] benefits the entire society.

On the audit, I discussed the assault on accountability of using "boilerplate" as an excuse – which is omitted entirely.

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